



City of Missoula, Montana
Item to be Referred to City Council Committee

Committee: Administration and Finance

Item: Accela Automation Software Maintenance Agreement

Date: August 9, 2021

Sponsor(s): Lee Macholz

Prepared by: Lee Macholz

Ward(s) Affected:

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

Action Required:

Approve a renewal agreement with Accela for software maintenance and support of Automation for three years spanning FY22, FY23, and FY24.

Recommended Motion(s):

I move the City Council: Approve and authorize the Mayor to sign a three-year Software Maintenance Renewal Agreement with Accela in the amounts of \$100,421.21 for FY22, \$103,433.84 for FY23, and \$106,536.86 for FY24.

Timeline:

Referral to committee:	August 16, 2021
Committee discussion:	August 18, 2021
Council action (or sets hearing):	August 23, 2021
Public Hearing:	Click or tap here to enter text.
Deadline:	Click or tap here to enter text.

Background and Alternatives Explored:

Accela Automation is the software used by the City of Missoula Community Planning, Development and Innovation and Public Works and Mobility departments for business licensing, permitting, addressing, and basic asset management. This renewal agreement provides software support and maintenance for three years with a fixed annual increase. The alternative to this agreement is to purchase software support and maintenance from Accela annually without the fixed percentage increase, resulting in higher annual costs.

Financial Implications:

The maintenance cost for Accela Automation is already included in the budget of GIS Services. This agreement provides a known/fixed annual increase in that maintenance cost through FY24.

Links to external websites: