

DRAFT - Missoula City Council Administration and Finance Committee Minutes

August 18, 2021

2:45 PM

ZOOM Webinar

Members present: Stacie Anderson, Mirtha Becerra, John P. Contos, Heather Harp, Gwen Jones (chair), Julie Merritt, Bryan von Lossberg, Heidi West

Members absent: Jordan Hess, Jesse Ramos, Amber Sherrill, Sandra Vasecka

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

1.2.1 Approval of the Minutes from the 08/11/2021 Meeting

The minutes were approved as submitted.

2. PUBLIC COMMENT

Public comment called for and there was none.

3. COMMITTEE BUSINESS

3.1 National Institute of Health Grant Administration Agreements Referral – Year 3

Karen Gasvoda, Grants Administrator with CPDI presented the grant information for approval.

There were no questions.

Julie Merritt made the motion.

Public comment called for and there was none.

This will go to the Consent agenda.

Moved by: Julie Merritt

The committee recommends that the Missoula City Council approve and authorize the Mayor to sign these grant administration agreements with Truitt Consulting, SciDESIGNS, and the University of Montana for the National Institutes of Health grant-funded project called The Link: A Collective-Impact, Place-Based Approach to Inspiring Montana's Next Generation Healthcare Work Force.

AYES: (8): Stacie Anderson, Mirtha Becerra, John Contos, Heather Harp, Gwen Jones, Julie Merritt, Bryan von Lossberg, and Heidi West

ABSENT: (4): Jordan Hess, Jesse Ramos, Amber Sherrill, and Sandra Vasecka

Vote results: Approved (8 to 0)

3.2 Accela Automation Software Maintenance Agreement

Lee Macholz presented the motion for the software maintenance agreement and discussed the use of this software and the licensing needs. The primary use for this software is permitting and business licensing.

Julie Merritt - Inquired as to public access and made the motion.

Public comment was called for and there was none.

This will go onto the Consent agenda.

The meeting was adjourned.

Moved by: Julie Merritt

I move the City Council: Approve and authorize the Mayor to sign a three-year Software Maintenance Renewal Agreement with Accela in the amounts of \$100,421.21 for FY22, \$103,433.84 for FY23, and \$106,536.86 for FY24.

AYES: (8): Stacie Anderson, Mirtha Becerra, John Contos, Heather Harp, Gwen Jones, Julie Merritt, Bryan von Lossberg, and Heidi West

ABSENT: (4): Jordan Hess, Jesse Ramos, Amber Sherrill, and Sandra Vasecka

Vote results: Approved (8 to 0)

4. ADJOURNMENT

Meeting was adjourned at 2:59 pm