

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
**For four-week period ending July 31, 2021**  
**FY22**

**ADMINISTRATIVE TIME**

<u>Administrative Support</u>		263.80
<i>Business Manager; Secretary II</i>		
<b>Administrative Total</b>		<b>263.80</b>
<u>Redevelopment Administration</u>		80.50
<i>city department, project, city council coordination, personnel management accounting, professional liaisons MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		15.50
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance &amp; Referrals</u>		0.50
<i>general developer information, business information, general relocation</i>		
<b>Staff Total</b>		<b>96.50</b>

<b>PLANNING &amp; DEVELOPMENT</b>	<b>REDEVELOPMENT PROJECTS</b>
<u>Urban Renewal Planning</u> <span style="float: right;">11.70</span>	URD II Sidewalks <span style="float: right;">85</span>
<i>CIP, GIS, Historic Preservation, Housing, Mass Transit Issues, NMTP, Parking, Relocation, Sidewalks, Streets and Alleys, Streetscape Amenities, TIP, ISTE A</i>	Brooks St. TOD - Midtown Mojo <span style="float: right;">47</span>
	URD III Sidewalks <span style="float: right;">22.3</span>
	Scott St. Property <span style="float: right;">18</span>
	RR Quiet Zone <span style="float: right;">15</span>
	West Broadway Master Plan <span style="float: right;">6.5</span>
	Civic Stadium <span style="float: right;">5</span>
	Front/Main Street Conversion <span style="float: right;">5</span>
<u>Program/Project Development</u> <span style="float: right;">60.00</span>	MRL Property <span style="float: right;">4.5</span>
<i>applicant assistance, program revisions, preliminary research and development COVID-19</i>	Fairgrounds Trails <span style="float: right;">3</span>
	Caras Park Improvements <span style="float: right;">2</span>
	Old Sawmill District <span style="float: right;">2</span>
	1427 W Broadway (Sleepy Inn) <span style="float: right;">1</span>
	2019 URD III Street Tree Planting <span style="float: right;">1</span>
	AC Hotel <span style="float: right;">1</span>
	County Elections Complex <span style="float: right;">1</span>
	Fox Site <span style="float: right;">1</span>
	Greater Downtown Master Plan <span style="float: right;">1</span>
	Payne/Library Block <span style="float: right;">1</span>
	Scott St. Village, Phase 3 <span style="float: right;">1</span>
<b>Planning &amp; Development Total</b> <span style="float: right;"><b>71.70</b></span>	<b>Redevelopment Projects Total</b> <span style="float: right;"><b>223.30</b></span>

<b>PRODUCTIVE TIME</b>		<b>655.30</b>
Redevelopment Administration	96.50	
Planning & Development	71.70	
Redevelopment Projects	223.30	
Administrative Support	263.80	
<b>NONPRODUCTIVE TIME</b>		<b>172.20</b>
Holiday, Vacation, Sick, Leave without Pay	172.20	
<b>TOTAL TIME</b>		<b>827.50</b>

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
**For four-week period ending August 28, 2021**  
**FY22**

**ADMINISTRATIVE TIME**

<u>Administrative Support</u>		274.40
<i>Business Manager; Secretary II</i>		
<b>Administrative Total</b>		<b>274.40</b>
<u>Redevelopment Administration</u>		86.90
<i>city department, project, city council coordination, personnel management accounting, professional liaisons MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		35.00
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance &amp; Referrals</u>		8.00
<i>general developer information, business information, general relocation</i>		
<b>Staff Total</b>		<b>129.90</b>

<b>PLANNING &amp; DEVELOPMENT</b>		<b>REDEVELOPMENT PROJECTS</b>	
<u>Urban Renewal Planning</u>	<u>32.10</u>	URD II Sidewalks	44.2
<i>CIP, GIS, Historic Preservation, Housing, Mass Transit Issues, NMTP, Parking, Relocation, Sidewalks, Streets and Alleys, Streetscape Amenities, TIP, ISTE</i>		West Broadway Master Plan	44
		URD III Sidewalks	37.6
		Front/Main Street Conversion	19
		Scott St. Property	19
		MRL Property	10.5
		Brooks St. TOD - Midtown Mojo	6
<u>Program/Project Development</u>	<u>68.80</u>	Greater Downtown Master Plan	6
<i>applicant assistance, program revisions, preliminary research and development COVID-19</i>		RR Quiet Zone	4.6
		1427 W Broadway (Sleepy Inn)	4
		2019 URD III Street Tree Planting	3
		Civic Stadium	3
		Fox Site	3
		1901 Maple St.	2.5
		Caras Park Improvements	2
		County Elections Complex	1
		MAX Wave	1
<b>Planning &amp; Development Total</b>	<b>100.90</b>	<b>Redevelopment Projects Total</b>	<b>210.40</b>
<b>PRODUCTIVE TIME</b>			<b>715.60</b>
Redevelopment Administration	129.90		
Planning & Development	100.90		
Redevelopment Projects	210.40		
Administrative Support	274.40		
<b>NONPRODUCTIVE TIME</b>			<b>102.70</b>
Holiday, Vacation, Sick, Leave without Pay	102.70		
<b>TOTAL TIME</b>			<b>818.30</b>

