



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** Administration and Finance

**Item:** Audit contract

**Date:** July 15, 2021

**Sponsor(s):** Leigh Griffing

**Prepared by:** Lisa Miller, Administrative Assistant

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

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**Action Required:**

Approve audit contract for services

**Recommended Motion(s):**

I move the City Council: Approve audit contract for services

**Timeline:**

Referral to committee:	July 19, 2021
Committee discussion:	July 21, 2021
Council action (or sets hearing):	Click or tap here to enter text.
Public Hearing:	Click or tap here to enter text.
Deadline:	July 26, 2021

**Background and Alternatives Explored:** In May the City issued an RFQ for audit services. Anderson Zurmuehlen (“AZ”) was the only firm to respond.

Annually we contract with independent auditors to audit the basic financial statements (represented in our most recent 2020 Comprehensive Annual Financial Report). The independent auditors are expected to obtain reasonable assurance that the financial statements are free from material misstatement and are fairly presented in accordance with generally accepted accounting principles. The auditors also schedule engagements with the City’s component units, MPC and MRA to perform an audit of their transactions separately.

**Financial Implications:** The proposed fees for the City’s portion of the audit are \$90,000 for 2021, \$94,500 for 2022 and \$99,000 for 2023. This contract may be extended a further two years upon approval by City Council.