

DRAFT - Missoula City Council Administration and Finance Committee Minutes

**December 1, 2021
9:00 AM
ZOOM Webinar**

Members present: John P. Contos, Heather Harp, Jordan Hess, Gwen Jones (chair), Julie Merritt, Amber Sherrill, Sandra Vasecka, Heidi West

Members absent: Stacie Anderson, Mirtha Becerra, Jesse Ramos, Bryan von Lossberg

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

1.2.1 Minutes from the 11/17/2021 Meeting

The minutes were approved as submitted.

2. PUBLIC COMMENT

Public comment was called for and there was none.

3. COMMITTEE BUSINESS

3.1 Third Courtroom Display and Audio Systems Contract Approval

Both items involving the courtroom display systems were presented by Tina Reinicke and Jon Commack and discussed.

Moved by: Heather Harp

approved and authorize the Mayor to sign a contract with AVI Systems for purchase and installation of courtroom technology in the amount of \$93,683.75.

AYES: (8): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (8 to 0)

3.2 Courtroom Display System Maintenance Support Contract Update Approval

Both items involving the courtroom display systems were presented by Tina Reinicke and Jon Commack and discussed.

Heather Harp - Do you have any idea of what percentage of people who come through the system who suffer from hearing loss or are hearing impaired?

Tina - I don't have a specific number, but the need is very real.

Heather - I would like to make the motion.

Julie Merritt - I really appreciate the fact we are doing this to be inclusive of our hearing impaired members of the community. We also have people in our community who don't speak English. Will this new system help with translation or help this population?

Tina - Absolutely. We have interpreters and a service called Language Link. This has been very effective. Also, for those who cannot hear, we have the audio-to-text availability.

Public Comment called for and there was none.

Both items 3.1 and 3.2 onto Consent Agenda.

Moved by: Heather Harp

Approve and authorize Mayor Engen to sign a pro-rated 3-year maintenance support contract with AVI systems in the amount of \$12,521.00

AYES: (8): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (8 to 0)

3.3 Reappointment to the Missoula Urban Transportation District

Amber Sherrill - I am really happy to have Amy on that board. She brings the perspective of climate change because it is something she deals with every day with her job at Climate Smart Missoula. I would be happy to make the motion.

Jordan Hess - This is a really high-functioning board and she has brought a lot to the table on this board and I am in favor of her continuing to serve.

Gwen Jones - Amy contributes largely to this community.

Public comment called for and there was none.

Onto Consent Agenda.

Moved by: Amber Sherrill

Confirm the Mayor's reappointment of Amy Cilimburg to the Missoula Urban Transportation District for a term beginning January 1, 2022 and expiring on December 31, 2025.

AYES: (8): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (8 to 0)

3.4 **FY 2022 Business Licensing Fee Schedule**

Kirsten Hands with CPDI presented this item. This is to correct the resolution approved earlier.

Amber Sherrill - Made recommended motion.

Julie Merritt - I support this. I think it is important to recognize that the costs to do business increase over time.

Heather Harp - Question regarding boiler room item on list. Kirsten to check on this and get back to her via email and send to all.

No one in the attendee room for comment.

Onto Consent Agenda. Due to timing constraints, though, committee agreed to vote on the public hearing on 12/13/21.

Moved by: Amber Sherrill

(Motion 12/06/2021) Set a public hearing on December 13, 2021, on a resolution affirming the City Council's August 2021 decision to increase business license fees by 3.00% and correcting the fee schedule attached to resolution 8538. (Motion 12/13/2021) (Adopt/deny) a resolution affirming the City Council's August 2021 decision to increase business license fees by 3.00% and correcting the fee schedule attached to resolution 8538.

AYES: (8): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (8 to 0)

3.5 **Contract – Poverello Center Outreach and Operations Funding**

Emily Armstrong discussed the item.

Gwen Jones - Where is the funding coming from?

Emily - ARPA funds.

Amber Sherrill - I happily support this and make the motion. I appreciate the work that the team has done on this. The Poverello and Winter Shelter are looking for bedding, if you have the ability to make any donations, please do.

Julie Merritt - I echo what Amber said and am fully in support of this motion.

Public comment called for and there were no attendees waiting.

Jill Bonny with the Poverello thanked the City for the support.

Onto the Consent Agenda.

Moved by: Amber Sherrill

Authorize the Mayor to sign and execute a contract with the Poverello Center for the provision of services and programs specific to people without a house in Missoula and providing comprehensive outreach services to that same population, funded by City of Missoula.

AYES: (8): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (8 to 0)

3.6 Hardware Quotes for Conference Room Equipment

Carl Horton - This is for hardware to be installed in conference rooms and courtrooms to enhance our visual and audio capabilities. This is to be funded through the existing 2022 budget.

Gwen Jones - What all does the equipment do?

Carl - This is mostly for Teams. This will provide audio and camera systems for each of those rooms for creating Team meetings. We already have most of the Zoom stuff in place.

Heather Harp - I want to put the motion on the floor. Carl, I know this is always a hard thing to ask for. Without technology, we would be doing things manually, which would be incredibly unproductive.

Public comment called for and there was none.

Onto Consent Agenda.

Moved by: Heather Harp

approve and authorize the mayor to sign quotes CERQ95365 and CERQ95761 from Cerium for the purchase of poly-com equipment for seven conference rooms and three court rooms in the total amount of \$53,163.58

AYES: (8): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Mirtha Becerra, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (8 to 0)

3.7 Resolution Relating to \$912,000 Storm Water System Revenue Bonds, Consisting of \$465,867 Series 2021B (Taxable) and \$446,133 Series 2021C; Authorizing the Issuance and Fixing the Terms and Conditions Thereof

5 minute recess taken.

Leigh Griffing - Presented resolution regarding storm revenue bonds.

Julie Merritt - Made the motion.

Public comment called for and there was none.

Onto Consent Agenda.

Moved by: Julie Merritt

Adopt/deny a Resolution Relating to \$912,000 Storm Water System Revenue Bonds, Consisting of \$465,867 Series 2021B (Taxable) and \$446,133 Series 2021C; Authorizing the Issuance and Fixing the Terms and Conditions Thereof

AYES: (7): John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, and Sandra Vasecka

ABSENT: (5): Stacie Anderson, Mirtha Becerra, Jesse Ramos, Bryan von Lossberg, and Heidi West

Vote results: Approved (7 to 0)

4. **ADJOURNMENT**

Meeting adjourned at 9:45.