

**Formal Agenda  
Missoula City Council Meeting**

**September 14, 2020, 6:00 PM**

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For more ways to watch the meeting and submit public comment, see the Citizen Participation Guide.

**1. CALL TO ORDER AND ROLL CALL**

**2. APPROVAL OF THE MINUTES**

2.1 Minutes from the August 24, 2020 meeting will be available at a later date.

2.2 Minutes from the August 31, 2020 special meeting will be available at a later date.

2.3 Minutes from the September 2, 2020 special meeting will be available at a later date.

**3. SCHEDULE OF COMMITTEE MEETINGS**

3.1 Committee Schedule for the week of September 14, 2020

**4. PUBLIC COMMENT**

**5. CONSENT AGENDA**

(Items on the consent agenda were approved in City Council committees to be placed on the consent agenda to save time at Council meetings by voting on them as a package. The City Clerk will read the list aloud, so citizens watching on MCAT will know what is on the consent agenda. We'll invite community comment on these items before we vote.)

5.1 Claims - Sept 1, 2020

**Recommended motion:**

Ratify checks in the amount of \$836,861.32 for checks dated September 1, 2020.

5.2 Claims - Sept 8, 2020

**Recommended motion:**

Ratify checks in the amount of \$1,380,440.44 for checks dated September 8, 2020.

5.3 Claims Sept 15, 2020

**Recommended motion:**

Approve claims in the amount of \$354,636.19 for checks dated September 15, 2020.

5.4 Street Name Change – Private Drive to Collective Way

Eric Andersen

PW

**Recommended motion:**

Adopt a Resolution to change the previously unnamed street to Collective Way.

5.5 Purchase Polygon Park Shelters

Nathan McLeod

PC

**Recommended motion:**

Approve the purchase of the Polygon Park Shelters from Play Space Designs for \$69,675.00 and authorize the Mayor to sign the contract.

5.6 Re-appointment to the City Board of Adjustment

John Engen

LUP

**Recommended motion:**

Confirm the Mayor's re-appointment of Katelyn Hepburn as a regular member and Don Briggs as Alternate #1 to the City Board of Adjustment. Katelyn Hepburn is filling a vacated term that begins immediately and expires on June 30, 2021 and Don Briggs' term will begin immediately and expire on June 30, 2023.

5.7 Title 20 Amendments; Jen Gress

LUP

**Recommended motion:**

[First reading and preliminary adoption] Set a public hearing on October 5, 2020 and preliminarily adopt a City of Missoula initiated ordinance generally amending Title 20, Missoula Municipal Code, the City Zoning Ordinance, to incorporate revisions in the following chapters: 20.05 Residential Districts, 20.25 Overlay Districts, 20.40 Use- and Building-Specific Standards, 20.45 Accessory Uses and Structures, 20.50 Natural Resource Protection, 20.60 Parking and Access, 20.65 Landscaping, 20.75 Signs, 20.80 Nonconformities, 20.85 Review and Approval Procedures, 20.90 Administration, 20.100 Terminology, and 20.105 Use Classifications, as amended by Land Use and Planning Committee on August 26, 2020.

5.8 Annexation and Zoning Upon Annexation to RT5.4  
(residential two-unit / townhouse). of Tract 9 of COS No.  
3176

Dave DeGrandpre

LUP

**Recommended motion:**

Adopt a resolution of intention to annex and incorporate within the boundaries of the City of Missoula, Montana a parcel of land described as Tract 9 of Certificate of Survey No. 3176 located in the NE ¼ of the SW ¼ of Section 12, Township 13 North, Range 20 West, P.M.M. in the Mullan Master Plan Area west of Reserve Street and immediately north of the 44 Ranch Subdivision; and zone the property RT5.4 Residential; and set a public hearing for October 5, 2020

5.9 NIH Grant Exhibit Fabrication Agreement

Eran Pehan

AF

**Recommended motion:**

Approve and authorize the Mayor to execute a contract with Process Curiosity in an amount not to

exceed \$360,000.00 to provide exhibit fabrication services for the National Institute of Health grant funded DNA Tornado climbing structure within the new Missoula Public Library.

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| 5.10 | University of Montana Amendment to Service Agreement | Eran Pehan | AF |
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**Recommended motion:**

Approve and authorize the Mayor to execute an amendment to the year one service agreement with the University of Montana to extend the contract by one calendar year and increase the contract amount by \$33,774 for a total amount not to exceed \$67,548.00 in order to provide project management and research for the National Institute of Health grant funded program.

**6. COMMENTS FROM CITY STAFF, AGENCIES, BOARDS, COMMISSIONS, AUTHORITIES AND THE COMMUNITY FORUM**

**7. SPECIAL PRESENTATIONS**

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| 7.1 | Proclamation - Now is the Time to Shop Small           | John Engen |
| 7.2 | Proclamation - Linda McCarthy Day                      | John Engen |
| 7.3 | Proclamation - United States Constitution Day and Week | John Engen |

**8. PUBLIC HEARINGS**

(State law and City Council rules set guidelines for inviting community comment in a formal way on certain issues. Following a staff report on each item, the City Council and the Mayor invite community comment. The City Council normally votes on the same night as the public hearing unless one Council member requests that it be returned to a City Council committee for further consideration.)

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| 8.1 | A resolution amending the Engineering Fee Schedule to remove the Stormwater Pollution Prevention Program (SWPPP) and Erosion Control Permits and to establish the Storm Water Permit | Tracy L. Campbell | PW |
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**Recommended motion:**

The Missoula City Council will hold this public hearing open and will take it up under Final Consideration at the next regular City Council meeting on September 21, 2020.

