

## Missoula City Council Administration and Finance Committee Minutes

August 21, 2019

12:20 PM

City Council Chambers

140 W. Pine Street, Missoula , MT

**Members present:** John DiBari, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Heidi West, Michelle Cares

**Members absent:** Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jesse Ramos, Bryan von Lossberg

**Others present:** City Clerk Marty Rehbein; Alicia Vanderheiden - Development Services; Scott Paasch and Marianne Cox - Finance

### 1. ADMINISTRATIVE BUSINESS

#### 1.1 Roll Call

#### 1.2 Approval of the Minutes

Approval of minutes to be tabled to next meeting due to technical difficulties.

### 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

### 3. COMMITTEE BUSINESS

City Clerk Marty Rehbein presented the agenda items.

#### 3.1 Resolution levying assessments for the Missoula Tourism Business Improvement District for fiscal year 2020

City Clerk Marty Rehbein presented the resolution.

No public comment.

The approved item be placed on the consent agenda of the City Council meeting Monday, August 26, 2019.

**Moved by:** Heather Harp

Adopt a resolution levying annual assessments on the hotels located in the Tourism Business Improvement District of the City of Missoula for fiscal year 2020 in the amount of \$2 per occupied room night in accordance with 7-12-1132 MCA.

AYES: (7): John DiBari, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

**Vote results: Approved (7 to 0)**

### **3.2 Resolution levying assessments for sidewalk and snow removal performed in 2018-2019**

Mrs. Rehbein presented the resolution. Heather Harp asked Mrs. Rehbein to talk to how this request compares to last year. She replied.

Julie Merritt asked how much the sidewalk snow removal last year was going to cost and asked Mrs. Rehbein to address how much this costs compares to last year. Alicia Vanderheiden with Development Services explained the difference. Mrs. Harp asked for a detailed follow-up on that.

Heidi West asked if this was for residents who didn't pay their bill and how many were there. Discussion ensued. Mrs. Rehbein and Ms. Vanderhedien replied.

Jordan Hess stated it would be interesting to track this year-over-year to determine if the costs come from the same residents.

No public comment.

The approved item be placed on the consent agenda of the City Council meeting Monday, August 26, 2019.

**Moved by:** Jordan Hess

Adopt a resolution levying a special assessment and tax upon property for annual sidewalk/snow removal assessments to reimburse the city for removal of snow removal performed in 2018-2019 totalling \$2,717.00 pursuant to Sections 12.16.030 and 12.16.040 Missoula Municipal Code

AYES: (7): John DiBari, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

**Vote results: Approved (7 to 0)**

### **3.3 Resolution levying assessments for the Downtown Business Improvement District for fiscal year 2020**

City Clerk Marty Rehbein presented the resolution.

Julie Merritt noted the total amount is to be determined as stated in the agenda, but they expect to come in around the presented amount.

No public comment.

The approved item will be referred to the consent agenda at the City Council meeting on Monday, August 26, 2019.

**Moved by:** Julie Merritt

Adopt a resolution levying taxes on the lots, pieces and parcels of land located in the downtown business improvement district of the city of Missoula for fiscal year 2020 in the amount of \$(to be determined) in accordance with 7-12-1132 MCA.

AYES: (7): John DiBari, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

**Vote results: Approved (7 to 0)**

**3.4 Resolution levying assessments for hazardous vegetation removal (weeds) for fiscal year 2020**

City Clerk Marty Rehbein presented the resolution.

No public comment.

The approved item will be referred to the consent agenda at the City Council meeting on Monday, August 26, 2019.

**Moved by:** Julie Merritt

Adopt a resolution levying a special assessment and tax upon property for annual weed assessments to reimburse the city for hazardous vegetation and nuisance weed cut orders performed in 2018 in the total amount of \$1,434.00 pursuant to section 7-22-4101 Montana Code Annotated and section 8.40.040 Missoula Municipal Code

AYES: (7): John DiBari, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

**Vote results: Approved (7 to 0)**

**4. ADJOURNMENT**

Adjourned 12:37pm