

OPEN SPACE ADVISORY COMMITTEE SUBCOMMITTEE MINUTES

November 12, 2020

4:40 PM

ZOOM Webinar

Members present: Charles Besancon, Edward Monnig, DeAnna Bublitz, Daniel Gundlach

Members absent: Kristine Akland

Others present: Staff Members Present: Grant Carlton, Jolanda Cummings, Cassy Gladwin

1. Administrative Business

1.1 Roll Call

2. Public/Guest Comments

None

3. Discussion Items

3.1 OSAC Project Evaluation Subcommittee

Review of proposed updated Open Space project evaluation and application documents

Grant Carlton presented the 2018 Missoula County Open Space Bond Application and evaluation worksheets. Grant Carlton explained what the level one and level two application would require and how it would be submitted to committee.

Charles Besancon- You create level one documents based on conversations with people proposing potential projects?

Grant Carlton- No, we are assuming it's a outside entity proposing the project. The individual would provide me the information for level one and then I put a report with my conclusions and bring it back to the Open Space Advisory Committee. The same process would happen for an City project.

Edward Monnig- So a appraisal is not necessarily required but they have to have some demonstration of what the basis of their valuation is?

Grant Carlton- We will require a appraisal or a certified real-estate agents market value analysis. Sometimes with a bigger project we might not have a appraisal at level two application, but we would want to know appraisal before we distribute bond funds.

Discussion was had about capital improvement projects.

Grant Carlton presented the project evaluation document to the committee members and discussed each area within the document.

Committee members discussed the project evaluation form and the multiple areas.

Charles Besancon- Does this capture anything that might be controversial?

Grant Carlton- The way I have handled that to draft the criteria in the questions. It's capturing more on the informational side. I have added an additional comment section where there could be additional information added.

The committee members brought up they would like to see an area that captures potential negatives and conflicts. Recommending an note section that would address these off-sets.

Grant Carlton- Please track your changes in the word document and send them back to me.

Open Space Advisory Committee Subcommittee would like to meet in December.

4. Future or Held Items

5. Adjournment

Adjournment 5:33