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| 8.2 | Referral and Staff Report – 3270 and 3770 Mullan Rd. – Mullan Crossing Annexation | Cassie Tripard | LUP |
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**Recommended motion:**

The Missoula City Council will hold this public hearing open and will take it up under Final Consideration at the next regular City Council meeting on September 21, 2020.

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| 8.3 | Rezone property located at 601 W Broadway | Kaitlin McCafferty | LUP |
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**Recommended motion:**

The Missoula City Council will hold this public hearing open and will take it up under Final Consideration at the next regular City Council meeting on September 21, 2020.

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| 8.4 | Heron's Landing--Annexation, zoning upon annexation, | Dave DeGrandpre |
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rezoning and subdivision located in the Mullan Master Plan area--Tracts 1 and 2 of COS No. 5963

**Recommended motion:**

The Missoula City Council will hold this public hearing open and will take it up under Final Consideration at the next regular City Council meeting on September 21, 2020.

**9. FINAL CONSIDERATION**

Items listed under Final Consideration have had a public hearing. The hearing was held open to allow time for additional public comment before final consideration and action by the City Council. The chairperson of the standing City Council committee will make a motion. We invite community comment on each item.)

9.1 Rezone - 2920 Expo Parkway - Grant Creek Village

Dave DeGrandpre

**Recommended motion:**

[Second and final reading] (Adopt/deny) an ordinance to rezone Government Lot 4 and Portion Amended Tract A of COS 3750 and Portion C of COS 4831 and Portion A of Commerce Center Amended in Section 5, Township 13 North, Range 19 West, from R5.4 Residential, RM1-35 Residential (dwelling), B2-2 Community Business, and C1-4 Neighborhood Commercial to RM1-45 Residential (dwelling), based on the findings of fact in the staff report.

**10. COMMUNICATIONS FROM THE MAYOR**

**11. GENERAL COMMENTS OF CITY COUNCIL**

**12. COMMITTEE REPORTS**

(Items listed under committee reports were not approved unanimously in City Council committees. The chairperson of the standing City Council committee will make a motion. We invite community comment on each item.)

12.1 Administration and Finance committee (AF) report

12.1.a August 26, 2020 Administration and Finance report

12.2 Budget Committee of the Whole (BCOW) committee report

12.2.a August 26, 2020 Budget Committee of the Whole report will be available at a later date.

12.3 Committee of the Whole (COW) committee report

12.4 Land Use and Planning Appointments (LUPA) Subcommittee report

12.5 Land Use and Planning (LUP) committee report

12.5.a August 26, 2020 Land Use and Planning report

12.5.b September 2, 2020 Land Use and Planning report

- 12.5.c September 9, 2020 Land Use and Planning report
- 12.6 Parks and Conservation (PC) committee report
  - 12.6.a August 26, 2020 Parks and Conservation report
- 12.7 Public Safety and Health (PSH) committee report
  - 12.7.a August 26, 2020 Public Safety and Health report
- 12.8 Public Works (PW) committee report
  - 12.8.a August 26, 2020 Public Work report

### 13. NEW BUSINESS

- 13.1 Confirmation of Rob Gannon as Chief Financial Officer John Engen

**Recommended motion:**

Confirm the Mayor's appointment of Rob Gannon as Chief Financial Officer.

### 14. ITEMS TO BE REFERRED

(Items listed here have been proposed by Council members, staff, or the Mayor for consideration in City Council committees. Committee chairs are responsible for scheduling consideration of these items in their respective committee meetings. These items are listed on our agenda for information only. They will not be considered at this meeting. For further information about any item, contact the person listed in italics.)

- 14.1 Administration and Finance committee referrals
  - 14.1.a Appointment to the Public Art Committee John Engen
  - 14.1.b Local Option Fuel Tax Interlocal Agreement with Missoula County Jeremy Keene
- 14.2 Budget Committee of the Whole referrals
- 14.3 Committee of the Whole referrals
- 14.4 Land Use and Planning Appointments Subcommittee referrals
- 14.5 Land Use and Planning committee referrals
  - 14.5.a Referral – Staff Report for 365-375 Scott Street Group Living Conditional Use Kaitlin McCafferty
  - 14.5.b Referral – Staff Report for 2275 N Reserve Street Tavern and Casino Conditional Use Cassie Tripard
- 14.6 Parks and Conservation committee referrals

14.6.a Agreement – County/City Fairgrounds trail David Selvage

14.7 Public Safety and Health committee referrals

14.7.a Confirmation of Officers Jaeson White

14.7.b Justice Assistance Grant (JAG) Memorandum of Understanding Jaeson White, Scott Hoffman

14.7.c Update from Criminal Justice Coordinating Council and Criminal Justice Services Division- Jail Data Analysis, Update on Mobile Crisis Unit, Intro to Jail Review Team Julie Merritt

14.8 Public Works committee referrals

14.8.a Reappointments to the Bicycle and Pedestrian Advisory Board John Engen

14.8.b Resolution Requesting Distribution of Funds from MDT's Bridge and Road Safety and Accountability (BaRSAA) Program Brian Hensel

14.8.c Surplus Resolution Scot Colwell

**15. MISCELLANEOUS COMMUNICATIONS, PETITIONS, REPORTS AND ANNOUNCEMENTS**

15.1 Administratively approved agreement report

**16. ADJOURNMENT**