



**Missoula Bicycle and Pedestrian Advisory Board
Agenda**

Date: September 1, 2020, 3:00 PM

Location: Virtual Meeting: Live Stream and On Demand: <http://www.ci.missoula.mt.us/webcasts>
Watch Live on Cable TV Channel 190

YouTube Live Stream and On Demand:
<https://www.youtube.com/channel/UC5fnfMPFGSk8Gwq6F5UoqGg>

Live call in phone numbers: 1 (253) 215-8782 1 (888) 475-4499 (landlines only) Meeting ID:
960 049 3694

Members: Cory Simenson (Chair), Britt Arnesen, Ryan Bundy, Jessica Dougherty Goodburn, Chris Siller,
Jessica Tuberty (Vice Chair), James Walter , Gene Schmitz

*If anyone attending this meeting needs special assistance, please provide 48 hours advance notice by calling
Development Services at 406-552-6630.*

Pages

1. Call to Order

2. Roll Call

3. Approval of Previous Minutes

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4. General Public Comments

5. General Board Member Comments

6. City Staff Presentations

6.1 BUILD Grant Update: DJ & A and Big Sky Public Relations

7

6.2 Mullan Area Master Plan Update :Tom Zavits and Andrew Hagemeyer
<https://www.mullanareamasterplan.com/>

6.3 Bicycle & Pedestrian Program: Ben Weiss

6.4 Bicycle Wayfinding: Madison Matthias and Ben Weiss

7. Committee Reports

8. Old Business

8.1 Local Street Speed Limits

8.2 Continuation of Annual Priorities

9. New Business

9.1 Nominations for Board Chair and Vice Chair (election at start of October meeting)

10. Announcements

11. Next Meeting: October 6, 2020 at 3pm virtually

12. Adjournment



Missoula Bicycle and Pedestrian Advisory Board Minutes

August 4, 2020, 3:00 PM

Virtual Meeting: Live Stream and On Demand: <http://www.ci.missoula.mt.us/webcasts>

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Live call in phone numbers: 1 (253) 215-8782 1 (888) 475-4499 (landlines only) Meeting ID: 960 049 3694

Voting members present: Cory Simenson (Chair), Jessica Dougherty Goodburn, Jessica Tuberty (Vice Chair), James Walter, Gene Schmitz

Regular member(s) absent: Britt Arnesen, Ryan Bundy, Chris Siller

1. Call to Order

Cory Simenson called the meeting to order at 3:08 p.m.

2. Roll Call

3. Approval of Previous Minutes

The minutes were approved as submitted.

4. General Public Comments

There was no public comment.

5. General Board Member Comments

James Walter arrived at 3:10 p.m.

Eugene Schmitz commented on the Milwaukee Trail concerns at the intersection with Davis St due to required turning movements creating conflicts between east and west bound bicyclists. He suggested moving the current sign back 10-12 feet as the sign pushes cyclist to the wrong side. Ben Weiss, Bicycle and Pedestrian Program, stated they are reviewing that intersection already due to safety concerns and looking to address all issues at that intersection.

Mr. Schmitz also mentioned his concern on the traffic circle by Maurice and wanted a better idea on the possibility of that shifting the traffic load and if so what the city plans to do as a result. Mr. Weiss stated the city has discussed the shifting of traffic and found that a majority of traffic comes from South Avenue to the University area traveling north to south at a two to one ratio versus the traffic coming from the south to north.

Jessica Tuberty commented on the California Street trail crossing and felt the trail is more cohesive and safe with the new stripping and signage. She also noted that people use Maurice all the time and is glad to see work being done on traffic calming. Mr. Weiss added that he has noticed the vegetation concerns at Milwaukee Trail/California St and asked Parks Staff to trim down and the trail now has much better site lines. Additionally, the California/Wyoming intersection has been enhanced and the city plans to do counts in the upcoming months to gather more accurate data of the trail use.

6. Comments from City Staff

There were no staff comments.

6.1 Bicycle & Pedestrian Program: Ben Weiss

There was no staff comments from the Bicycle and Pedestrian manager.

7. Committee Reports

8. Old Business

8.1 CIP Project Prioritization (Ben Weiss)

Ben Weiss, Bicycle and Pedestrian Office, informed the board that the city is in the process of re-branding the Capital Improvement Program (CIP). The CIP is keeping the acronym but changing the title to "Community Investment Program" to better reflect the values of not just the city but the community itself. Mr. Weiss continued with a presentation that explained the goal of the CIP is to strengthen relationships with the Long Range Transportation Plan (LRTP), other planning documents and make the process more transparent. The new CIP uses a data driven process to advance other policies, better align funding with goals, and create a results-based process to increase transparency, efficiency and productivity. The new project list combines transportation projects into one list and includes: the sidewalk program, facility plan priorities, FY20 CIP, MRA, and more. The list will identify projects, provides project descriptions to weigh the benefits and costs, and gathers background information to help score the project. The criteria for each project includes: plan conformity, connectivity, access, safety, equity, readiness and leverage with extra weight on safety and equity, per council direction. Mr. Weiss went over each criteria and gave some background on what goes into each item. He also noted that the project list currently has 78 worthy projects which equals ~\$125,000,000 in investments with multiple project types serving all modes of travel.

