

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four~week period ending November 20, 2021
FY22

ADMINISTRATIVE TIME

<u>Administrative Support</u>		
<i>Business Manager; Secretary II</i>		256.70
Administrative Total		256.70
<u>Redevelopment Administration</u>		111.30
<i>city department, project, city council coordination, personnel management accounting, professional liaisons MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		15.00
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance & Referrals</u>		8.50
<i>general developer information, business information, general relocation</i>		
Staff Total		134.80

PLANNING & DEVELOPMENT	REDEVELOPMENT PROJECTS
<u>Urban Renewal Planning</u> <u>9.60</u>	West Broadway Master Plan 81
<i>CIP, GIS, Historic Preservation, Housing, Mass Transit Issues, NMTP, Parking, Relocation, Sidewalks, Streets and Alleys, Streetscape Amenities, TIP, ISTE A</i>	URD II Sidewalks 48.3
	URD II Water Network 31
	URD III Sidewalks 22.5
	Front/Main Street Conversion 19
	RR Quiet Zone 10.6
	Scott St. Property 10
<u>Program/Project Development</u> <u>41.50</u>	Fox Site 5
<i>applicant assistance, program revisions, preliminary research and development COVID-19</i>	Brooks St. TOD - Midtown Mojo 3.5
	Civic Stadium 2
	Montana Idaho Water & Sidewalk 2
	1502 Dearborn - Horizon CU 1
	Bridge Apartments 1
	Burton St. Improvements 1
	Greater Downtown Master Plan 1
	MAX Wave 1
	MRL Property 1
	Union Block Restoration 1
	Villagio Apartments 1
Planning & Development Total 51.10	Redevelopment Projects Total 242.90

PRODUCTIVE TIME		685.50
Redevelopment Administration	134.80	
Planning & Development	51.10	
Redevelopment Projects	242.90	
Administrative Support	256.70	
NONPRODUCTIVE TIME		135.60
Holiday, Vacation, Sick, Leave without Pay	135.60	
TOTAL TIME		821.10

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four~week period ending December 18, 2021
FY22

ADMINISTRATIVE TIME

<u>Administrative Support</u>		255.50
<i>Business Manager; Secretary II</i>		
Administrative Total		255.50
<u>Redevelopment Administration</u>		98.80
<i>city department, project, city council coordination, personnel management accounting, professional liaisons</i>		
<i>MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		22.50
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance & Referrals</u>		8.00
<i>general developer information, business information, general relocation</i>		
Staff Total		129.30

PLANNING & DEVELOPMENT	REDEVELOPMENT PROJECTS
<u>Urban Renewal Planning</u> 11.00	URD III Sidewalks 53.9
<i>CIP, GIS, Historic Preservation, Housing,</i>	URD II Sidewalks 27.8
<i>Mass Transit Issues, NMTP, Parking,</i>	Front/Main Street Conversion 25.9
<i>Relocation, Sidewalks, Streets and Alleys,</i>	URD II Water Network 22
<i>Streetscape Amenities, TIP, ISTE A</i>	1900 W Broadway 21
	Brooks St. TOD - Midtown Mojo 16.5
	West Broadway Master Plan 11
<u>Program/Project Development</u> 30.50	1502 Dearborn - Horizon CU 4
<i>applicant assistance, program revisions,</i>	Flynn-Lowney Ditch 3
<i>preliminary research and development</i>	Fox Site 3
<i>COVID-19</i>	Midtown Master Plan 2
	Scott St. Property 2
	2019 URD III Street Tree Planting 1
	Caras Park Improvements 1
	Civic Stadium 1
	County Elections Complex 1
	Greater Downtown Master Plan 1
	Old Sawmill District 1
	Russell Street 1
	Wren Hotel 1
Planning & Development Total 41.50	Redevelopment Projects Total 200.10

PRODUCTIVE TIME		626.40
Redevelopment Administration	129.30	
Planning & Development	41.50	
Redevelopment Projects	200.10	
Administrative Support	255.50	
NONPRODUCTIVE TIME		182.70
Holiday, Vacation, Sick, Leave without Pay	182.70	
TOTAL TIME		809.10

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending January 15, 2022
FY22

ADMINISTRATIVE TIME

Administrative Support
Business Manager; Secretary II 157.20

Administrative Total 157.20

Redevelopment Administration 94.00
city department, project, city council coordination, personnel management accounting, professional liaisons
MRA Board related activities -- does not include administrative support

