

**Missoula City Council Land Use and Planning Committee Minutes - DRAFT**

**May 4, 2022  
10:00 am  
ZOOM Webinar**

**Members present:** Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Kristen Jordan, Jennifer Savage, Amber Sherrill, Sandra Vasecka, Heidi West

**Members absent:** Stacie Anderson, Mike Nugent

**1. ADMINISTRATIVE BUSINESS**

The meeting was called to order at 10:00 a.m.

**1.1 Roll Call**

Amanda Vermace called the roll.

**1.2 Approval of the Minutes**

**1.2.1 Approval of the Minutes from April 20, 2022**

The minutes were approved as submitted.

**2. PUBLIC COMMENT**

There was no public comment.

**3. COMMITTEE BUSINESS**

**3.1 Comprehensive Code Reform: Consultant Contract**

The item was introduced by the committee chair, Jordan Hess. Mayor John Engen, was present and explained more background on the purpose for the contract being presented.

Ben Brewer, Planning Supervisor with the Community Planning, Development and Innovation department, started his presentation going over the background and goals for the Comprehensive Code Reform. This goes back to 2009 when the city adopted Title 20 through today where staff is seeking approval to proceed with the selected consultant. Mr. Brewer covered the consultant selection process and the consultants that will help with the development of code reform and the project components implementation.

Ashley Brittner Wells, Community Engagement Specialist with the Community Planning, Development and Innovation department, took over the presentation to explain her role in project. Due to audio issues, some information was lost but the presentation can be found on eScribe. Mr. Brewer took over the presentation and explained the guiding principals and philosophy for community engagement. He also gave a breakdown of the contents in the request for the consultant contract.

Overall, the committee expressed strong support of approval for the consultant contract to be signed. Some concerns that were expressed was the housing issues and idea that implementation can't happen soon enough. They were hopeful with approval, it would help with the growth and development of the communities livability in the future. Clarification was requested on the community engagement process. Several options will be provided from online options to face-to-face interaction with the community members. Staff also explained why a consultant is needed instead of using resources within city staff. Eran Pehan, Director for the Community Planning, Development and Innovation Department also gave input for the need to hire a third party to assist in the process. Mayor Engen echoed the importance of a consultant and gave examples of past experiences.

**Moved by:** Amber Sherrill

Approve and authorize the Mayor to sign a professional services agreement with Metta Urban Design for the city's Comprehensive Code Reform Project for the total amount of \$850,000 to be equally distributed between two Fiscal Year Budget cycles - \$425,000 in Fiscal year 2022 and the balance of \$425,000 in Fiscal Year 2023.

AYES: (10): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Kristen Jordan, Jennifer Savage, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (2): Stacie Anderson, and Mike Nugent

**Vote results: Approved (10 to 0)**

#### 4. **ADJOURNMENT**

The meeting was adjourned at 11:01 a.m.