

Missoula City Council Public Works Committee Minutes

**July 27, 2022, 1:00 pm
ZOOM Webinar**

Members present: Mirtha Becerra (chair), Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, Heidi West

Members absent: Stacie Anderson, Kristen Jordan, Jennifer Savage

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

2. PUBLIC COMMENT

3. COMMITTEE BUSINESS

3.1 Mayor's Appointment to the Building Code Board of Appeals

Aaron Bowman City Building Official presenting,

Jonathan Gass is a long-standing member of the Board of Appeals and is very well versed in the processes. His architectural experience is beneficial to the board.

Moved by: Daniel Carlino

Confirm the Mayor's reappointment of Jonathan Gass to the Building Code Board of Appeals as a Licensed Engineer for a term beginning July 1, 2022 and expiring on June 30, 2025.

AYES: (7): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Amber Sherrill, and Sandra Vasecka

ABSENT: (5): Stacie Anderson, Kristen Jordan, Mike Nugent, Jennifer Savage, and Heidi West

Vote results: Approved (7 to 0)

3.2 Mayor's Appointment to the Building Code Board of Appeals

Aaron Bowman City Building Official presenting,

Jennifer Clary is a new member of the Building Code Board of Appeals. She is well versed in the building codes and understands opinions vs. actual code. These qualities and many more make her a great candidate for the board.

Moved by: Sandra Vasecka

Confirm the Mayor's appointment of Jennifer Clary to the Building Code Board of Appeals as an At-Large Member for a term beginning immediately and expiring on June 30, 2025.

AYES: (9): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (3): Stacie Anderson, Kristen Jordan, and Jennifer Savage

Vote results: Approved (9 to 0)

3.3 Professional Services Agreement Amendment No. 1 with IMEG for the East Front Water Main Replacement Project

Andy Schultz, City Engineer for Utilities presenting,

This is an amendment to the design and construction administration for the East Front Street Water Main Replacement Project. Once working on the project, the City found that they could eliminate about 1200 more feet of old water main by adding around 800 feet of new water main. This amendment will cover the survey and design and longer construction time. The water main already has to bore under rattlesnake creek, so it makes sense to replace as much as possible at one time. The total cost of the amendment is \$36,892.50 and will be paid from water enterprise funds.

Moved by: Jordan Hess

Approve and authorize the Mayor to sign a Professional Services Agreement Amendment No. 1 with IMEG for the East Front Water Main Replacement Project at a cost not to exceed \$36,892.50.

AYES: (9): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (3): Stacie Anderson, Kristen Jordan, and Jennifer Savage

Vote results: Approved (9 to 0)

3.4 Professional Services Agreement Amendment No. 2 with HDR Engineering for the Upper Prospect Tank Project

Andy Schultz, City Engineer for Utilities presenting,

The Upper Prospect Tank is a water tank located in the Prospect Subdivision in Grant Creek. This amendment includes some additional construction and the structural engineer on site to ensure the process is done adequately.

Moved by: Gwen Jones

Approve and authorize the Mayor to sign a Professional Services Agreement Amendment No. 2 with HDR Engineering for the Upper Prospect Tank Project at a cost not to exceed \$49,420.00.

AYES: (9): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (3): Stacie Anderson, Kristen Jordan, and Jennifer Savage

Vote results: Approved (9 to 0)

3.5 Professional Services Agreement with Woith Engineering for the 5th Street Water Main Replacement Project

Triston Firth Utility Engineer presenting,

This professional service agreement is with Woith Engineering to design and oversee the construction of a water main project on South 5th Street West. Woith Engineering was selected as part of a Request for proposals process earlier last year. This project covers three and a half blocks from Garfield Street to Russell Street. This project will replace around 1,750 feet of water main from the 1970s and was prompted by the City Streets' plan to replace the asphalt on this street section. The total water main cost is \$109,404.00 and will be paid out of the Water Enterprise Fund.

Moved by: Mike Nugent

Approve and authorize the Mayor to sign a professional services agreement with Woith Engineering for the 5th Street Water Main replacement at a cost not to exceed \$109,404.00.

AYES: (9): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (3): Stacie Anderson, Kristen Jordan, and Jennifer Savage

Vote results: Approved (9 to 0)

3.6 Agreement to Release Ditch Easement with the Great Northern Medical Center Association

Jeremy Keene, Public Works Director, presenting,

In December 2021, the City of Missoula purchased the Flynn Lowney irrigation ditch. The city let the property owner know what the intentions were with each property. In some cases, the city retained the easements for future use, and in some cases, the easements were released. The land owner asked us to release the ditch easement in this case. It is in an area where the city does not need to retain the ditch. The city requested some compensation of \$10,022.30 for this release to recoup some of the cost of the ditch. The amount was based on land values and then discounted to \$1.25 a square foot. The creates additional area and adds value to the property for the land owner.

Mr. Nugent asked if it was possible to get this easement back in the future. Mr. Keene said this was looked at very closely, and the purposes the city could use in the future are unnecessary.

Moved by: Sandra Vasecka

Approve and authorize the Mayor to sign an Agreement Concerning the Release and Extinguishment of Ditch Easement Rights with the Great Northern Medical Center Association and to accept funds of \$10,022.30 for the easement.

AYES: (9): Mirtha Becerra, Daniel Carlino, John Contos, Jordan Hess, Gwen Jones, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (3): Stacie Anderson, Kristen Jordan, and Jennifer Savage

Vote results: Approved (9 to 0)

4. ADJOURNMENT