

**DRAFT - Missoula City Council Budget and Finance Committee Minutes**

**July 27, 2022  
9:00 AM  
ZOOM Webinar**

**Members present:** Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Kristen Jordan, Mike Nugent, Amber Sherrill, Sandra Vasecka, Heidi West

**Members absent:** Jennifer Savage

**1. ADMINISTRATIVE BUSINESS**

**1.1 Roll Call**

**1.2 Approval of the Minutes**

**1.2.1 Approval of the minutes from the 7/20/22 Meeting**

The minutes were approved as submitted.

**2. PUBLIC COMMENT**

None.

**3. COMMITTEE BUSINESS**

**3.1 Street Lighting Improvement District Assessments for fiscal year 2023**

Marty Rehbein presented the information regarding the anticipated lighting costs and compared with previous year savings.

Mike Nugent made the motion.

Public Comment called for and there was none.

Onto Consent Agenda.

**Moved by:** Mike Nugent

Set a public hearing on August 29, 2023, on a resolution of the Missoula City Council levying and assessing a special assessment and tax on the lots, pieces and parcels of land situated within all special lighting districts of the City of Missoula, Montana, in the amount of \$269,457.00 to defray the cost of street lighting in special lighting districts during the fiscal year 2023.

AYES: (11): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Kristen Jordan, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (1): Jennifer Savage

**Vote results: Approved (11 to 0)**

**3.2 Resolution levying assessments for Park District 1, Road District 1, Tourism Business Improvement District and Downtown Business Improvement District for fiscal year 2023**

Marty Rehbein shared this information.

Sandra Vasecka made the motion.

Public Comment called for and there was none.

Onto Consent Agenda.

**Moved by:** Sandra Vasecka

Set a public hearing on August 29, 2022, on resolutions setting the method of assessment and levying assessments to fund the work plans and budgets for Park District #1 and Road District #1 and on resolutions levying assessments for the Tourism Business Improvement District and Downtown Business Improvement District for fiscal year 2023.

AYES: (11): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Kristen Jordan, Mike Nugent, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (1): Jennifer Savage

**Vote results: Approved (11 to 0)**

**3.3 Fiscal Year 2023 Executive Budget**

Departments Presenting:

9:15 - 9:35: Police Department - 20 minutes

9:35 - 9:50: City Attorney - 15 minutes

9:50 - 10:10: City/County Health Department & Animal Control - 20 minutes

10:10 - 10:30: Tourism Business Improvement District (TBID) - 20 minutes

10:30 - 10:45: Business Improvement District (BID) - 15 minutes

**Meeting minutes below are listed consecutively by date of the meeting.**

**\*\*\* July 13, 2022 Budget & Finance Committee Meeting Minutes**

*9:25-9:45 - Central Services*

Eric Hallstrom presented the information on the Central Services proposed budget for the fiscal year 2023. Please see the attached presentation for details.

Jordan Hess Arrived at the meeting.

There were some questions regarding lobbying efforts, what will be addressed, payments, etc. Also some questions on defining more specifics on budget items were discussed.

*9:45-11:15 - Public Works, Mobility and Infrastructure*

Jeremy Keene & Allison Segal presented the information on the Public Works & Mobility proposed budget for the fiscal year 2023. Please see the attached presentation for details.

Gwen - Due to time constraints, if there are questions, please reach out to Public Works via email. These presentations will be uploaded.

Mirtha Becerra made the motion to set the hearing.

No public comment.

Amber Sherrill had to leave the meeting.

Onto consent agenda.

**\*\*\* July 20, 2022 Budget & Finance Committee Meeting Minutes**

*9:05 - 9:50: Human Resources*

Angela Simonson presented the information and shared a presentation on the structure of the HR department, responsibilities, current projects, etc. Please see the attached presentation for details.

Heidi West arrived at the meeting.

Questions posed by Council were answered by Angela Simonson and Dale Bickell.

*9:50 - 10:10: Parking Commission*

Ian Ortlieb presented the information and shared a presentation regarding the Missoula Parking Commission discussing current status and upcoming potential needs. Questions posed were answered by Ian Ortlieb. The presentation is available online for viewing.

*10:10 - 10:40: Fire Department*

Fire Department staff Gordy Hughes, Brad Davis and Philip Keating presented the information and shared the Fire Department's presentation on accomplishments and future goals. Questions posed by Council were answered and this is available to view online.

*10:40 - 12:10: Parks Department*

Donna Gaukler and Ryan Applegate presented the information for the Parks and Recreation Department. Questions posed by individual Council members were addressed. Please see presentation posted online

12:10 - 12:40: Lunch break

*12:40 - 1:40: Community Planning, Development and Innovation*

Erin Pehan, Montana James and Kirsten Hands shared a presentation detailing the Community Planning, Development and Innovation department's progress during the past year and goals for the next year. The presentation and slides are available online for viewing. Questions were addressed.

Public comment was called for on all budget presentations and no one attendees were present.

**\*\*\* July 27, 2022 Budget & Finance Committee Meeting Minutes**

*9:15 to 9:35 - Police Department*

Mike Colyer presented, as both Chief White and Assistant Chief Hoffman were unavailable. He provided an update of the FY22 accomplishments and the goals/budget requests for 2023. Please see the attached presentation and recording for additional details. Questions posed by Council members were addressed.

*9:35 to 9:50 - City Attorney*

Jim Nugent and Kelleen Roseboom presented. They presented the 2023 budget, which also discussed the City Attorney's duties in the State of Montana. Brief questions were addressed with reference to send additional questions via email due to time constraints.

*9:50 to 10:10 - City/County Health Department & Animal Control*

D'Shane Barnett presented this information, along budget information, including revenue resources outside of the City. He discussed issues regarding staffing levels. Brief Council questions were addressed.

*10:10 to 10:30 - Tourism Business Improvement District*

Barb Neilan presented the information regarding Missoula's Tourism industry via a PowerPoint presentation, which can be viewed online. Very brief questions were asked and addressed by Council.

*Downtown Business Improvement District* will be moved to the next meeting due to time constraints.

No one in the attendee room, so no public comment.

**4. ADJOURNMENT**

Meeting Adjourned at 12:54