

## Missoula City Council Public Works Committee Minutes

December 1, 2021, 10:25 am  
ZOOM Webinar

**Members present:** John P. Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Jesse Ramos, Amber Sherrill, Sandra Vasecka, Heidi West

**Members absent:** Stacie Anderson, Mirtha Becerra (chair), Bryan von Lossberg

### 1. ADMINISTRATIVE BUSINESS

#### 1.1 Roll Call

#### 1.2 Approval of the Minutes

##### 1.2.1 PW Committee Meeting Minutes from November 17, 2021

The minutes were approved as submitted.

### 2. PUBLIC COMMENT

### 3. COMMITTEE BUSINESS

#### 3.1 Missoula City Public Works & Specifications Manual Updates

Ross Mollenhauer Engineering Manager presenting,

The Public Works and Mobility Department updated the Public Works Standards and Specifications Manual on December 1, 2021. The purpose of the Public Works Manual is a one-stop location for developers, contractors, engineers, and the general public to find information on Public Works rules. The manual is located on the website.

[HTTP://www.ci.missoula.mt.us/2708/42401/Public-Works-Standards-Specifications-Ma](http://www.ci.missoula.mt.us/2708/42401/Public-Works-Standards-Specifications-Ma)

The first version of the manual was presented to City Council on 11/18/2020, and since then, the staff has continued refining chapters and information. In addition, this Public Works staff collected and responded to comments from contractor/engineer and community members to improve the manual.

Chapter 2, Construction within the Right-of-Way, has been updated with new content. Sewer upsizing rules have always existed, and Water Main upsizing rules have been established. In addition, a Latecomer's Agreement has been established. If a developer pays for a main and then another developer comes along a year later and wants to connect to it, the first developer could create a latecomers agreement to get paid back a designated amount. Utility Locates, Pre-Construction Meetings, and Weekly Construction Documentation have also been added to this chapter. Another addition is Maintenance Bonds, a warranty bond for projects more than \$50,000 this would be required. Rules

regarding private utility mains in the right-of-way and boring have also been established. This includes rules around protecting existing trees and new future tree sites in these areas.

Chapter 3, Improvement Plans. This chapter explains the Stage process, which the City uses to review plans. In addition, the City added a new requirement for geotechnical reports for projects with steep slopes.

Chapter 4, Water System. This chapter incorporates existing Missoula Water standards and a few minor changes. For example, the City added a requirement that flat rate properties, or properties with inaccessible meters, have a meter pit installed if a water service repair permit is requested. This chapter also includes a few other minor updates.

Chapter 5, Sanitary Sewer System. This chapter consolidates City's current sewer collection system administrative rules, standard details, and municipal code. In addition, some technical updates and some clarifications were made to this chapter.

Chapter 6, Storm Water System. This chapter incorporates Storm Water Utility Code (MMC 13.27). In addition, some general grading and drainage requirements were added, and the stormwater infiltration was updated.

Chapter 7, Transportation System. This chapter consolidates current admin rules, standard details, and municipal code. A new section on Traffic control was added. In addition, some language was added to provide clarification on several rules.

The City does have a lot of standard drawings available for all the chapters if engineers or contractors are interested.

The Committee members thanked the staff for all their work in this manual.

No Recommended Motion – Informational Only

#### **4. ADJOURNMENT**