



DEPARTMENT OF PUBLIC WORKS / WASTEWATER DIVISION

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Memorandum

TO: Leigh Griffing, Procurement Officer

FROM: Amy Dennis

SUBJECT: Sole Source Vendor Designation

DATE: August 14, 2019

The City of Missoula Wastewater Division is requesting permission to designate Xylem as the sole source vendor for the purchasing of Flygt pumps and parts for the Wastewater Division for the 2020 fiscal year. Under the City's purchasing rules, a sole source determination can be made under limited circumstances. Below is an excerpt from the purchasing policy and the italicized comments explain how Xylem meets those criteria.

Sole source purchases. Under some limited circumstances, a department may need to consider making a sole source purchase for a supply or service available from only one known vendor. Because this purchase occurs without benefit of competition, departments should exercise great reluctance to use this procurement method.

- i. Sole source procurement is permissible under the following circumstances:
 - a. The compatibility of current services or equipment, accessories, or replacement parts is the paramount consideration;

The Flygt pumps and parts will be used in the Reserve St Lift Station Rehabilitation Project. Flygt is the only manufacturer that makes the N-impeller that offers a self-cleaning leading edge that significantly increases clog-resistance and pump efficiency. These pumps are designed specifically for domestic wastewater.

- b. There is no alternative, equivalent product to the one required;

The performance of the Flygt pumps far exceeds the other pump manufacturers.

- c. There is only one acceptable or suitable source for the supply or service item;

Xylem is the Montana authorized distributor for Flygt pumps and parts.

- d. Grant terms specify the equipment to be purchased.

Not applicable

Approved:



Leigh Griffing, Procurement Officer

Aug 15, 2019

Date


John Engen (Aug 15, 2019)

John Engen, Mayor

Aug 15, 2019

Date