

# Wylie Ave Water Main Insulation Project:

## Scope of Services

### **1. The Project shall be Performed According to the Listed Attachments**

- A. Wylie Hydrant Exhibit (attached)
- B. Project Area Exhibit (attached)
- C. Missoula Water Standards and Specifications (online)

### **2. Time Frame and Temperatures**

The contractor must submit their quote by noon on September 30<sup>th</sup>. The City anticipates having everything ready for the contractor to start work on October 22<sup>nd</sup>. The contractor will have 2 weeks to complete the work once they start, all work must be done by Nov 11<sup>th</sup>.

### **3. General Requirements**

#### **3.1 City of Missoula Laws and Regulations:**

- 3.1.1 Any contractors engaged in public work in the City of Missoula are required to have a license from the City of Missoula based upon the nature of the work. A bond is also required for each type of work in the City of Missoula. Licenses are obtainable at the office of Development Services, City Hall, Missoula, Montana.
- 3.1.2 Non-discrimination: All hiring shall be on the basis of merit and qualification and there shall be no discrimination in employment on the basis of race, ancestry, color, physical or mental disability, religion, natural origin, sex, age, marital or familial status, creed, ex-offender status, physical conditions, political belief, public assistance status, sexual orientation, gender identity or expression, except where these criteria are reasonable bona fide occupational qualifications.
- 3.1.3 Affirmative action policy: Contractors, subcontractors, sub grantees, and other firms doing business with the City of Missoula must be in compliance with the City of Missoula's Affirmative Action Plan, and Title 49 Montana Codes Annotated, entitled "Human Rights" or forfeit the right to continue such business dealings.

The City of Missoula's Affirmative Action Policy statement is:

"The mayor of the City of Missoula or the Mayor's designee may adopt an affirmative action plan to provide all persons equal opportunity for employment without regard to race, ancestry, color, handicap, religion, creed, national origin, sex, age, and marital status. In keeping with this commitment, we are assigning to all department heads and their staff the responsibility to actively facilitate equal employment opportunity for all present employees, applicants, and trainees. This responsibility shall include assurance that employment decisions are based on furthering the principle of equal employment opportunity by imposing only valid requirements or employment and assuring that all human resource actions are administered on the basis of job necessity.

Specific responsibility for developing, implementing, monitoring, and reporting are assigned to the City Personnel staff under the supervision and direction of the Chief Administrative Officer and the Mayor.

It is the policy of the City of Missoula to eliminate any practice or procedure that discriminates illegally or has an adverse impact on “affected” class. Equal opportunity shall be provided for all City employees during their terms of employment. All applicants for city employment shall be employed on the basis of their qualifications and abilities.

The City of Missoula, where practical, shall utilize minority owned enterprises and shall ensure that subcontractors and vendors comply with this policy. Failure of subcontractors and vendors to comply with this policy statement shall jeopardize initial, continued, or renewed funds.

Our commitment is intended to promote equal opportunity in all employment practices and provide a positive program of affirmative action for the City of Missoula, its employees, program participants, trainees, and applicants.”

### 3.2 Compliance with Labor Standards and Wage Rate Requirements:

- 3.2.1 For public works projects, pursuant to MCA 18-2-422, all laborer and mechanics employed by the CONTRACTOR(s) or subcontractors in performance of construction projects with a total cost in excess of \$25,000, shall be paid, minimum wages in conformance with the prevailing State Wage Rates published by the Montana Department of Labor and Industry. The prevailing wage rate schedules are included herein. The OWNER does not guarantee that labor can be procured for the minimum wages shown on the referenced schedules. The rates of wages listed are minimum only, below which the CONTRACTOR cannot pay, and they do not constitute a representation that labor can be procured for the minimum listed
- 3.2.2 The minimum wages included in the Project Manual are not controlling except as to the minimum for the purpose of Montana State Law or the Davis-Bacon Act; therefore, it is incumbent upon each employer to pay the standard prevailing rate of wages including fringe benefits for health and welfare and pension contributions, and travel allowance provisions in effect and applicable to the county or locality in which the work is being performed. The CONTRACTOR and all subcontractors are directed to the Montana Commissioner of Labor for information on the standard prevailing rate of wages applicable to this contract within this project area.
- 3.2.3 “Standard Prevailing Rate of Wages” is defined by Section 18-2-401 MCA, as including wages, fringe benefits for health and welfare and pension contributions and travel allowance which are paid in the county or locality by other contractors for work of a similar character performed in that county or locality by each craft, classification or type of worker needed to complete a contract.
- 3.2.4 Any infraction of the Laws of the State of Montana covering Labor, Title 39, Chapters 1 through 73, MCA will be forwarded to the State of Montana Department of Labor and Industry.
- 3.2.5 “Travel Allowance”, in effect at the time of contract award, and according to latest information received by the State of Montana Department of Labor and Industry, Labor Standards Division, shall be adhered to where applicable.
- 3.2.6 Travel allowance if applicable, may or may not be all inclusive of “travel” and/or subsistence and travel time due employees. It is incumbent on the employer to determine the amounts due for each craft employed according to the method of computation outlined for each craft where applicable.

