



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** **Committee of the Whole**  
**Item:** **Items Held in Committees to Date**  
**Date:** December 9, 2021  
**Sponsor(s):** **Gwen Jones**  
**Prepared by:** Claire Trimble  
**Ward(s) Affected:**  
 Ward 1                       Ward 4  
 Ward 2                       Ward 5  
 Ward 3                       Ward 6  
 All Wards                       N/A

**Action Required:**  
Committee action only.

**Recommended Motion(s):**  
No motion: Review held items and identify those that can be removed or assigned a new sponsor.

**Timeline:**  
Referral to committee: December 13, 2021  
Committee discussion: December 15, 2021  
Council action (or sets hearing): [Click or tap here to enter text.](#)  
Public Hearing (if required): [Click or tap here to enter text.](#)  
Deadline: [Click or tap here to enter text.](#)

**Background and Alternatives Explored:**  
City Council rule 21-J includes a requirement for committee chairs to review items that are held in committee to determine if any of them can be removed or if they should be assigned a new sponsor (because the former sponsor is no longer on City Council). The committee’s decision is final. The committee’s recommendation does not need to be forwarded to the City Council for a vote.

Here is the City Council rule:  
J. Removing agenda items from the committee schedule When a committee makes a recommendation to the City Council, the item shall be removed from the committee schedule, unless the committee desires to hold the item in committee for further discussion. At the last committee meeting in January, and periodically, the committee chair shall review the items referred to their committee to determine if any of them may be removed. If the chair identifies an item to be removed, they shall contact the person who made the referral to see if they are willing to withdraw the referral. If the referring party concurs, a note to remove the item from the committee schedule shall be made in the committee report. If the referring party does not concur, any member of the committee may make a motion to remove the referral from the committee schedule. A majority vote of the committee is required to remove the referral. The item may not be re-referred to the committee until three (3) months have elapsed after the date when the

committee took action to remove the item. If the person who made the referral is no longer on the Council, the item shall automatically be removed unless a sitting council person agrees to sponsor the referral.

**Financial Implications:**

**Links to external websites:**