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
**For four-week period ending September 25, 2021**  
**FY22**

**ADMINISTRATIVE TIME**

Administrative Support  
*Business Manager; Secretary II* 225.80

Administrative Total 225.80

Redevelopment Administration 104.50  
*city department, project, city council coordination, personnel management accounting, professional liaisons*  
*MRA Board related activities -- does not include administrative support*

Redevelopment Information 29.50  
*general public information, private and agency liaisons, staff professional development and training*

Business Assistance & Referrals 11.00  
*general developer information, business information, general relocation*

Staff Total 145.00

**PLANNING & DEVELOPMENT**

**REDEVELOPMENT PROJECTS**

Urban Renewal Planning 14.00  
*CIP, GIS, Historic Preservation, Housing,*  
*Mass Transit Issues, NMTP, Parking,*  
*Relocation, Sidewalks, Streets and Alleys,*  
*Streetscape Amenities, TIP, ISTE A*

Program/Project Development 87.50  
*applicant assistance, program revisions,*  
*preliminary research and development*  
*COVID-19*

URD II Sidewalks 59  
West Broadway Master Plan 47  
Scott St. Property 31  
Front/Main Street Conversion 13.6  
URD III Sidewalks 10.6  
Bridge Apartments 9  
1900 W Broadway 5.5  
MRL Property 4.5  
Fox Site 4  
1901 Maple St. 3  
Brooks St. TOD - Midtown Mojo 3  
County Elections Complex 3  
Old Sawmill District 3  
RR Quiet Zone 2.7  
Civic Stadium 2  
Greater Downtown Master Plan 2  
Levasseur St. Townhomes 2  
MAX Wave 2  
2019 URD III Street Tree Planting 1.5  
AC Hotel 1  
Police Facility - 101 N. Catlin 1  
Wren Hotel 1  
3100 Brooks Street 0.5

Planning & Development Total 101.50 Redevelopment Projects Total 211.90

PRODUCTIVE TIME 684.20

Redevelopment Administration 145.00

Planning & Development 101.50

Redevelopment Projects 211.90

Administrative Support 225.80

NONPRODUCTIVE TIME 142.80

Holiday, Vacation, Sick, Leave without Pay 142.80

TOTAL TIME 827.00

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
For four~week period ending October 23, 2021  
FY22

**ADMINISTRATIVE TIME**

<u>Administrative Support</u>		257.80
<i>Business Manager; Secretary II</i>		
<b>Administrative Total</b>		<b>257.80</b>
<u>Redevelopment Administration</u>		92.50
<i>city department, project, city council coordination, personnel management accounting, professional liaisons MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		13.00
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance &amp; Referrals</u>		4.00
<i>general developer information, business information, general relocation</i>		
<b>Staff Total</b>		<b>109.50</b>

<b>PLANNING &amp; DEVELOPMENT</b>	<b>REDEVELOPMENT PROJECTS</b>
<u>Urban Renewal Planning</u> <span style="float: right;">14.70</span>	West Broadway Master Plan <span style="float: right;">83.5</span>
<i>CIP, GIS, Historic Preservation, Housing, Mass Transit Issues, NMTP, Parking, Relocation, Sidewalks, Streets and Alleys, Streetscape Amenities, TIP, ISTE A</i>	URD II Sidewalks <span style="float: right;">44.9</span>
	URD III Sidewalks <span style="float: right;">42.4</span>
	RR Quiet Zone <span style="float: right;">37.4</span>
	Scott St. Property <span style="float: right;">21</span>
	2022 URD II & III Street Tree Planting <span style="float: right;">8.5</span>
	Fox Site <span style="float: right;">7</span>
<u>Program/Project Development</u> <span style="float: right;">65.30</span>	Brooks St. TOD - Midtown Mojo <span style="float: right;">5</span>
<i>applicant assistance, program revisions, preliminary research and development COVID-19</i>	Burton St. Improvements <span style="float: right;">5</span>
	MRL Property <span style="float: right;">4.5</span>
	Civic Stadium <span style="float: right;">4</span>
	Greater Downtown Master Plan <span style="float: right;">4</span>
	Bridge Apartments <span style="float: right;">3</span>
	Old Sawmill District <span style="float: right;">2</span>
	Burton St. Apartments <span style="float: right;">1</span>
	Flynn-Lowney Ditch <span style="float: right;">1</span>
	Montana Idaho Water & Sidewalk <span style="float: right;">1</span>
	Union Block Restoration <span style="float: right;">1</span>
	Villagio Apartments <span style="float: right;">1</span>
	Wren Hotel <span style="float: right;">1</span>
<b>Planning &amp; Development Total</b> <span style="float: right;"><b>80.00</b></span>	<b>Redevelopment Projects Total</b> <span style="float: right;"><b>278.20</b></span>

<b>PRODUCTIVE TIME</b>		<b>725.50</b>
Redevelopment Administration	109.50	
Planning & Development	80.00	
Redevelopment Projects	278.20	
Administrative Support	257.80	
<b>NONPRODUCTIVE TIME</b>		<b>93.40</b>
Holiday, Vacation, Sick, Leave without Pay	93.40	
<b>TOTAL TIME</b>		<b>818.90</b>