

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending July 31, 2021
FY22

ADMINISTRATIVE TIME

Administrative Support

Business Manager; Secretary II

263.80

Administrative Total

263.80

Redevelopment Administration

*city department, project, city council coordination, personnel management accounting, professional liaisons
MRA Board related activities -- does not include administrative support*

80.50

Redevelopment Information

general public information, private and agency liaisons, staff professional development and training

15.50

Business Assistance & Referrals

general developer information, business information, general relocation

0.50

Staff Total

96.50

PLANNING & DEVELOPMENT

REDEVELOPMENT PROJECTS

Urban Renewal Planning

11.70

*CIP, GIS, Historic Preservation, Housing,
Mass Transit Issues, NMTP, Parking,
Relocation, Sidewalks, Streets and Alleys,
Streetscape Amenities, TIP, ISTE*

URD II Sidewalks	85
Brooks St. TOD - Midtown Mojo	47
URD III Sidewalks	22.3
Scott St. Property	18
RR Quiet Zone	15
West Broadway Master Plan	6.5
Civic Stadium	5
Front/Main Street Conversion	5
MRL Property	4.5
Fairgrounds Trails	3
Caras Park Improvements	2
Old Sawmill District	2
1427 W Broadway (Sleepy Inn)	1
2019 URD III Street Tree Planting	1
AC Hotel	1
County Elections Complex	1
Fox Site	1
Greater Downtown Master Plan	1
Payne/Library Block	1
Scott St. Village, Phase 3	1

Program/Project Development

60.00

*applicant assistance, program revisions,
preliminary research and development
COVID-19*

Planning & Development Total

71.70

Redevelopment Projects Total

223.30

PRODUCTIVE TIME

655.30

Redevelopment Administration	96.50
Planning & Development	71.70
Redevelopment Projects	223.30
Administrative Support	263.80

NONPRODUCTIVE TIME

172.20

Holiday, Vacation, Sick, Leave without Pay 172.20

TOTAL TIME

827.50

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending August 28, 2021
FY22

ADMINISTRATIVE TIME

<u>Administrative Support</u>	
<i>Business Manager; Secretary II</i>	274.40
Administrative Total	274.40
<u>Redevelopment Administration</u>	86.90
<i>city department, project, city council coordination, personnel management accounting, professional liaisons</i> <i>MRA Board related activities -- does not include administrative support</i>	
<u>Redevelopment Information</u>	35.00
<i>general public information, private and agency liaisons, staff professional development and training</i>	
<u>Business Assistance & Referrals</u>	8.00
<i>general developer information, business information, general relocation</i>	
Staff Total	129.90

PLANNING & DEVELOPMENT		REDEVELOPMENT PROJECTS	
<u>Urban Renewal Planning</u>	<u>32.10</u>	URD II Sidewalks	44.2
<i>CIP, GIS, Historic Preservation, Housing,</i>		West Broadway Master Plan	44
<i>Mass Transit Issues, NMTP, Parking,</i>		URD III Sidewalks	37.6
<i>Relocation, Sidewalks, Streets and Alleys,</i>		Front/Main Street Conversion	19
<i>Streetscape Amenities, TIP, ISTE</i>		Scott St. Property	19
		MRL Property	10.5
		Brooks St. TOD - Midtown Mojo	6
<u>Program/Project Development</u>	<u>68.80</u>	Greater Downtown Master Plan	6
<i>applicant assistance, program revisions,</i>		RR Quiet Zone	4.6
<i>preliminary research and development</i>		1427 W Broadway (Sleepy Inn)	4
<i>COVID-19</i>		2019 URD III Street Tree Planting	3
		Civic Stadium	3
		Fox Site	3
		1901 Maple St.	2.5
		Caras Park Improvements	2
		County Elections Complex	1
		MAX Wave	1
Planning & Development Total	100.90	Redevelopment Projects Total	210.40
PRODUCTIVE TIME			715.60
Redevelopment Administration	129.90		
Planning & Development	100.90		
Redevelopment Projects	210.40		
Administrative Support	274.40		
NONPRODUCTIVE TIME			102.70
Holiday, Vacation, Sick, Leave without Pay	102.70		
TOTAL TIME			818.30

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending September 25, 2021
FY22

