



# Comprehensive Code Reform

## Request for Approval Professional Services Agreement

LUP  
May 4<sup>th</sup>, 2022



- Background & Project Goals
- Consultant Selection
- Project Components
- Community Engagement
- Motion on Request
- Discussion/Questions

**CPDI Mission:** promote equitable, sustainable and quality growth and development.

- There have been growing community concerns and frustrations about development in the community
- Despite ongoing efforts to curb rapidly increasing costs, housing is still unavailable to many in our community
- Concerns that the City's development codes may hinder the City's goals and mission.

# Background & Goals



Title 20  
Adopted

Our Missoula  
Growth Policy  
Adopted

Zero Waste

PROST

A Place to Call Home

Annexation Policy

Downtown Master Plan

Strategic Plan

Sx wtpqyen Plan

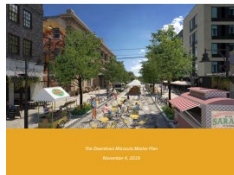
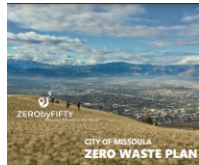
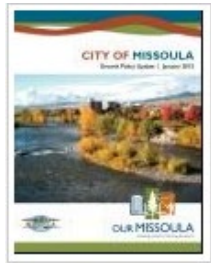
Climate Ready

Subdivision/TED

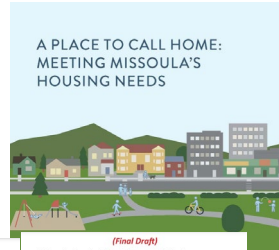
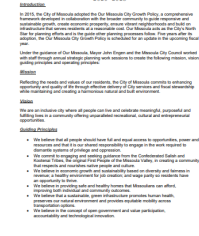
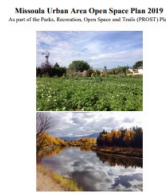
JEDI

LRTP

CCR



City of Missoula  
Recommendations Report



2009

2015

2018

2019

2020

2021

2022

Code Maintenance

# Background & Goals



## Timeline:

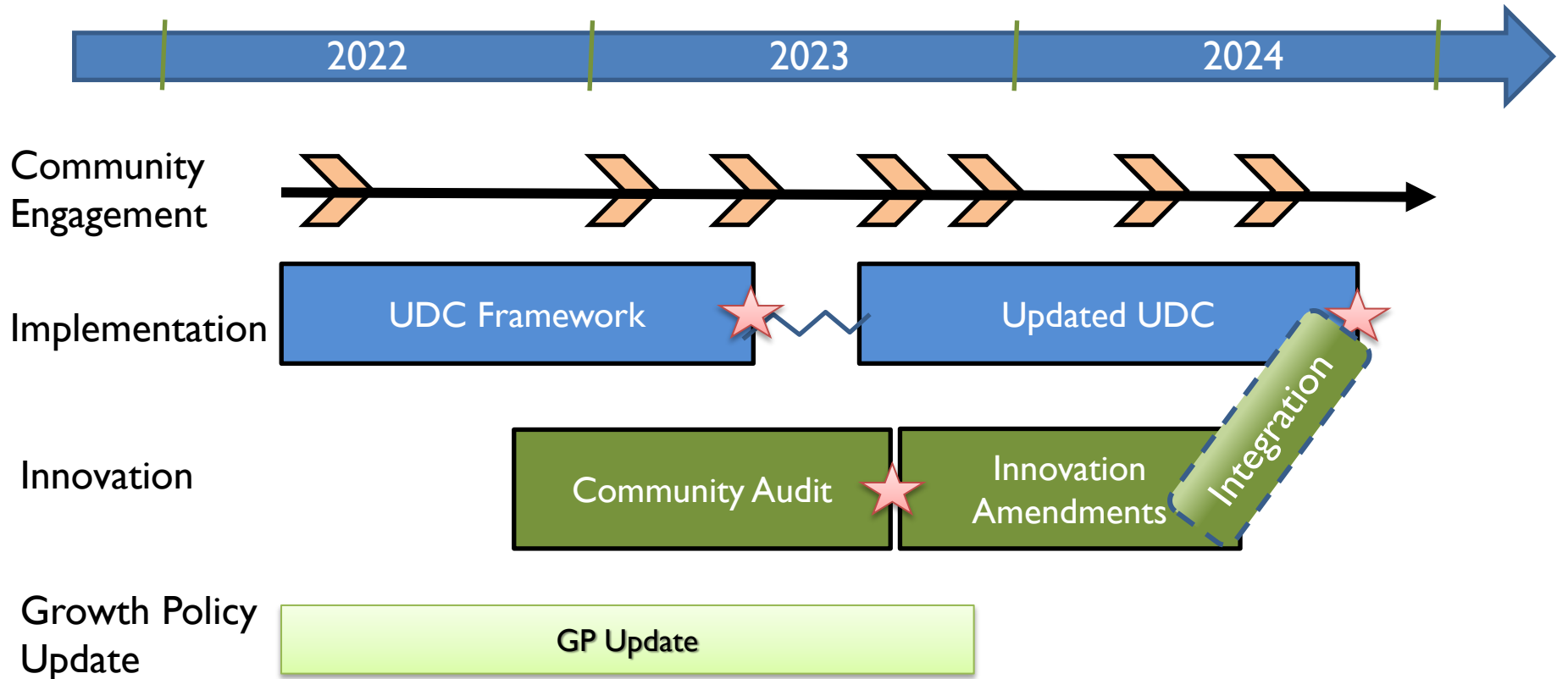
Date	Event	
July 21, 2021	Presentation on Code Reform to LUP	
August 4, 2021	Presentation on CPDI Budget Request for FY22	
August 24, 2021	Approval of FY22 Budget	
December 12, 2021	Request for Proposal posted	
January 20, 2022	Deadline for Proposals	
Feb.16-18, 2022	Applicant Interviews	
March 4, 2022	Selection Decision	
May 2, 2022	Contract Approval Request, LUP	
May 9,2022	Council Consideration	
May 10, 2022	Signature and Notice to Proceed	