Mr. Weiss shared the high scorers and top ten projects which include: the Westside Area, Higgins, California, Kent/Central, Burton, Broadway/Cooper, Eaton, South Avenue, the BUILD Grant and Turner/Worden/North 5th. He explained that the project list will not necessarily be completed in order from top to bottom, but rather allows flexibility so the City can respond to things like private developments and grant availability to ensure they get the most out of the projects. Mr. Weiss highlighted the Westside Area project which combines multiple small projects including sidewalk repair and replacement, bike lanes on Spruce, safety enhancements, angled parking and parking lot configuration. He also highlighted the Higgins Street project between Broadway and Brooks and the Kent/Central Greenway.

The next steps will be to identify funding sources over the next 5 years and look for opportunities with overlapping projects. Mr. Weiss asked the board for suggestions and

ideas on projects that may need prioritized or projects that could be pushed to the back of the list. Board members asked for clarification on the scoring rubric used. Mr. Weiss clarified and added that there are some projects that are queued up that do not have high scores but are moving forward for a variety of reasons. The board touched on projects they are in support of and offered suggestions to remedy certain project areas related to safety and community connections.

Moved by: Jessica Tuberty (Vice Chair)

Seconded by: Gene Schmitz

Recommended motion: For Jessica Tuberty to draft a letter of recommendation to council concerning projects listed on the CIP list, including support for Higgins, Kent/Central Greenway, smaller projects in multiple neighborhoods, and combining projects in the Franklin to the Fort area similar to the Westside Area Project.

AYES: (5): Cory Simenson, Jessica Dougherty Goodburn, Jessica Tuberty (Vice Chair), James Walter, and Gene Schmitz

ABSENT: (3): Britt Arnesen, Ryan Bundy, and Chris Siller

Vote results: Approved (5 to 0)

9. New Business

9.1 Local Street Speed Limits

Ben Weiss, Bicycle and Pedestrian Office, gave a brief update letting the board know an intern was hired for the summer to help with the research on reducing speed limits in residential areas. Both the Metropolitan Planning Organization (MPO) and the Bicycle and Pedestrian Office shared the cost to hire the intern. Her name is Madison and she will be presenting in September or October on what was found through research.

9.2 BPAB Annual Priorities

10. Announcements

Ben Weiss, Bicycle and Pedestrian Office, thanked the board for their input and stated that over time their feedback will help with the development of the projects discussed.

11. Next Meeting: September 1, 2020 at 3pm (Virtual Zoom Meeting)

Next meeting will be September 1, 2020 at 3pm (Virtual Zoom meeting)

12. Adjournment

Cory Simenson adjourned the meeting at 5:04 p.m.



Missoula Bicycle and Pedestrian Advisory Board Minutes

July 21, 2020, 10:00 AM

Virtual Meeting: Live Stream and On Demand: <http://www.ci.missoula.mt.us/webcasts>

Watch Live on Cable TV Channel 190

YouTube Live Stream and On Demand:

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Voting members present: Cory Simenson (Chair), Britt Arnesen, Ryan Bundy, Jessica Dougherty Goodburn, Jessica Tuberty (Vice Chair), James Walter, Gene Schmitz

Regular member(s) absent: Chris Siller

1. Call to Order

Cory Simenson called the meeting to order at 10:05 a.m.

2. Roll Call

3. Approval of Previous Minutes

There were no minutes to approve.

4. General Public Comments

There was no public comment.

5. Old Business

There was no old business.

6. New Business

6.1 Dialog with City Staff and Leadership

Cory Simenson, chair, asked the board to express what they thought the Bicycle and Pedestrian Advisory Board (BPAB) was when they signed up. Most members felt the board was what they expected and appreciated the time. However, funding for projects has been an issue. Some members expressed their frustration that the board feels more like an echo board rather than an advocacy board. One member stated their desire to have a work plan for the year to help focus future planning discussions. Some board members would like to meet more frequently in a less formal setting to discuss what is valued, and to be more proactive with planning and activities. Another board member expressed the desire to expand on development concerns and used California Street

safety concerns as an example. Members felt they were not being listened to and would like to see the board be able to make more of a difference.

