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**To: TPCC**  
**From: Michael Harpool, Transportation Planner**  
**Date: August 12, 2019**  
**Re: FFY 2020 Unified Planning Work Program**

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**Purpose**

The purpose of this memo is for TPCC to approve the proposed 2020 Unified Planning Work Program (UPWP). The UPWP is updated annually to describe transportation planning activities within the Missoula Metropolitan Planning Area scheduled for the UPWP program year. The UPWP is divided into several work elements, such as program support and administration, service, transportation demand management, and air quality. The following updates are included in the 2020 UPWP:

- **Consultants:**

- Provide \$25,000 towards the 2019 Missoula Area Transportation Survey (work element 300 – Long Range Transportation Plan Update) - FFY 2019 UPWP carryover.
- Provide \$200,000 towards the 2020 Long Range Transportation Plan update (work element 300 – Long Range Transportation Plan Update).
- Provide \$258,000 towards the East Missoula Corridor Study (work element 301 – Metropolitan Planning Area Transportation Plans) – FFY 2019 UPWP carryover.
- Provide \$25,000 towards a Reserve St Community Input Project (work element 301 – Metropolitan Planning Area Transportation Plans)
- Provide \$25,000 towards the transportation network and connectivity evaluation portion of a master plan for the area west of Reserve and north of Mullan (work element 301 – Metropolitan Planning Area Transportation Plans)
- Provide \$135,000 towards collection of pavement condition data for streets within the MPO boundary (work element 302 – Transportation Data) – FFY 2019 UPWP carryover.
- Provide \$80,000 towards the Travel Demand Model update (work element 304 – Travel Demand Model) – FFY 2019 UPWP carryover.

- **Current Funding:**

- MPO PL funding allocation (FFY 2020 estimate) increased approximately 4%
- Total funding for FFY 2020: \$1,507,394

In addition to these items, MPO and MUTD staff listed their accomplishments in FFY 19 and proposed activities for FFY 20 for each of the specific work elements of the UPWP and updated staff hours and spending to reflect those proposed activities.

### **Public Notice**

In accordance with the MPO's Public Participation Plan (PPP), MPO staff provided required public notice of the proposed FFY 2020 UPWP. The proposed UPWP was advertised via legal ads in the Missoulian on July 21, July 28, August 4, and August 11. In addition, public notice is provided via the TTAC and TPCC agendas and other electronic media.

### **Options**

TPCC should consider the following options:

Option 1: Approve the proposed 2020 UPWP as proposed, or as modified by the TPCC.

Option 2: Do not approve the proposed 2020 UPWP and direct staff as necessary.

### **Recommendation**

Staff recommends Option 1. TTAC recommended approval at their meeting on August 1, 2019.