

To: Park and Conservation Committee
From: Shirley Kinsey, Recreation Superintendent
kinseys@ci.missoula.mt.us or 552-6273
Date: November 29, 2021
RE: Parks and Recreation Annual Review of Master Fee Schedule Information

Below is an outline of proposed changes to the Master Fee Schedule for 2022.

This document is the foundation for fees associated with facility rentals and reservations, permits, facility admission fees, and program fees. The process for annual review of these proposed fees includes approval by Missoula Parks & Recreation Board, Missoula County Commissioner, Conservation Committee, and Missoula City Council. All meetings are virtual and open to the public for comment:

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|---|-------------------|---------|
| • Missoula Parks and Recreation Board Meeting | December 14, 2021 | 12:00pm |
| • Missoula County Parks, Trails & OS Board | December 16, 2021 | 1:30pm |
| • Missoula Parks and Conservation Committee Meeting | January 5, 2022 | TBA |
| • Public Hearing-Missoula City Council Meeting | January 10, 2022 | 7:00pm |
| • City Council Final Consideration | January 24, 2022 | 7:00pm |

Summary of changes include:

Section 1.1 Softball Diamonds

McCormick Softball Fields – Non-League rate

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|--|-----------|----|-----------|
| • Hourly rental rate for McCormick will increase | \$ 18.75 | to | \$ 20.75 |
| • Tournament All Day rental rate (no preps) | \$ 187.50 | to | \$ 207.50 |
| • Tournament half day rate (no prep) | \$ 93.75 | to | \$ 103.75 |
| • Lights per hour | \$ 10.00 | to | \$ 12.00 |
| • Prep Fee increase per field | \$ 52.00 | to | \$ 54.50 |
| • Prep Fee increase after 3:00pm | \$ 75.00 | to | \$ 82.50 |

Fort Missoula Softball Fields – Non-League rate

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|---|------------|----|----------------------|
| • Hourly rental rate for Fields 1 – 7 increase | \$ 18.75 | to | \$ 20.75 (no lights) |
| • Tournament All Day per field/includes 2 preps | \$ 260.00 | to | \$ 289.25 |
| • Tournament ½ day rate includes 1 prep | \$ 130/day | to | \$ 158.25 |
| • Lights per field/hour | \$ 10.00 | to | \$ 11.00 |
| • Prep fee increase per hour | \$ 52.00 | to | \$ 54.50 |

McCormick Softball Fields – League

Per Field includes 1 prep and lights \$ 145.75 to \$ 168.75*

*reflective of a 30% increase in electrical cost a McCormick

Fort Missoula Softball Fields – League

Per Field 1 – 5 rate includes 1 prep and lights	\$ 145.75	to	\$ 164.50
Per Field 6 - 7 rate increase includes 1 prep	\$ 89.60	to	\$ 98.00

Section 1.2 Baseball and Softball Fields at Playfair Park

Diamonds 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14

Adult use of Fields per hour	\$ 13.50	to	\$ 14.75
Youth use of fields per hour	\$ 7.75	to	\$ 8.50

Section 1.3 Multi Use Fields

Playfair E, W per hour	\$ 16.75	to	\$ 18.50
Playfair South 1 & 2 per hour	\$ 12.25	to	\$ 13.50
FMRP Field 220'x 330' per hour	\$ 21.00	to	\$ 32.00
FMRP Field 120'x 180' per hour	\$ 15.75	to	\$ 24.00
FMRP Field 60'x 90' per hour	\$ 13.00	to	\$ 14.50
Pitch Field per hour	\$ 26.00	to	\$34.00
Bella Vista Turf per hour (no lights)	\$ 41.50	to	\$ 50.25
Bella Vista Turf per hour (with lights)	\$ 51.50	to	\$ 61.25
Staffing cost per out on Turf	\$ 17.25	to	\$ 18.00

All Day Tournament Rates (based on a 10 hour day)

Playfair E, W	\$ 167.50	to	\$ 185.00
Playfair South 1 & 2	\$ 122.50	to	\$ 135.00
FMRP Field 220'x 330'	\$ 210.00	to	\$ 320.00
FMRP Field 120'x 180'	\$ 157.50	to	\$ 240.00
FMRP Field 60'x 90'	\$ 130.00	to	\$ 145.00
Pitch Field (based on 8 hour day)	\$234.00	to	\$ 272.00
Bella Vista Turf per hour (no lights)	\$ 41.50	to	\$ 50.25
Bella Vista Turf per hour (with lights)	\$ 51.50	to	\$ 61.25
Staffing cost per out on Turf	\$ 17.25	to	\$ 18.00

Significate field cost increase on larger fields at FMPR due to recommendation from Turf Working Group to meet maintenance standards per high use field hours.