Ben Weiss, Bicycle and Pedestrian Office, responded to the board's comments. He expressed his appreciation to the board and their frustration. Mr. Weiss pointed out that BPAB is an advisory board, which means it is here to advise staff on projects and transportation needs in the community. Mr. Weiss stated that with the new Public Works (PW) director he hopes to see things move a little quicker and suggested board members could reach out with requests for service about concerns they have outside of board meetings so that staff can respond quicker. City Council member, Jordan Hess, commented that a source of frustration on council is the lack of funding to address the backlog of infrastructure that needs maintenance and repair, as well as the new infrastructure that is needed. Mr. Hess expressed his desire to help make changes to the board's structure if they feel it would make it more productive, fulfilling and functional. Aaron Wilson, Transportation Manager, reiterated the importance of looking at the bigger picture rather than focusing on individual locations. Mr. Weiss reviewed a list of projects that would not have happened without the help of the board. He said that it can be hard to see from meeting to meeting but on the long term side of things, the board has impacted the layout of some projects. Projects mentioned included the 5th and 6th Street project, California Street and the Complete Streets Policy adopted in 2009 and revised in 2016.

Members felt it would be beneficial to have a mission or vision that is board directed and board generated.

Everyone was encouraged to visit:

https://bikeleague.org/sites/default/files/bpac_best_practices%28web%29.pdf to review the document and get more information on how the board can be more effective. Some examples included were code enforcement updates, grant project development, bike friendly business programs, a neighborhood greenway program, and hearing from other city staff and departments. Some members felt they lost the opportunity to provide input on the Capital Improvement Project (CIP) and how that is one of the three major roles held by BPAB. Members also felt that the city should have a system set up for the public to report safety issues and concerns, similar to how pot holes can be reported to.

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Mr. Hess reiterated his appreciation for the board before leaving the meeting at 10:59 a.m.

Mr. Weiss stressed that there are some limitations due to staff requirements and explained that this year revisions to the CIP process led to a rushed timeline for board engagement, but that in future years it will be more timely. Mr. Wilson clarified the issue and stated that board members are welcome to provide input on this year's CIP will be through most of August. Future goals for the board were discussed, including having a work plan, more actionable opinion items and better agenda preparation. City staff was asked to prioritize a list of the top ten CIP projects at least a day prior to the next meeting to allow time for the board review.

7. Announcements

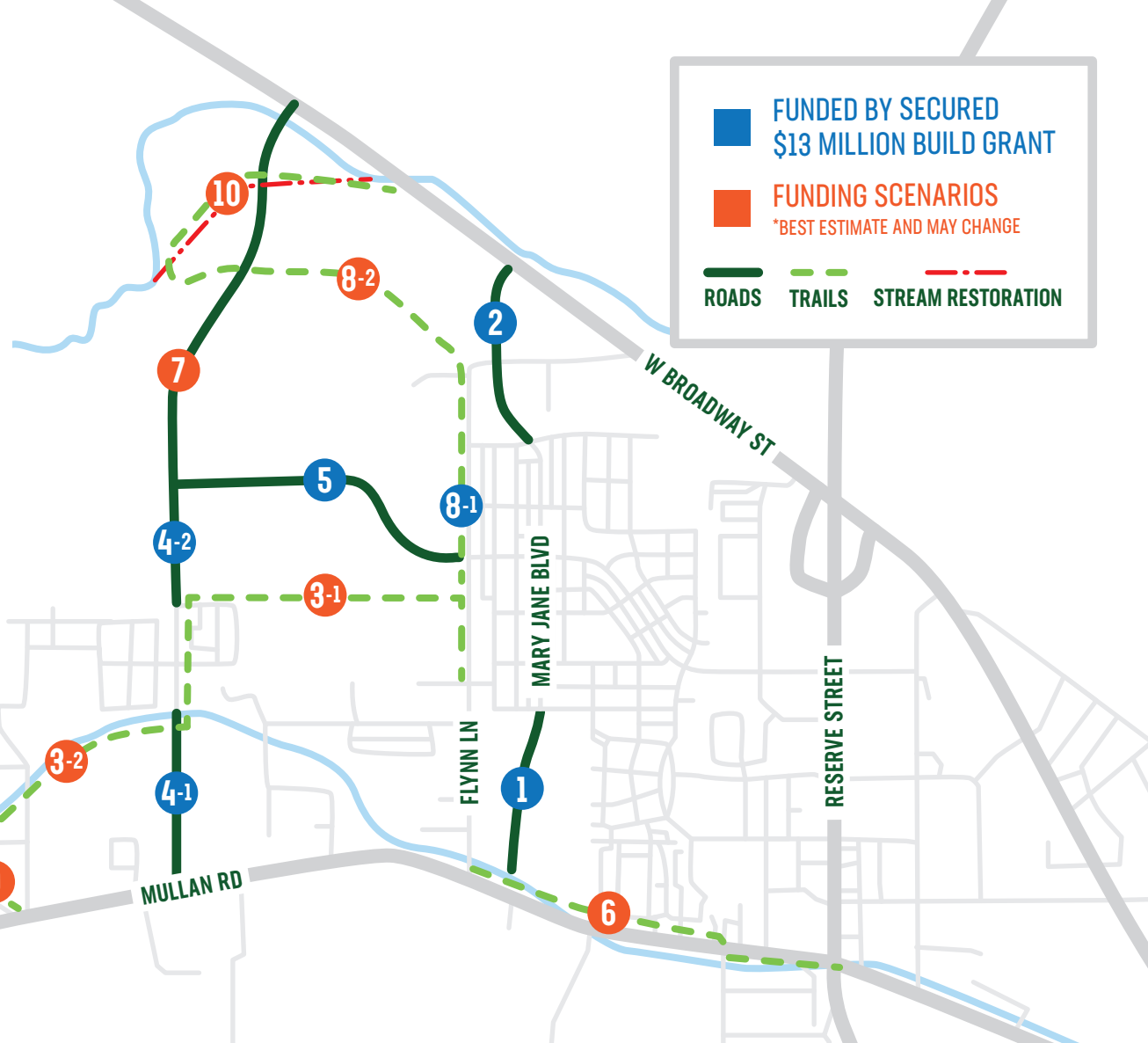
There was no announcements.

