

EXHIBIT B



DEPARTMENT OF PUBLIC WORKS / WASTEWATER DIVISION

TREATMENT PLANT: 1100 CLARK FORK LN • MISSOULA, MT 59808 • (406) 552-6600
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Memorandum

TO: Leigh Griffing, Procurement Officer
FROM: Wendy Gay
SUBJECT: Sole Source Vendor Designation
DATE: April 6, 2022

The City of Missoula Wastewater Division is requesting permission to designate Sprinkler Maniac, LLC as the sole source service provider for the Wastewater Division Poplar Farm for the 2023 fiscal year. Under the City's purchasing rules, a sole source determination can be made under limited circumstances. Below is an excerpt from the purchasing policy and the italicized comments explain how Sprinkler Maniac, LLC meets those criteria.

Sole source purchases. Under some limited circumstances, a department may need to consider making a sole source purchase for a supply or service available from only one known vendor. Because this purchase occurs without benefit of competition, departments should exercise great reluctance to use this procurement method.

- i. Sole source procurement is permissible under the following circumstances:

- a. The compatibility of current services or equipment, accessories, or replacement parts is the paramount consideration;

Sprinkler Maniac, LLC has been providing irrigation maintenance services at the poplar farm since 2019. As the contractor for Hybrid Energy Group Montana, previous owner/operator of the poplar farm, they have extensive knowledge of the irrigation system.

To maintain continuity of service through the 2022 irrigation season, Sprinkler Maniac, LLC is the preferred service provider.

- b. There is no alternative, equivalent product to the one required;

Sprinkler Maniac, LLC has proven to be extremely reliable and cost effective.


- c. There is only one acceptable or suitable source for the supply or service item;

The system operated is complex. Sprinkler Maniac, LLC is currently the only qualified contractor.

- d. Grant terms specify the equipment to be purchased.

Not applicable

Approved:


Leigh Griffing (Apr 6, 2022 15:21 MDT)

Leigh Griffing, Procurement Officer

04/06/2022

Date


John Engen (Apr 7, 2022 07:00 MDT)

John Engen, Mayor

04/07/2022

Date