

Missoula City Council Parks and Conservation Committee Minutes

December 8, 2021

2:45 PM

ZOOM Webinar

Members present: Stacie Anderson, Heather Harp, Gwen Jones, Amber Sherrill (chair), Sandra Vasecka, Heidi West

Members absent: Mirtha Becerra, John P. Contos, Jordan Hess, Julie Merritt, Jesse Ramos, Bryan von Lossberg

Others present: Nathan McLeod, Shirley Kinsey, Betsy Willett

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes from December 1, 2021

(No Quorum present) minutes stand approved.

2. PUBLIC COMMENT

See none

3. COMMITTEE BUSINESS

3.1 Caras Park and Trail Light Purchase

(No quorum present) Nathan McLeod, Missoula Parks and Recreation presents a contract to purchase Caras Park and Trail lights.

Phase 1 of the construction project for the Caras Outfall Storm Water Infiltration & Caras Park included "owner provided" park and trail lights. This contract is for those lights.

Three approved equal lights were quoted with the Mountain States Lights providing the best value.

Funding is from the approved CIP for Fiscal year 2022 funding through Park District and private funds from the Missoula Downtown Partnership

No Public comment prior to vote.

Moved by: Stacie Anderson

(No quorum) Award contract for "Owner provided" park and trail lights, to be installed in Caras Park as part of the Phase 1 construction project, and authorize the Mayor to sign the contract for the amount of \$39,276.00

AYES: (6): Stacie Anderson, Heather Harp, Gwen Jones, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (6): Mirtha Becerra, John Contos, Jordan Hess, Julie Merritt, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (6 to 0)

Award contract for "Owner provided" park and trail lights, to be installed in Caras Park as part of the Phase 1 construction project, and authorize the Mayor to sign the contract for the amount of \$39,276.00

3.2 Master Fee Schedule for Facility Use, Reservations, Permits and Programs 2022

(No Quorum present) Shirley Kinsey, Missoula Parks and Recreation presents this annual request to set a public hearing January 10, 2022 to consider adoption of a resolution revising Parks and Recreation Fee Schedules for facilities, reservations, permits and programs for 2022. New sections include Marshall Mountain permits, dedication benches and trees as well as other Urban Forestry tree programs.

The process for annual review of these proposed fees includes meetings with user groups, discussion and approval by the Parks and Recreation Advisory Board, review with the Missoula County Park, Trails and Open Space Advisory Board, discussion and review by the Parks and Conservation Committee, City Council, and a Public Hearing

No public comment prior to vote

Moved by: Gwen Jones

(No quorum present) The committee recommends the City Council set a public hearing on January 10, 2022 to consider adoption of a resolution revising the City of Missoula Parks and Recreation Master Fee Schedule for Facility Use, Reservations, Permits and Programs for 2022.

AYES: (6): Stacie Anderson, Heather Harp, Gwen Jones, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (6): Mirtha Becerra, John Contos, Jordan Hess, Julie Merritt, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (6 to 0)

3.3 Westside Park Phase II Playground Equipment Purchase and Installation

(No Quorum present)

Nathan McLeod, Missoula Parks and Recreation presents this referral.

The Westside Park Master Plan was adopted by Park Board on September 10, 2019 and a master plan approved by Missoula County Public Schools (MCPS) in November 2019.

Phase 1 of the master plan implementation was completed in the spring of 2021.

Phase 2 of this project includes replacing the elementary school age playground, new sports court, new multi-use turf area and associated site work including new trees, turf, irrigation and park pathways

Design for Westside Park was done through an extensive public process including the Northside/Westside neighborhood, Missoula County Public Schools, and Lowell Elementary school students, staff, and parents.

The cooperative purchasing program will be used to for purchasing to ensure the equipment and installation meets city procurement rules regarding fair and competitive pricing

No public comment prior to vote

Moved by: Heather Harp

(No Quorum) Award contracts for playground equipment purchase and installation of Westside Park Phase 2 playground

AYES: (6): Stacie Anderson, Heather Harp, Gwen Jones, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (6): Mirtha Becerra, John Contos, Jordan Hess, Julie Merritt, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (6 to 0)

Award contracts for playground equipment purchase and installation of Westside Park Phase 2 playground

*Note: Multiple motions are being requested with this referral as listed below.

Award a contract to Bad Goat with a base bid of \$12,950.00 for supply of Custom playground equipment.

Award a contract to PlaySpace Designs with a base bid of \$348,816.40 for supply of Kompan, Goric and IDS Sculptures playground equipment.

Award a contract to Northwest Playground Equipment Inc. with a base bid of \$13,135.25 for supply of Berliner playground equipment.

Award a contract to Dakota Fence with a base bid of \$81,766.00 for supply of Landscape Structures playground equipment.

Award a contract to PlaySpace Designs with a base bid of \$314,680.43 for installation of playground poured in place fall zone.

Award a contract to PlaySpace Designs with a base bid of \$92,090.63 for installation of playground play equipment.

4. **ADJOURNMENT**

3:03 pm