



## MEMORANDUM

**TO:** MRA Board

**FROM:** Annette Marchesseault, RLA *ARM*  
Project Manager/Redevelopment Specialist

**DATE:** August 16, 2021

**SUBJECT:** 2021/2022 Street Tree Planting (URD II & URD III) – Request to Issue Bid Documents

Three of MRA's sidewalk projects, which are currently underway, collectively include 48 new street trees. (Those sidewalk projects are URD II 2<sup>nd</sup> and 3<sup>rd</sup> Street sidewalk project, the URD III Northern Sidewalk – Phase 1 project, and the 1600 Benton Avenue sidewalk project.) The locations of the trees have been indicated on the sidewalk construction drawings, but tree planting has not been included in those projects.

When there is a significant number of trees, Staff believes it is advantageous to bid the tree planting separately. This provides more control over timing of planting and quality of trees, and better control over monitoring through the maintenance/warranty period.

Staff is requesting authorization to solicit bids from landscape contractors to plant the trees recommended in the sidewalk project designs referenced above. Bids would be solicited this fall and contractors would be directed to plant in Spring 2022. The contract would include a two-year maintenance and warranty period. The lowest responsive bid would be presented to the Board for approval.

**RECOMMENDATION:** Staff recommends that the MRA Board move to authorize Staff to solicit bids for the 2021/2022 URD II and URD III Street Tree Planting Project.