

**DRAFT - Missoula City Council Administration and Finance Committee Minutes**

**March 3, 2021  
12:00 PM  
ZOOM Webinar**

**Members present:** Stacie Anderson, Mirtha Becerra, John P. Contos, Heather Harp, Jordan Hess, Gwen Jones (chair), Julie Merritt, Amber Sherrill, Heidi West

**Members absent:** Jesse Ramos, Sandra Vasecka, Bryan von Lossberg

**1. ADMINISTRATIVE BUSINESS**

**1.1 Roll Call**

**1.2 Approval of the Minutes**

**1.2.1 Minutes from the February 24, 2021 Meeting**

The minutes were approved as submitted. Public comment was called for and there was none.

**2. PUBLIC COMMENT**

**3. COMMITTEE BUSINESS**

**3.1 Appointment to the Public Art Committee**

Ms. Jones - Gregg Twigg is the nominated member by the Mayor, whom we interviewed earlier. The Mayor is not able to be here today.

Ms. Sherrill - I thought he was an excellent candidate and am happy to make the motion.

Ms. Jones called for public comment and there was none.

The vote was taken and this will be moved onto the consent agenda.

**Moved by:** Amber Sherrill

Confirm the Mayor's appointment of Greg Twigg to fill a vacated term on the Public Art Committee for a term beginning immediately and expiring on June 30, 2022.

AYES: (8): Stacie Anderson, Mirtha Becerra, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (4): John Contos, Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

**Vote results: Approved (8 to 0)**

**3.2 Resolution for 2nd Quarter FY 2021 budget amendments. This resolution amends the fiscal year 2021 budget to recognize revenues, and appropriate expenditures and budget transfers not identified in the original budget**

Leigh Griffing - I will share my screen. This is a motion to set a public hearing. Following the public hearing, we will then have a motion to adopt or deny these budget amendments. These are for the 2nd quarter. These are pretty standard housekeeping budget amendments. Most of this has already been before City Council.

We are creating the actual accounting fund for affordable housing fund and transferring the activities to that fund.

With storm water, we are doing a true-up where we have some FY20 project carry forwards. We will be doing some financing for the utility later in the spring.

(John Contos arrived at the meeting.)

For the Police, we have secured the Catlin project funding with an MRA contribution.

For Parks, we are reflecting the CLM track loader and the budget expenditure needs to be added to the budget.

We also have some budget carry forwards. (Screen shared with all financial details, also included as an attachment for this agenda item.) Budget transfers are also shown for transparency sake.

Ms. Jones - These document attachments were just received earlier today. This is basically just setting a hearing. If you have questions, can certainly ask prior to that. With the affordable housing trust fund, we donate a \$100,000 contribution, this year we added other funds coming in, but are at a total of \$750,000, including the \$100,000. Is that correct?

Leigh Griffing - Yes, you are correct.

Ms. Jones - We have committed to contributing a minimum of \$100,000 year. If can do more, we will.

Public comment called for and there was none.

Vote was taken and this will be moved onto the consent agenda.

**Moved by:** Stacie Anderson

Set a public hearing for March 22 & April 5, 2021 for a resolution amending the annual appropriations for the City of Missoula, Montana as set forth in the fiscal year 2021 budget and capital improvement program.

AYES: (9): Stacie Anderson, Mirtha Becerra, John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (3): Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

**Vote results: Approved (9 to 0)**

**3.3 Change Letter of Intent for Scott Street Lots**

Dale Bickell - As part of the letter of intent for development of the Scott Street area, it required the developer to work with the city and use Opticos as the planning and design firm related to that. This does tie us to Opticos and does not allow us to use other local consultants. This letter of intent simply allows us to use other consultants should we choose to.

Ms. Merritt - I will make the motion. I thought it a little odd that Opticos was specified during the initial time. That said, I know they are a very well respected firm, but am supportive of the change.

Ms. West - I think this is a good amendment. This is a very unique project.

Ms. Jones - Part of the reason for specifying Opticos is because they are very forward thinking. We want to take that intent, but want more flexibility to build our team.

Dale Bickell - That is correct. There are other items that could use other providers and this gives us the flexibility to create the team we need.

Public comment was called for and there was none.

The vote was taken and this will be moved onto the consent agenda.

Consent agenda.

**Moved by:** Julie Merritt

approve and authorize the Mayor to sign a revised letter of intent for development of Scott Street Lots.

AYES: (9): Stacie Anderson, Mirtha Becerra, John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (3): Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

**Vote results: Approved (9 to 0)**

#### 4. **ADJOURNMENT**

Adjourned 12:18