City of Missoula, Montana
Item to be Referred to City Council Committee

Committee:	**Administration and Finance**
Item:	**Courtroom Display System Maintenance Support Contract Update Approval**
Date:	November 16, 2021
Sponsor(s):	**Tina Reinicke**
Prepared by:	Tina Reinicke

Ward(s) Affected:

☐ Ward 1   ☐ Ward 4
☐ Ward 2   ☐ Ward 5
☐ Ward 3   ☐ Ward 6

☐ All Wards   ☒ N/A

Action Required:
Approve and authorize Mayor to sign an updated maintenance support contract.

Recommended Motion(s):
I move the City Council: Approve and authorize Mayor Engen to sign a pro-rated 3-year maintenance support contract with AVI systems in the amount of $12,521.00

Timeline:
Referral to committee:	November 29, 2021
Committee discussion:	December 1, 2021
Council action (or sets hearing):	December 6, 2021
Public Hearing (if required):	Click or tap here to enter text.
Deadline:	Click or tap here to enter text.

Background and Alternatives Explored:
On July 14, 2021, City Council approved the Mayor to sign a negotiated 3-year maintenance support agreement renewal for two courtrooms. This 3-year maintenance agreement was approved for FY22 (prorated), FY23 and FY24.

With this submission, that approved contract has now been updated with costs related to the maintenance of a third display/hearing assist/Polycom system and equipment to be installed in the newly constructed third courtroom at 435 Ryman St.

Financial Implications:
The updated contracted expenses are as follows:
Pro System Support 1st year Installment Due 4/1/22, goes through 6/30/22 for $1,391.
Pro System Support 2nd year Installment Due 7/1/22, goes through 6/30/23 for $5,565.
Pro System Support 1st year Installment Due 7/1/23, goes through 6/30/24 for $5,565.
This prorated 1st year installment will be funded in the court's FY22 baseline budget.

Links to external websites: