

DRAFT - Missoula City Council Budget and Finance Committee Minutes

**June 22, 2022
4:00 PM
ZOOM Webinar**

Members present: Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, Heidi West

Members absent: Stacie Anderson, Jordan Hess, Kristen Jordan, Jennifer Savage

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

1.2.1 Minutes from the June 15, 2022 Meeting

The minutes were approved as submitted.

2. PUBLIC COMMENT

No public comment.

3. COMMITTEE BUSINESS

3.1 Contract for Accela Premium Citizen Experience powered by OpenCities

Aaron Bowman - This software will allow for better communications with the public. It will help alleviate much of the confusion with the public.

Amber Sherrill - Made the motion.

No public comment.

Onto consent agenda.

Moved by: Amber Sherrill

Approve a contract for the Accela Premium Citizen Experience powered by OpenCities per the attached Scope of Work in the amount of \$35,000.

AYES: (7): Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Amber Sherrill, and Sandra Vasecka

ABSENT: (5): Stacie Anderson, Jordan Hess, Kristen Jordan, Jennifer Savage, and Heidi West

Vote results: Approved (7 to 0)

3.2 Purchase of Two (2) Fifteen Passenger Vans for Parks Dept

Heidi West arrived at the meeting.

Scot Colwell - These two 15-passenger vans will be for Parks & Rec. They will be used to transport youth and children for recreational activities and allow for the expansion of existing programs. This purchase is over budget by about \$4,000, due to trying to purchase last year, and they were not available. The funds are available to cover the overage.

Daniel Carlino - Did you check into electric/hybrids options?

Scott - Yes. I did check into that, but the manufacturer does not offer that option for passenger vans. There is an add-on, after market option, but it would cost \$80,000 per vehicle, which is out of our budget range. Also, due to where traveling, charging options could be challenging.

John Contos - Are these brand new vans?

Scott - Yes. We should have them in 14 to 16 weeks from order date.

Heidi West - Made the motion. Our Parks & Rec programs are in dire need of additional transportation.

Public comment called for and there was none.

Mirtha Becerra - I am supportive of this motion. Being able to van-pool many kids at once to a park helps save single-trips and offers a safe mode of travel.

Scott - I did look into purchasing these locally and it was not as cost effective for the used ones available in town.

Onto consent agenda.

Moved by: Heidi West

Approve the purchase of two (2) Ford Transit F-350 fifteen passenger vans for the Parks Department from National Auto Fleet Group of Watsonville CA for the purchase price of \$52,379.08 each for a total of \$104,758.16 for both.

AYES: (8): Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Jordan Hess, Kristen Jordan, and Jennifer Savage

Vote results: Approved (8 to 0)

3.3 Renewal of Office Space Leases – 414 and 400 Ryman and 198 Pine

Eric Hallstrom - These are continuations of two leases we currently have, used primarily by Central Services and Municipal Courts. This is for a 4-year period. I think these are commercially-reasonable at the moment and the proximity is really beneficial. They will run the leases on a fiscal year.

Amber Sherrill - Made the motion.

No public comment.

Onto consent agenda.

Moved by: Amber Sherrill

Approve and authorise the Mayor to sign two lease agreements with Jim Meyer, for the properties at 414 Ryman Street, 400 Ryman Street and 198 Pine Street.

AYES: (8): Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (4): Stacie Anderson, Jordan Hess, Kristen Jordan, and Jennifer Savage

Vote results: Approved (8 to 0)

4. ADJOURNMENT

Meeting adjourned at 4:18 p.m.