Redevelopment Information 17.50
general public information, private and agency liaisons, staff professional development and training

Business Assistance & Referrals 12.50
general developer information, business information, general relocation

Staff Total 124.00

PLANNING & DEVELOPMENT

REDEVELOPMENT PROJECTS

Urban Renewal Planning 18.00
CIP, GIS, Historic Preservation, Housing,
Mass Transit Issues, NMTF, Parking,
Relocation, Sidewalks, Streets and Alleys,
Streetscape Amenities, TIP, ISTE A

Program/Project Development 60.50
applicant assistance, program revisions,
preliminary research and development
COVID-19

URD III Sidewalks 20
 1900 W Broadway 16.5
 Front/Main Street Conversion 13
 Scott St. Property 10
 Civic Stadium 9
 URD II Sidewalks 8
 Brooks St. TOD - Midtown Mojo 7
 Burton St. Improvements 6
 URD II Water Network 6
 3100 Brooks Street 5
 Flynn-Lowney Ditch 5
 Greater Downtown Master Plan 5
 Midtown Master Plan 5
 Bridge Apartments 3
 County Elections Complex 3
 RR Quiet Zone 3
 1502 Dearborn - Horizon CU 2.5
 2019 URD III Street Tree Planting 2
 Fox Site 2
 Burton St. Apartments 1
 MRL Property 1
 Old Sawmill District 1
 Payne/Library Block 1
 Villagio Apartments 1
 Wren Hotel 1

Planning & Development Total 78.50 Redevelopment Projects Total 137.00

PRODUCTIVE TIME 496.70

Redevelopment Administration 124.00
 Planning & Development 78.50
 Redevelopment Projects 137.00
 Administrative Support 157.20

NONPRODUCTIVE TIME 308.30

Holiday, Vacation, Sick, Leave without Pay 308.30

TOTAL TIME 805.00

**MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending February 12, 2022
FY22**

ADMINISTRATIVE TIME

<u>Administrative Support</u>		274.40
<i>Business Manager; Secretary II</i>		
Administrative Total		274.40
<u>Redevelopment Administration</u>		88.00
<i>city department, project, city council coordination, personnel management accounting, professional liaisons MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		22.50
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance & Referrals</u>		35.00
<i>general developer information, business information, general relocation</i>		
Staff Total		145.50

PLANNING & DEVELOPMENT	REDEVELOPMENT PROJECTS
<u>Urban Renewal Planning</u> <u>11.00</u>	Burton St. Improvements 51
<i>CIP, GIS, Historic Preservation, Housing, Mass Transit Issues, NMTP, Parking, Relocation, Sidewalks, Streets and Alleys, Streetscape Amenities, TIP, ISTEA</i>	RR Quiet Zone 25
	URD III Sidewalks 24
	Front/Main Street Conversion 16
	Scott St. Property 14
	1900 W Broadway 13.5
	Fox Site 13
	URD II Sidewalks 11
<u>Program/Project Development</u> <u>101.00</u>	Brooks St. TOD - Midtown Mojo 10
<i>applicant assistance, program revisions, preliminary research and development COVID-19</i>	URD II Water Network 8
	Caras Park Improvements 6
	124 N Higgins (Sippy) 4
	Civic Stadium 4
	Greater Downtown Master Plan 4
	Midtown Master Plan 3
	1427 W Broadway (Sleepy Inn) 2
	Bridge Apartments 2
	Levasseur St. Townhomes 2
	Old Sawmill District 2
	Otis St. Apartments 2
	2019 URD III Street Tree Planting 1
	2022 URD II & III Street Tree Planting 1
	3100 Brooks Street 1
	Flynn-Lowney Ditch 1
	MEP/OZ 1
	Montana Idaho Water & Sidewalk 1
	MRL Property 1
	Payne/Library Block 1
	West Broadway Master Plan 1
Planning & Development Total 112.00	Redevelopment Projects Total 225.50

PRODUCTIVE TIME		757.40
Redevelopment Administration	145.50	
Planning & Development	112.00	
Redevelopment Projects	225.50	
Administrative Support	274.40	
NONPRODUCTIVE TIME		70.60
Holiday, Vacation, Sick, Leave without Pay	70.60	
TOTAL TIME		828.00