- Request for Proposal Posted
- Broad Advertisement:
- Selection Team Formed
- Proposals Received: 5
- Consultant Teams Interviewed: 4
- Selection: Metta Urban Design (M.U.D.)

## Consultant Team:

- M.U.D., Peter J Park City Planning & Design, Cascadia Partners
- Future West, Six Pony Hitch, More Sky Less Ceiling

# Project Components



Project Deliverable



Engagement Cycle

## CPDI Community Engagement

- The Community Planning, Development, and Innovation department is developing more inclusive and accessible community engagement practices to ensure that Missoula residents are given the opportunity to meaningfully engage in projects and issues that matter to them.
  - Led by the new Community Engagement Specialist.
  - Creating a culture around meaningful community engagement.
  - Being present in the community, going to where residents are.
  - This will require listening, learning, and potentially being challenged as we navigate these processes.



## Community Engagement vs. Communication

- Communication focuses on what to say and who to say it to.



- Community Engagement focuses on who to listen to and what feedback you seek to elicit.

The Community Engagement Specialist will lead a team of staff and consultants to provide input on a community engagement and communications plan for the code reform project.

## Guiding Principles of Community Engagement

- We believe Community Engagement is:

- Genuine
- Equitable
- Inclusive
- Innovative
- Intentional
- Informed and Transparent
- Iterative and Evolving
- User-Friendly



## Community Engagement Philosophy

- The goal is building trust within our community.
  - So residents feel like they can engage.
  - So residents have an ongoing voice in issues that matter to them.
  - Building long-term relationships, not just on a project-by-project basis.
- Community engagement is a means for all residents to voice their thoughts, concerns, and ideas.
- This project will have targeted phases of engagement through our consultants, but the Community Engagement Specialist will maintain a presence in the community and as a resource outside those phases and on a continuous basis.

## Contract Contents:

- Professional Services Agreement
- Exhibit A: Scope of Work
- Exhibit B: Compensation
- Exhibit C: Request for Proposal
- Exhibit D: Original Consultant Proposal

Source	Amount Approved: FY22	Amount to be Requested: FY23	Total Project
City General Fund	\$425,000	\$425,000	\$850,000

## MOTION:

- Approve and authorize the Mayor to sign a professional services agreement with Metta Urban Design for the city's Comprehensive Code Reform Project for the total amount of up to \$850,000 to be equally distributed between two Fiscal Year Budget cycles - \$425,000 in Fiscal year 2022 and the balance of \$425,000 in Fiscal Year 2023.

# Thank You!



METTAURBANDESIGN

Peter J. Park  
City Planning and Design