3.2.7 To comply with Montana Law Section 18-2-406 MCA, the Contractor shall post in a prominent and accessible site on the project work area, not later than the first day of work, a legible statement of all wages to be paid to the employees employed on the project.

3.3 General Notes:

3.3.1 During construction, it shall be the responsibility of the contractor to protect existing utility lines. Contractor is required to verify the exact location of all underground utilities by using the Montana one-call service for utility locates.

3.3.2 The contractor shall notify the City immediately should any conflicts exist between the attached plans and what is found in the field.

3.3.3 The contractor shall obtain all the necessary permits, at his expense, to complete the proposed work and shall comply with all local, state, and federal regulations.

3.3.4 The contractor shall notify appropriate personnel for utility locations and notice of construction commencement.

3.3.5 Contractor shall protect all adjacent improvements (buildings, roadways, fences, parking lots, utilities, sidewalks, curbs, gutter, park recreation improvements, trees, etc) from damage and erosion. All disturbed areas shall be restored to their condition at the time the work began.

3.3.6 All site civil construction shall be in accordance with the attached plans, Montana Public Works Standard Specifications (MPWSS, 6<sup>th</sup> Edition), City of Missoula Specifications, and Missoula Water Standard Specifications.

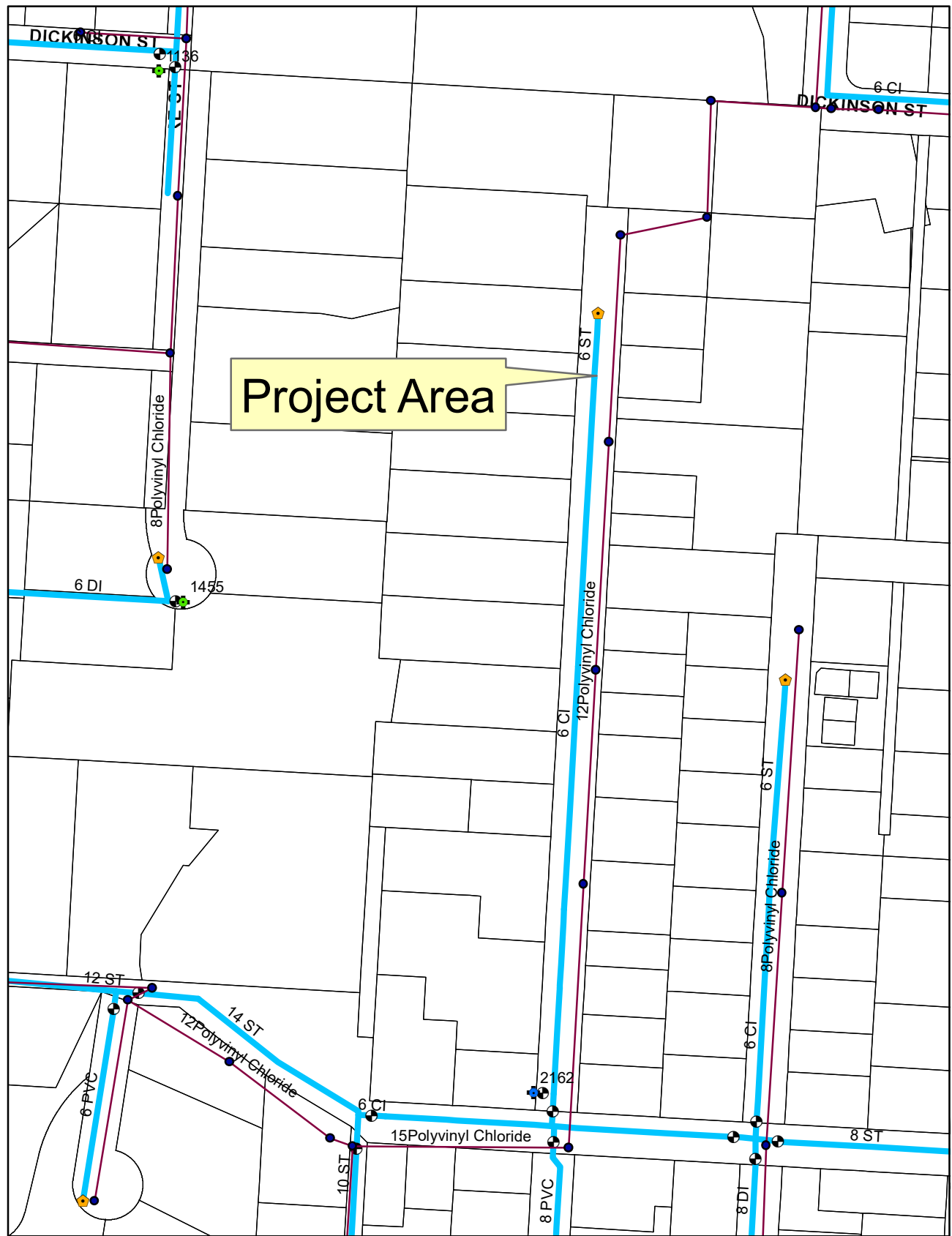
**Changes**

Any changes to this Scope or Quotation shall be preapproved in writing or e-mail by the Wastewater Facility Superintendent.