ADMINISTRATIVE TIME

<u>Administrative Support</u>	
<i>Business Manager; Secretary II</i>	225.80
Administrative Total	225.80
<u>Redevelopment Administration</u>	104.50
<i>city department, project, city council coordination, personnel management accounting, professional liaisons</i> <i>MRA Board related activities -- does not include administrative support</i>	
<u>Redevelopment Information</u>	29.50
<i>general public information, private and agency liaisons, staff professional development and training</i>	
<u>Business Assistance & Referrals</u>	11.00
<i>general developer information, business information, general relocation</i>	
Staff Total	145.00

PLANNING & DEVELOPMENT

REDEVELOPMENT PROJECTS

<u>Urban Renewal Planning</u>	<u>14.00</u>	URD II Sidewalks	59
<i>CIP, GIS, Historic Preservation, Housing,</i>		West Broadway Master Plan	47
<i>Mass Transit Issues, NMTP, Parking,</i>		Scott St. Property	31
<i>Relocation, Sidewalks, Streets and Alleys,</i>		Front/Main Street Conversion	13.6
<i>Streetscape Amenities, TIP, ISTE</i>		URD III Sidewalks	10.6
		Bridge Apartments	9
		1900 W Broadway	5.5
<u>Program/Project Development</u>	<u>87.50</u>	MRL Property	4.5
<i>applicant assistance, program revisions,</i>		Fox Site	4
<i>preliminary research and development</i>		1901 Maple St.	3
<i>COVID-19</i>		Brooks St. TOD - Midtown Mojo	3
		County Elections Complex	3
		Old Sawmill District	3
		RR Quiet Zone	2.7
		Civic Stadium	2
		Greater Downtown Master Plan	2
		Levasseur St. Townhomes	2
		MAX Wave	2
		2019 URD III Street Tree Planting	1.5
		AC Hotel	1
		Police Facility - 101 N. Catlin	1
		Wren Hotel	1
		3100 Brooks Street	0.5
Planning & Development Total	101.50	Redevelopment Projects Total	211.90

PRODUCTIVE TIME		684.20
Redevelopment Administration	145.00	
Planning & Development	101.50	
Redevelopment Projects	211.90	
Administrative Support	225.80	
NONPRODUCTIVE TIME		142.80
Holiday, Vacation, Sick, Leave without Pay	142.80	
TOTAL TIME		827.00

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four~week period ending October 23, 2021
FY22

ADMINISTRATIVE TIME

Administrative Support
Business Manager; Secretary II 257.80

Administrative Total 257.80

Redevelopment Administration 92.50
city department, project, city council coordination, personnel management accounting, professional liaisons
MRA Board related activities -- does not include administrative support

Redevelopment Information 13.00
general public information, private and agency liaisons, staff professional development and training

Business Assistance & Referrals 4.00
general developer information, business information, general relocation

Staff Total 109.50

PLANNING & DEVELOPMENT

REDEVELOPMENT PROJECTS

Urban Renewal Planning 14.70
CIP, GIS, Historic Preservation, Housing,
Mass Transit Issues, NMTP, Parking,
Relocation, Sidewalks, Streets and Alleys,
Streetscape Amenities, TIP, ISTE

Program/Project Development 65.30
applicant assistance, program revisions,
preliminary research and development
COVID-19

West Broadway Master Plan 83.5
URD II Sidewalks 44.9
URD III Sidewalks 42.4
RR Quiet Zone 37.4
Scott St. Property 21
2022 URD II & III Street Tree Planting 8.5
Fox Site 7
Brooks St. TOD - Midtown Mojo 5
Burton St. Improvements 5
MRL Property 4.5
Civic Stadium 4
Greater Downtown Master Plan 4
Bridge Apartments 3
Old Sawmill District 2
Burton St. Apartments 1
Flynn-Lowney Ditch 1
Montana Idaho Water & Sidewalk 1
Union Block Restoration 1
Villagio Apartments 1
Wren Hotel 1

Planning & Development Total 80.00 **Redevelopment Projects Total** 278.20

PRODUCTIVE TIME 725.50

Redevelopment Administration 109.50
Planning & Development 80.00
Redevelopment Projects 278.20
Administrative Support 257.80

NONPRODUCTIVE TIME 93.40

Holiday, Vacation, Sick, Leave without Pay 93.40

TOTAL TIME 818.90