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending March 12, 2022
FY22

ADMINISTRATIVE TIME

<u>Administrative Support</u>		256.90
<i>Business Manager; Secretary II</i>		
Administrative Total		256.90
<u>Redevelopment Administration</u>		164.00
<i>city department, project, city council coordination, personnel management accounting, professional liaisons MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		15.00
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance & Referrals</u>		15.00
<i>general developer information, business information, general relocation</i>		
Staff Total		194.00

PLANNING & DEVELOPMENT	REDEVELOPMENT PROJECTS
<u>Urban Renewal Planning</u> 25.30	Burton St. Improvements 39.2
<i>CIP, GIS, Historic Preservation, Housing, Mass Transit Issues, NMTP, Parking, Relocation, Sidewalks, Streets and Alleys, Streetscape Amenities, TIP, ISTE A</i>	1900 W Broadway 32.5
	URD III Sidewalks 31.6
	Front/Main Street Conversion 26
	Fox Site 14.5
	Civic Stadium 12
	Scott St. Property 8
<u>Program/Project Development</u> 127.40	West Broadway Master Plan 8
<i>applicant assistance, program revisions, preliminary research and development COVID-19</i>	County Elections Complex 5
	Brooks St. TOD - Midtown Mojo 4
	124 N Higgins (Sippy) 2
	3100 Brooks Street 2
	Midtown Master Plan 2
	Montana Idaho Water & Sidewalk 2
	RR Quiet Zone 2
	Greater Downtown Master Plan 1
	MAX Wave 1
	Old Sawmill District 1
	Otis St. Apartments 1
	URD II Water Network 1
Planning & Development Total 152.70	Redevelopment Projects Total 195.80

PRODUCTIVE TIME		799.40
Redevelopment Administration	194.00	
Planning & Development	152.70	
Redevelopment Projects	195.80	
Administrative Support	256.90	
NONPRODUCTIVE TIME		89.50
Holiday, Vacation, Sick, Leave without Pay	89.50	
TOTAL TIME		888.90

MISSOULA REDEVELOPMENT AGENCY
STAFF ACTIVITIES
For four-week period ending April 9, 2022
FY22

ADMINISTRATIVE TIME

<u>Administrative Support</u>		230.00
<i>Business Manager; Secretary II</i>		
Administrative Total		230.00
<u>Redevelopment Administration</u>		165.00
<i>city department, project, city council coordination, personnel management accounting, professional liaisons</i>		
<i>MRA Board related activities -- does not include administrative support</i>		
<u>Redevelopment Information</u>		4.00
<i>general public information, private and agency liaisons, staff professional development and training</i>		
<u>Business Assistance & Referrals</u>		2.00
<i>general developer information, business information, general relocation</i>		
Staff Total		171.00

PLANNING & DEVELOPMENT

REDEVELOPMENT PROJECTS

<u>Urban Renewal Planning</u>	<u>5.00</u>	Bissinger Place	68.8
<i>CIP, GIS, Historic Preservation, Housing,</i>		URD III Sidewalks	19.1
<i>Mass Transit Issues, NMTP, Parking,</i>		Fox Site	17
<i>Relocation, Sidewalks, Streets and Alleys,</i>		Front/Main Street Conversion	16.1
<i>Streetscape Amenities, TIP, ISTE A</i>		Scott St. Property	15.5
		1900 W Broadway	13
		Burton St. Improvements	12.7
<u>Program/Project Development</u>	<u>187.60</u>	Midtown Master Plan	7
<i>Applicant assistance, program revisions,</i>		URD II Water Network	6
<i>preliminary research and development,</i>		Civic Stadium	5
<i>communications</i>		Greater Downtown Master Plan	4
		URD II Sidewalks	4
		1427 W Broadway (Sleepy Inn)	2
		Old Sawmill District	2
		West Broadway Master Plan	2
		Brooks St. TOD - Midtown Mojo	1
		Caras Park Improvements	1
		Flynn-Lowney Ditch	1
		Montana Idaho Water & Sidewalk	1
		Russell Street	1
Planning & Development Total	192.60	Redevelopment Projects Total	199.20

PRODUCTIVE TIME		792.80
Redevelopment Administration	171.00	
Planning & Development	192.60	
Redevelopment Projects	199.20	
Administrative Support	230.00	
NONPRODUCTIVE TIME		195.90
Holiday, Vacation, Sick, Leave without Pay	195.90	
TOTAL TIME		988.70