



**City of Missoula, Montana  
City Council Committee Agenda Item**

**Committee:** Budget and Finance

**Item:** National Institute of Health Link Project Year 3 Amended Grant Agreements

**Date:** June 15, 2022

**Sponsor(s):** Karen Gasvoda, Community Planning, Development & Innovation

**Prepared by:** Karen Gasvoda, Community Planning, Development & Innovation

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input checked="" type="checkbox"/> All Wards	<input type="checkbox"/> N/A

**Action Required:**

Approve the amended grant administration agreements for services provided August 1, 2021 through July 31, 2022.

- Truitt Consulting for a total payment of \$83,974
- SciDESIGNS Consulting for a total payment of \$58,435

**Recommended Motion(s):**

I move the City Council: Approve and authorize the Mayor to sign these amended grant administration agreements with Truitt Consulting and SciDESIGNS for the National Institutes of Health grant-funded project called The Link: A Collective-Impact, Place-Based Approach to Inspiring Montana’s Next Generation Healthcare Work Force.

**Timeline:**

Committee discussion:	June 15, 2022
Council action (or sets hearing):	June 15, 2022
Public Hearing (if required):	NA
Final Consideration	NA
Deadline:	NA

**Background and Alternatives Explored:**

The City of Missoula in 2019 was the first city in the nation to receive a Science Education Partnership Award from the National Institutes of Health (NIH). The award funds a project, led by Principle Investigator Holly Truitt (Truitt Consulting) and Co-Investigator Dr. Rachel Severson (University of Montana), to position The Link, Missoula’s new library-museum complex, as a vibrant Third Place and a hub for health-science learning, healthy living, and STEM role-model engagement. The project aims in particular to reach traditionally underrepresented and underserved groups, including Native Americans, potential first-generation college students, and children from low-income backgrounds.

The Community Development Division, as the awardee of the grant, manages several subcontractors working on the project. Holly Truitt, of Truitt Consulting, is our principal investigator. These grant administrative agreements are compensation for that work, per the

original grant application and agreements and the supplemental grant application and agreements.

**Financial Implications:**

The entire project is funded by the NIH. These grant administration agreements have no financial implications for the City budget and do not affect City funds. The year 3 grant administration agreements, which run from August 1, 2021 through July 31, 2022, are above the \$25,000 contract limit stipulated in City of Missoula Administrative Rule #3, and so require City Council Approval.

**Links to external websites:**

[The Link project page on the City of Missoula website](#)