



City of Missoula, Montana
Item to be Referred to City Council Committee

Committee: Parks and Conservation

Item: Professional Services Agreement with FourFront Design Inc. for Cemetery Architect Design Services

Date: March 15, 2022

Sponsor(s): Brett Gilman

Prepared by: Carissa Cullip

Ward(s) Affected:

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

Action Required:

Approve a Professional Services Agreement with FourFront Design Inc. for Cemetery Architect Design Services

Recommended Motion(s):

I move the City Council: Approve and authorize the Mayor to sign a professional services agreement with FourFront Design Inc. for Cemetery Architect Design Services at a cost not to exceed \$57,512.00.

Timeline:

Referral to committee:	March 28, 2022
Committee discussion:	March 30, 2022
Council action (or sets hearing):	April 4, 2022
Public Hearing (if required):	N/A
Deadline:	N/A

Background and Alternatives Explored:

Recommendation from the Cemetery's Strategic Plan to pursue the option of a new or remodeled office structure, update exterior fence line, and entrance. This is not to pay for final plans, this project is meant to advise the Cemetery on the most cost-effective option.

Financial Implications:

\$57,512.00 from the Capital Reserve Fund.

Links to external websites:

<https://www.ci.missoula.mt.us/DocumentCenter/View/55938/Cemetery-Strategic-Plan-January-2021>