



MEMORANDUM

TO: MRA Board

FROM: Tod Gass, Project Manager

DATE: October 14, 2021

**SUBJECT: Request To Approve URD III Southern Sidewalk Project
Professional Services Agreement, Scope of Services & Budget**

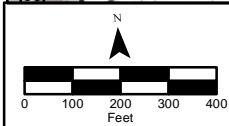
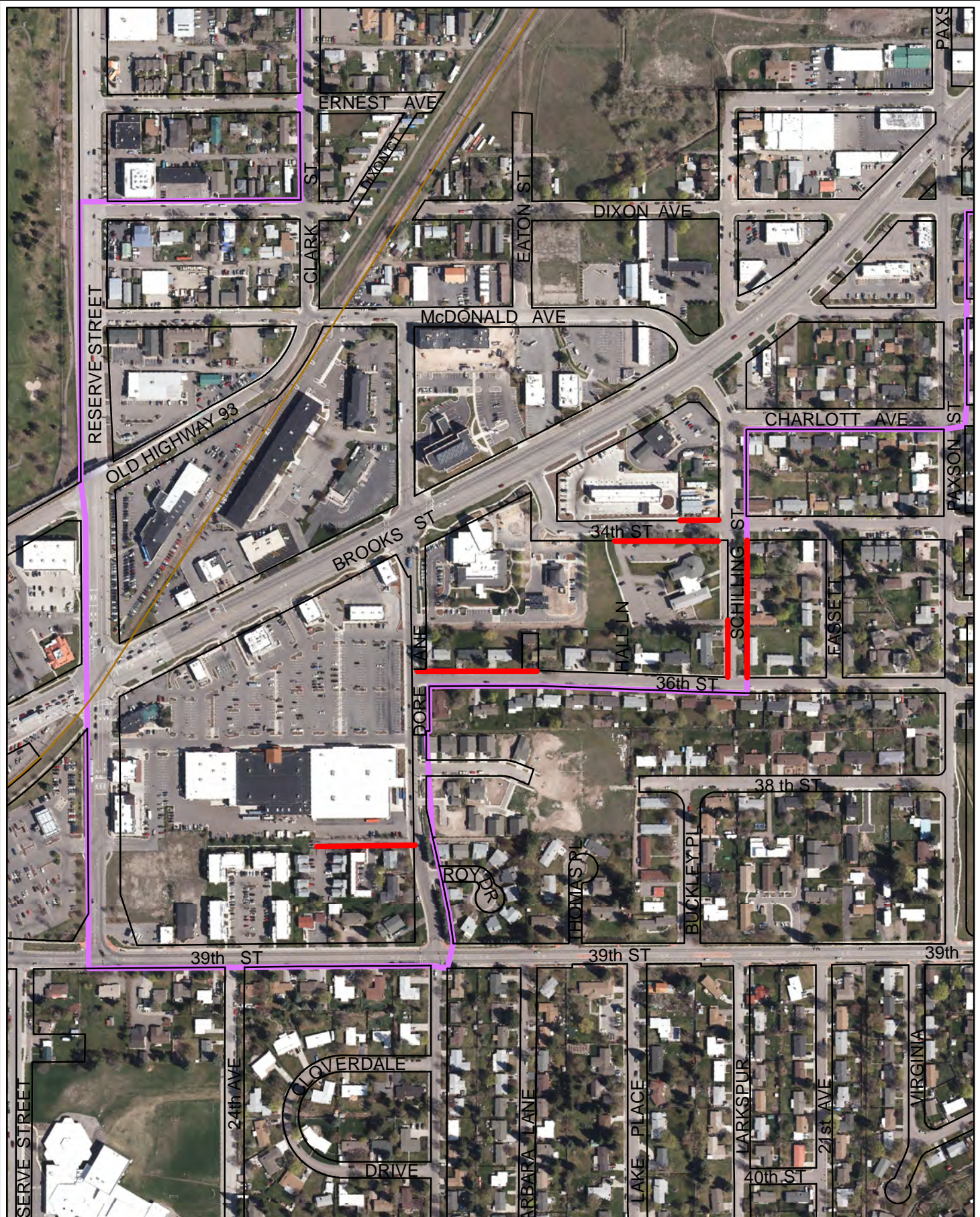
Last month, Staff issued a Request For Proposals for the URD III Southern Sidewalk Project that was introduced to the Board as an FY22 MRA CIP item in June of this year. The URD III Southern Sidewalk Project is generally described as the installation of public infrastructure including curb/gutter, sidewalk, and related improvements on the 3600 Block of Schilling Street, the 2200 Block of 34th Street, the 2200 Block of 36th Street, and the 2300 Block of 38th Street all located in the southern end of URD III. The URD III Southern Sidewalk Project is a continuation of the URD III Sidewalk Program.

Three proposals were received for the sidewalk project. All proposals demonstrated a good understanding of the scope of work for the project and the challenges this retrofit sidewalk project presents, along with proposing a competent project team. A selection committee, consisting of MRA and City Development Services personnel reviewed and ranked the proposals and DJ & A P.C. was selected as the project engineer.

DJ & A has completed numerous curb and sidewalk projects for the City and several for MRA over the last five years. These projects include curb and sidewalk work related to the South Reserve Pedestrian Bridge, the Clark Street Sidewalk Project, Mary Avenue West reconstruction, and the Maple Street sidewalk work related to new development in the northern part of URD II. DJ & A brings a competent engineering and design team to the project and a team well suited for public outreach related to the residential nature of this sidewalk project.

The terms of the Professional Services Agreement are for DJ & A to provide design development, public outreach, construction documents, bidding, and construction oversight at an hourly rate basis plus reimbursable expenses at a cost not to exceed \$89,995.64. The scope of services includes adequate budget to allow for public notice, a public open house, and individual work with property owners to develop a final design acceptable to the City and the property owners in the project area. The cost for these services are in line with current professional services costs on previous MRA sidewalk projects, and represents a good value to MRA.

RECOMMENDATION: Staff recommends that the Board move to accept the terms of the DJ & A Professional Services Agreement and associated Scope of Work for completion of the URD III Southern Sidewalk Project at a cost not to exceed \$89,995.64, and authorize the Board Chairman to sign the Agreement.



Missoula Redevelopment Agency
 Date: October 14, 2021
 Prepared By: Tod Gass

Area Map For:
URD 3 Southern Sidewalk Project
 City of Missoula Redevelopment Agency
 140 W. Pine St. Missoula, MT 59802
 Note: The information on this map has not been field verified.

— URD 3 Boundary
 — Sidewalk Installation