Turf Working Group established to gather facts, develop goals and priorities to make recommendations to Missoula Parks and Recreation Board regarding the management of FMRP multiuse rectangular fields.

Goal: Establish clear and open lines of communication between the turf field users and MPR, resulting in recommendations related to management of turf fields, in order to meet desired outcomes.

One of the Relevant Recommendations was due to Professional Turf Audit:

Increase maintenance, to better match demand, from 3.17 to 4.25 (Scale of 1-5) with fees to offset ongoing costs. Estimated additional ~\$11/hr. pending field type/size. Includes, adding moisture sensors to turf. (Additional equipment acquisition provided by City)

Section 1.4 Multi Use Fields in Neighborhood Parks

All identified fields areas in neighborhood parks will increase from \$10.50/hr. to \$11.50/hr.

Section 1.6 Football / Track Field

Flag Football Field per hour	\$15.75	to	\$17.25
Toole Park (football field area only)	\$15.75	to	\$17.25

Section 1.8 Outdoor Volleyball Courts

Playfair complex (sand) per hour/court	\$4.50	to	\$5.00
Fort Missoula Courts (grass) per hour/court	\$4.50	to	\$5.00

Section 1.12 Moon-Randolph Homestead

Consolidated the Special Events and Wedding Ceremony
Added a Ceremony only option fee is \$500 not to exceed 5 hours.
Defined cancelation policy, 30 days prior to event to receive full refund.

Section 1.15 Park Shelters

All Shelters increased 10%

<u>Facilities</u>	<u>Fee / Time Period</u>	<u>Fee All Day</u>
With Power		
Pineview, 44 Ranch, Lafray, MRL	\$ 47.00 to \$ 51.75	\$ 117.50 to \$ 129.25
Without Power		
Greenough, Franklin, SS Lions, Playfair, Northside, Westside Maloney Ranch, Kiwanis	\$ 42.00 to \$ 46.25	\$ 105.00 to \$ 115.50
	<u>Fee / Time Period</u>	<u>Fee All Day</u>
Bonner Bandshell & Shelter	\$ 57 to \$ 62.75	\$ 142.50 to \$ 156.75
Silver Pavilion	\$ 175 to \$ 192.50	\$ 525.00 to \$ 577.50
Silver Shelter	\$ 86 to \$ 94.50	\$ 214.00 to \$ 236.25

Section 1.15d Park Shelters – Fort Missoula Regional Park

<u>Facilities Available</u>	<u>Fee / Time Period</u>	<u>Fee All Day</u>
Meadowlark Shelter	\$ 150.00 to \$ 165.00	\$ 375.00 to \$ 425.50
Bitterroot Shelter	\$ 47.00 to \$ 51.75	\$ 117.50 to \$ 129.25
 Bella Vista Pavilion (Mon – Thurs)	 \$ 297.00 to \$ 312.00	 \$ 745.00 to \$ 780.00
(Fri – Sun)	\$ 350.00 to \$ 365.00	\$ 875.00 to \$ 912.50

		<u>Fee / Time Period</u>	<u>Fee All Day</u>
Overlook Shelter	(Mon – Thurs)	\$ 73.00 to \$ 76.50	\$ 182.00 to \$191.00
	(Fri – Sun)	\$ 86.00 to \$ 94.50	\$ 214.00 to \$ 236.25

Misc. Amenities

Tables	\$ 6.00 each	to	\$ 10.00 each
Chairs	\$ 1.00 each	to	\$ 2.00 each
Set up and Take down (labor)	\$ 50.00	to	\$ 55.00
Add Mobile HQ	New price		\$100.00/day

Section 2.7 Marshall Mountain

City of Missoula and project partners are embarking on a multi-year project to acquire and develop this unique Open Space project. Over the next 18-24 months, focus will be on property acquisition, community planning and engagement, and fundraising to acquire and begin development of "Marshall Mountain Park." The Primary Project Partners include City of Missoula, Missoula County, Five Valleys Land Trust, MTB Missoula, and Izzy Dog, LLC.