4. Quoted Cost

**Quotation  
Total**

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## Legend

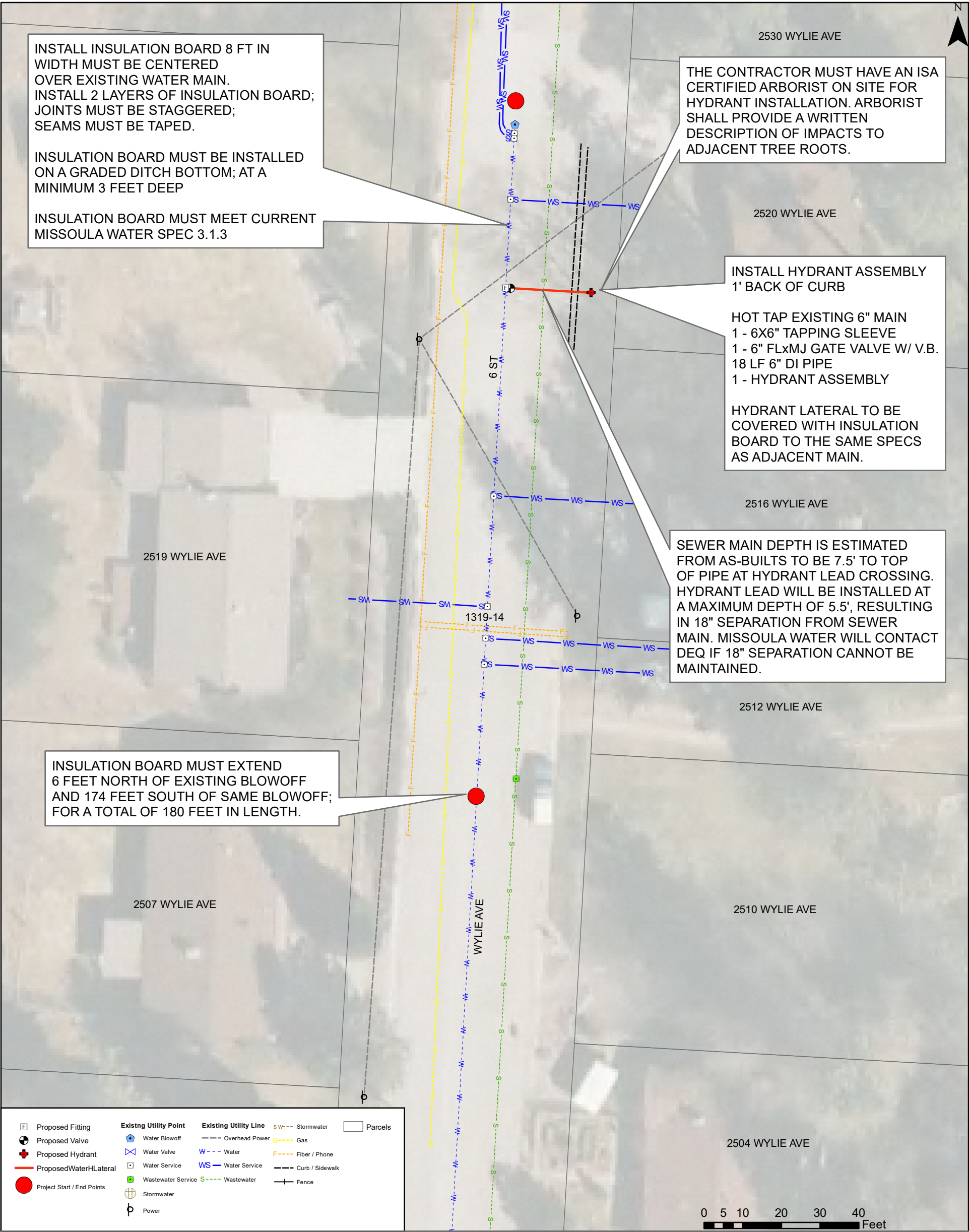
Water Mains

Sewer Mains

Sanitary Sewer Manholes



1 inch = 200 feet



GENERAL NOTES

1. THE CONTRACTOR SHALL OBTAIN ALL THE NECESSARY PERMITS, AT CONTRACTOR EXPENSE, TO COMPLETE THE PROPOSED WORK AND SHALL COMPLY WITH ALL LOCAL, STATE, AND FEDERAL REGULATIONS.
2. THE CONTRACTOR SHALL NOTIFY APPROPRIATE PERSONNEL FOR UTILITY LOCATIONS AND NOTICE OF CONSTRUCTION COMMENCEMENT TWO BUSINESS DAYS PRIOR TO START OF CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING LOCATION AND DEPTH OF EXISTING UTILITIES PRIOR TO CONSTRUCTION.
3. THE CONTRACTOR SHALL PROTECT ALL ADJACENT IMPROVEMENTS (BUILDINGS, ROADWAYS, FENCES, PARKING LOTS, UTILITIES, TREES, ETC.) FROM DAMAGE AND EROSION. ALL DISTURBED AREAS SHALL BE RESTORED TO THEIR ORIGINAL CONDITION. EXISTING LAWN AREAS SHALL BE RESTORED WITH SOD AND 4" MINIMUM THICKNESS OF TOPSOIL.
4. ALL SITE CIVIL CONSTRUCTION SHALL BE IN ACCORDANCE WITH MONTANA PUBLIC WORKS STANDARD SPECIFICATIONS (5TH EDITION), UNIFORM BUILDING CODE, AND MOST CURRENT VERSION OF MISSOULA WATER SPECIFICATIONS. SEE MISSOULA WATER STANDARD DRAWING SD-1 FOR HYDRANT DETAIL.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DISINFECTING AND CONDUCTING BACTI AND PRESSURE TESTS ON THIS INSTALLATION IN ACCORDANCE WITH MISSOULA WATER SPECIFICATIONS.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING TRAFFIC CONTROL AND KEEPING A MINIMUM OF 1 LANE OPEN FOR LOCAL TRAFFIC.



MISSOULA WATER

1345 E Broadway  
Missoula, MT 59802  
PHONE: 406-552-6700

WATER MAIN INSULATION  
NEW HYDRANT

T13 R19 S14

PROJ NO 2019-	DATE SEPT 2019
DRAWN BY LTM	APPROVED LMM
	SHEET 1 OF 1