

Missoula City Council Public Works Committee Minutes

**June 16, 2021, 11:45 am
ZOOM Webinar**

Members present: Mirtha Becerra (chair), John P. Contos, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, Heidi West

Members absent: Stacie Anderson, Heather Harp, Jordan Hess, Jesse Ramos, Bryan von Lossberg

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

1.2.1 PW Committee Minutes 6/9/2021

2. PUBLIC COMMENT

3. COMMITTEE BUSINESS

3.1 Construction Services Agreement with Zootown Investments for the Remington Flats Phase 1 Water Main & Sewer Main Upsize Project

Ross Mollenhauer Engineering Manager presenting,

This is a private development project where the City is entering into an agreement to upsize the water and sewer main. When the City recognizes a regional benefit, they are willing to upsize water or sewer main, and the City will pay for that upsize cost. The development may only need an 8-inch sewer main, but the City would like an 18-inch sewer main. The benefit is that the sewer main can run through the Mullan BUILD Grant subdivision. The water main would go from an 8 inch to a 16 inch. The funds for this project will be from the water development fund and the sewer development fund.

Moved by: Julie Merritt

Approve and authorize the Mayor to sign a Construction Services Agreement with Zootown Investments LLC for the Remington Flats Phase 1 Water Main and Sewer Main Upsize Project for a cost not to exceed \$238,008.00.

AYES: (7): Mirtha Becerra, John Contos, Gwen Jones, Julie Merritt, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (5): Stacie Anderson, Heather Harp, Jordan Hess, Jesse Ramos, and Bryan von Lossberg

Vote results: Approved (7 to 0)

3.2 Professional Services Agreement Amendment No. 1 with Nelson-Nygaard for the 2020 Long Range Transportation Plan

Aaron Wilson Infrastructure and Mobility Planning Manager presenting,

This agreement would amend the contract the City currently has with Nelson-Nygaard, the consultant working on the Long Range Transportation Plan (LRTP). This contract would be amended in two areas. The first would add funding to complete work on the LRTP. The main reason is due to the COVID-19 pandemic; Nelson-Nygaard needs additional time to complete work associated with the LRTP. Impacts from the pandemic required other meetings, preparation, and resources, bringing the project near to the contracted budget with work still remaining. Some additional work is at the request of MPO staff and committees. Work on the LRTP is directed by and funded through the MPO, including the Transportation Policy Coordinating Committee. Additional work is expected to total \$65,000.

The second part of the amendment is to include an additional scope of work for a Transportation Options Action Plan. Looking at Transportation Demand Management (TDM), planning and actions are taken to evaluate parking requirements and traffic impact analysis. The TDM will help identify what can be done to improve transportation as the community grows. The additional scope was approved and funded by the MPO in the FY 2021 Unified Planning Work Program, so this contract amendment will officially commit those funds to the project. It is expected that the additional work will continue into FY 2022. This work is directly related to developing policy recommendations that will be critical to implementing the draft LRTP update. The total cost for the additional services is \$85,000.

Ms. Merritt asked if this additional funding would include improving transportation for the mobility impaired. Mr. Wilson said this was something they could add into the scope.

Moved by: Julie Merritt

Approve and authorize the Mayor to sign a Professional Services Agreement Amendment No. 1 with Nelson-Nygaard Consulting Associates, Inc. for the 2020 Long Range Transportation Plan at a cost not to exceed \$150,000.00.

AYES: (6): Mirtha Becerra, John Contos, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (6): Stacie Anderson, Heather Harp, Jordan Hess, Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

Vote results: Approved (6 to 0)

3.3 Revisions to the Metropolitan Planning Organization Agreements with the Montana Department of Transportation

Aaron Wilson Infrastructure and Mobility Planning Manager presenting,

These are agreements that the City needs to update in order to keep the Metropolitan Planning Organization (MPO) current with the Department of Transportation. (MDT) Two of these are due to the reorganization of Public Works & Mobility and some administrative efforts as far as who signs documents. The third agreement is in relation to the Planning Funds (PL), which help cover the costs of regional transportation planning and how they are being administered throughout the City to make the MPO current with the Montana Department of Transportation.

Moved by: Julie Merritt

Motion One: Approve and authorize the Mayor to sign an Agreement for the Distribution of Metropolitan Planning (PL) Funds with the State of Montana – Department of Transportation for the Missoula Metropolitan Transportation Planning Process. **Motion Two:** Approve and authorize the Mayor to sign a Memorandum of Agreement for Cooperative Performance Based Planning Measures and Targets with the Montana Department of Transportation. **Motion Three:** Approve and authorize the Mayor to sign a Memorandum of Agreement with the State of Montana – Department of Transportation for the Missoula Metropolitan Transportation Planning Process.

AYES: (6): Mirtha Becerra, John Contos, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (6): Stacie Anderson, Heather Harp, Jordan Hess, Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

Vote results: Approved (6 to 0)

4. ADJOURNMENT

12:12