8. Next Meeting: August 4, 2020 at 3pm Virtually

Cory Simenson requested board members provide suggested agenda items for the next meeting. He asked that these be sent the Wednesday prior to the next meeting.

9. Adjournment

Cory Simenson adjourned the meeting at 12:03 p.m.



PROJECT PRIORITY

- | | | | |
|-----------------------------|----------------------------|------------------------------|---|
| 1 MARY JANE BOULEVARD SOUTH | 4 GEORGE ELMER DRIVE SOUTH | 7 GEORGE ELMER DRIVE NORTH | 9 MILWAUKEE TRAIL |
| 2 MARY JANE BOULEVARD NORTH | 5 ENGLAND BOULEVARD | 8-1 FLYNN LANE TRAIL - EAST* | 10 GRANT CREEK TRAIL AND STREAM RESTORATION |
| 3 TIPPERARY WAY TRAIL | 6 MULLAN TRAIL | 8-2 FLYNN LANE TRAIL - WEST* | |

* The Flynn Lane Trail was originally prioritized lower than the Tipperary Way Trail. However, because the Tipperary Way Trail does not have land available to build this connection, and the Flynn Lane Trail does, this trail segment moved up in ranking to be constructed in 2021. Tipperary Way Trail still remains a top priority and will be built as soon as possible.

FALL 2019

BUILD Grant
awarded

WINTER 2020

DJ&A hired to
begin developing
the project with
\$13 million.

SPRING 2020

First projects
preliminarily
prioritized.

SPRING 2020

Missoula County and
City of Missoula seek
another \$10 million in
BUILD funding to
complete all project
elements with federal
funding.

SUMMER /
FALL 2020

First project plans to
move to construction
will be finalized.

TIMELINE

SPRING 2021

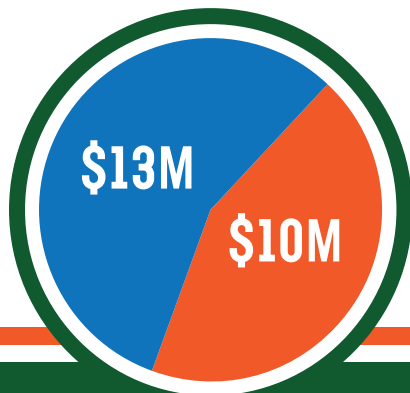
First projects will
move to construction.

2022

First projects
construction
completed.

2022 AND BEYOND

All remaining
project elements
will be constructed.



FUNDING SCENARIOS

\$13 million in federal BUILD funding has been secured to begin design and construction of the Mullan BUILD project's first phases. While Missoula County and the City of Missoula are applying for additional federal funding, should the last \$10 million not be awarded, the City and developers will work together to fund the remaining sections of this project. All projects will be built. As funds become available, and as construction costs are finalized, some projects may move up or down in priority to best maximize available funding sources.

WITHOUT ADDITIONAL \$10 MILLION

- BUILD Grant funds **a portion** of the roads and trails included in grant
- City finances utilities
- Development pays impact fees and utility fees **plus a special impact fee or cost share** to fund remainder
- Future development pays latecomers fees for utilities