

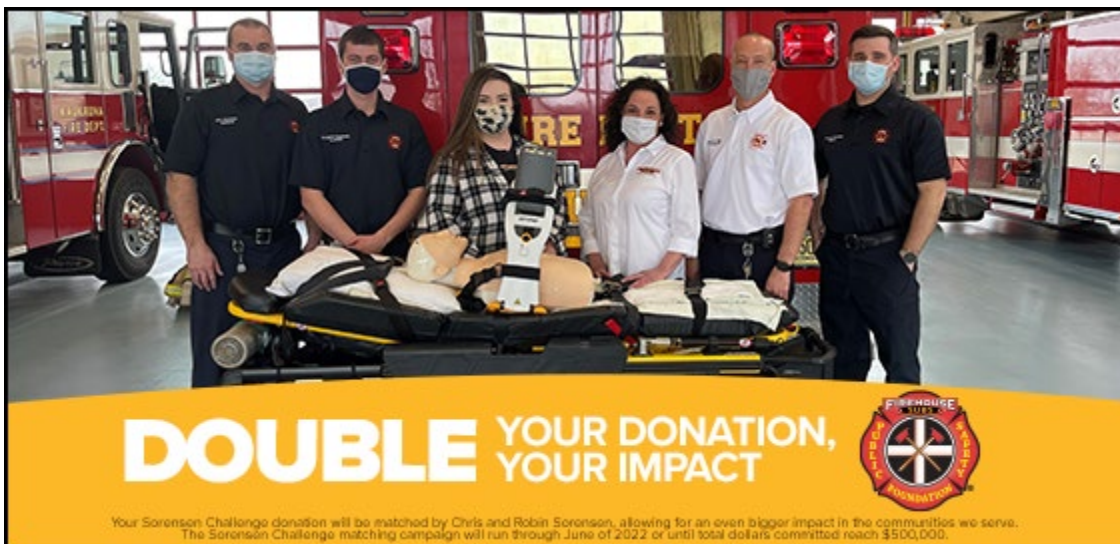
From: [Gordy Hughes](#)
To: [Cathy Janney](#)
Subject: FW: MOU Signature Needed- Missoula Fire Department
Date: Wednesday, July 21, 2021 8:40:16 AM
Attachments: [ACH-Credit Authorization- Firehouse Subs Public Safety Foundation.pdf](#)
[MOU- City of Missoula, on behalf of Missoula Fire Department.pdf](#)
[APPROVED Quote- ATV- Polaris- Missoula Fire Department.pdf](#)
[image001.png](#)

From: Procurement <procurementfoundation@firehousesubs.com>
Sent: Wednesday, July 14, 2021 9:43 AM
To: Michael Thurlow <ThurlowM@ci.missoula.mt.us>; Gordy Hughes <HughesG@ci.missoula.mt.us>
Cc: Procurement <procurementfoundation@firehousesubs.com>
Subject: MOU Signature Needed- Missoula Fire Department

Hi Michael & Asst. Chief Hughes,

Congratulations on your grant award! Our Foundation has elected to submit funding, via ACH, to your organization for you to directly purchase the equipment per your approved grant request, and the attached approved quote. Please review and sign the attached memo of understanding (MOU), and return it along with the ACH Authorization, *and voided check or bank memo that confirms the account number*, within 10 business days to procurementfoundation@firehousesubs.com. Once we receive your signed copy of the MOU, we will add our signature and return it to you. The ACH transfer will take approximately three weeks to complete. Stay well,

Mary Pat Wallmeyer, Manager of Procurement and Grants
Firehouse Subs Public Safety Foundation
12735 Gran Bay Parkway, Suite 150, Jacksonville, FL 32258
FirehouseSubsFoundation.org
[Twitter](#) [Facebook](#)



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From: Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>

Sent: Wednesday, July 7, 2021 11:58 AM

To: thurlowm@ci.missoula.mt.us; hughesg@ci.missoula.mt.us

Cc: Maryellen Mech <maryellen.mech@firehousesubs.com>; Les Kleinman <les.kleinman@firehousesubs.com>; Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>; Sheri Kohler <skohler@firehousesubs.com>; Ty Lowry <ty.lowry@firehousesubs.com>

Subject: APPROVED: Firehouse Subs Public Safety Foundation Grant

Dear Michael & Asst. Chief Hughes,

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **City of Missoula, on behalf of Missoula Fire Department in Missoula, MT** the requested **Polaris Ranger XP1000 NorthStar Crew Premium with Fire/Rescue Skid, Horns & Lights** valued at up to **\$34,578.00**. If your grant award must be approved by your city council, please add this item to the agenda immediately, and contact us with the meeting date.

PROCUREMENT:

The procurement process for your grant award will be determined by our Foundation, and we will contact you no later than Tuesday, August 31, 2021 to initiate the process. Do not make any advanced purchases, as failure to adhere to our chosen method will jeopardize your grant award.

If you have any fulfillment questions, please email Procurementfoundation@firehousesubs.com.

PUBLIC RELATIONS (PR) NOTES

- PR announcements from your organization regarding the grant award are optional. If you choose to share the good news, please use the attached press release template and/or social media post template and send it back to Foundation@firehousesubs.com and FHSPSF@coynepr.com for review and approval (allowing for 72 hours turnaround time). *Please do not pitch or post before receiving approval from the Foundation team.*

Use of the Firehouse Subs Public Safety Foundation logo:

- We ask that your organization acknowledges the grant by displaying our Foundation logo on granted items/equipment whenever possible. Our Foundation logo is attached for your convenience. Please note that the final artwork will need to be approved by our Foundation via Foundation@firehousesubs.com before being displayed.

Did you know?

More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand? Please consider supporting a Firehouse Subs restaurant near you.

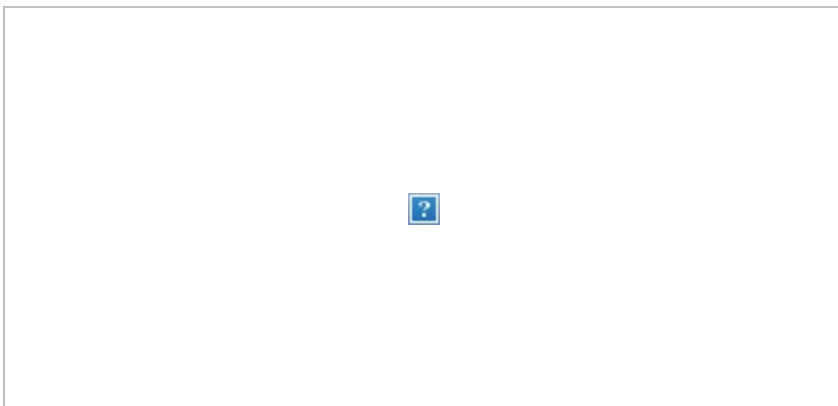
We are very excited to assist your organization and ultimately improve the lifesaving capabilities of your community.

Firehouse Subs Public Safety Foundation

foundation@firehousesubs.com

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