Marshall Mountain Special Use Permit

Event Type	Number of Participants	Fee/Day
Small	10 – 49	\$ 250/day
Medium	50 – 299	\$ 500/day
Large	300 – 599	\$ 750/day
Extraordinary	600 or more	\$ 1500/day
Surcharge	closing trails	\$ 200/day
Surcharge	close entire area	\$ 750/day

Commercial/Outfitter/Educational Permit

Permit Fee is \$2.00/day/individual use or \$100 whichever fee is greater

Youth Sports Team Permit

Fee: \$500.00 per season

Section 3.4 Aquatics Daily Fees, Season and Annual Passes

Aquatics Daily Admission Increase \$.50 increase.

CURRENTS	Fee	to	Increase
Adult 18+	\$ 7.25		\$ 7.75
Student 13 – 17	\$ 5.50		\$ 6.00
Youth 7-12	\$ 5.00		\$ 5.50
Pre K* 6 & Under	\$ 4.00		\$ 4.50
Senior 60+	\$ 5.50		\$ 6.00
Senior Non-Swimmer	\$ 3.00		\$ 3.50

SPLASH MT	Fee	to	Increase
Adult 18+	\$ 7.50		\$ 8.00
Student 13 – 17	\$ 5.75		\$ 6.25
Youth 7-12	\$ 5.25		\$ 5.75
Pre K* 6 & Under	\$ 4.25		\$ 4.75
Senior 60+	\$ 5.75		\$ 6.25

All Punch Cards and Passes adjusted per formula to reflect the increase.

Section 3.5 Teams and Adventure Ropes Course

Fees Increased 10% due to increases in wage / supplies / inspection fees

OPTION 1 High Adventure Ropes Course Programs

Group Size	Fee		
1-15	\$305.00	to	\$ 335.00
16-30	\$507.00	to	\$ 557.00

OPTION 2 Build your own Adventure Programs

Group Size	Fee		
1-15	\$224.00	to	\$ 246.00
16-30	\$335.00	to	\$ 368.00

OPTION 3 High Adventure Parties

Group Size	Basic* Fee		*Add on cost for food.
2-10	\$ 265.00	to	\$ 291.00
11-25	\$ 396.00	to	\$ 435.00

OPTION 4 Corporate Synergy –

Minimum of 5 \$ 60.00 to \$ 65.00 per person

Section 3.7 Urban Forestry

4. Missoula's Urban Reforestation Program:

Fee will be \$750 per tree. This fee will pay for purchase price and planting of a tree in the public ROW adjacent to the resident's house, and will also help fund costs associated with installation of a tree in an underserved and/or unforested area of Missoula.

For each tree purchased, approx. \$ 200 will be deposited in a "sponsorship fund" to be used to increase reforestation rates in underserved areas of Missoula.

5. Memorial Tree/Dedication Program:

Fee will be \$1500 for a traditional (new tree with on-site plaque) planting. Fees will support planting and the long-term care for each tree/plaque.

Section 3.8 Developed Parks – Memorial Bench Program

Park Memorial Program includes updated pricing reflecting current bench standard, as specified in the Parks and Recreation Design Manual. This is a change from the 2" x 4" green bench that exists throughout the parks system.

There are two categories, if there is a current bench that needs to be refurbished, or if it is a new installation.

Refurbished existing bench:	Fee: \$ 500
Option of ADA pad to site (when accessible):	Fee: \$ 105
Included lumber, hardware, supplies, new plaque, and labor.	

New dedication bench:

All new benches include lumber, hardware, supplies, mounting brackets, concrete site work to include ADA pad, 2 plaques, and labor. Plus five (5) years of general maintenance.

Dedication bench backless, Series 105	Fee: \$2,000
Dedicated bench with back, Series 11	Fee: \$2,500