



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** Administration and Finance  
**Item:** FY 2022 Business Licensing Fee Schedule  
**Date:** November 16, 2021  
**Sponsor(s):** Kirsten Hands  
**Prepared by:** Kirsten Hands  
**Ward(s) Affected:**  
 Ward 1                       Ward 4  
 Ward 2                       Ward 5  
 Ward 3                       Ward 6  
 All Wards                       N/A

**Action Required:**  
Approve the FY2022 Business Licensing Fee Schedule.

**Recommended Motion(s):**  
I move the City Council: (Motion 12/06/2021) Set a public hearing on December 13, 2021, on a resolution affirming the City Council’s August 2021 decision to increase business license fees by 3.00% and correcting the fee schedule attached to resolution 8538. (Motion 12/13/2021) (Adopt/deny) a resolution affirming the City Council’s August 2021 decision to increase business license fees by 3.00% and correcting the fee schedule attached to resolution 8538.

**Timeline:**  
Referral to committee: November 29, 2021  
Committee discussion: 12/01/2021  
Council action (or sets hearing): 12/06/2021  
Public Hearing (if required): 12/13/2021  
Deadline: [Click or tap here to enter text.](#)

**Background and Alternatives Explored:**  
7-1-4123(7) Montana Code Annotated authorizes local government to charge reasonable fees for the provision of services. The City of Missoula conducted an official fee study in 2010 to establish the costs of providing certain services. This 3.00% increase to the business licensing fee schedule aligns with the cost of providing these services.

The FY2022 Business Licensing Fee schedule was originally presented to the City Council at a Budget Committee of the Whole meeting during the FY2022 budget process. It was approved at the City Council meeting on August 23, 2021. In preparation to update the fees in the database used to assess the them, it was discovered that the fee schedule presented during the FY2022 budget process was inaccurate. The Business Licensing Fee Schedule presented here corrects those inaccuracies.

**Financial Implications:**  
None

**Links to external websites:**

