

**DRAFT - Missoula City Council Budget and Finance Committee Minutes**

**August 10, 2022  
9:00 AM  
Microsoft Teams 1**

**Members present:** Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Kristen Jordan, Mike Nugent, Jennifer Savage, Amber Sherrill

**Members absent:** Stacie Anderson, Sandra Vasecka, Heidi West

**1. ADMINISTRATIVE BUSINESS**

**1.1 Roll Call**

**1.2 Approval of the Minutes**

**1.2.1 Minutes from the 8/3/22 Meeting**

The minutes were approved as submitted.

**2. PUBLIC COMMENT**

Public comment called for and there was none.

**3. COMMITTEE BUSINESS**

**3.1 Hazardous Vegetation Assessments for Fiscal Year 2022**

Marty Rehbein presented the information. This is to levy the tax bill for the cost of having the City's contractor take care of the weeds that the homeowner did not remove and then did not pay the invoice for these services for a year. John Contos made the motion. Public comment was called for and there was none.

**Moved by:** John P. Contos

A resolution levying a special assessment and tax upon property for annual weed assessments to reimburse the city for hazardous vegetation and nuisance weed cut orders performed in 2021 totalling \$797.50 pursuant to section 7-22-4101 Montana Code Annotated and section 8.40.040 Missoula Municipal Code.

AYES: (7): Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Jennifer Savage, and Amber Sherrill

ABSENT: (5): Stacie Anderson, Kristen Jordan, Mike Nugent, Sandra Vasecka, and Heidi West

**Vote results: Approved (7 to 0)**

**3.2 Fiscal Year 2023 Executive Budget**

Departments Presenting/Group Discussions:

9:05 - 9:25: Energy & Conservation

9:25 - 9:55: Municipal court

9:55 - 10:55: Finance Department (Leigh & Dale)

10:55 - 12:10: Committee Discussion/Deliberation

**Meeting minutes below are listed consecutively by date of the meeting.**

**\*\*\*July 13, 2022 Budget & Finance Committee Meeting Minutes**

*9:25-9:45 - Central Services*

Eric Hallstrom presented the information on the Central Services proposed budget for the fiscal year 2023. Please see the attached presentation for details.

Jordan Hess Arrived at the meeting.

There were some questions regarding lobbying efforts, what will be addressed, payments, etc. Also some questions on defining more specifics on budget items were discussed.

*9:45-11:15 - Public Works, Mobility and Infrastructure*

Jeremy Keene & Allison Segal presented the information on the Public Works & Mobility proposed budget for the fiscal year 2023. Please see the attached presentation for details.

Gwen - Due to time constraints, if there are questions, please reach out to Public Works via email. These presentations will be uploaded.

Mirtha Becerra made the motion to set the hearing.

No public comment.

Amber Sherrill had to leave the meeting.

Onto consent agenda.

**\*\*\*July 20, 2022 Budget & Finance Committee Meeting Minutes**

*9:05 - 9:50: Human Resources*

Angela Simonson presented the information and shared a presentation on the structure of the HR department, responsibilities, current projects, etc. Please see the attached presentation for details.

Heidi West arrived at the meeting.

Questions posed by Council were answered by Angela Simonson and Dale Bickell.

*9:50 - 10:10: Parking Commission*

Ian Ortlieb presented the information and shared a presentation regarding the Missoula Parking Commission discussing current status and upcoming potential needs. Questions posed were answered by Ian Ortlieb. The presentation is available online for viewing.

*10:10 - 10:40: Fire Department*

Fire Department staff Gordy Hughes, Brad Davis and Philip Keating presented the information and shared the Fire Department's presentation on accomplishments and future goals. Questions posed by Council were answered and this is available to view online.

*10:40 - 12:10: Parks Department*

Donna Gaukler and Ryan Applegate presented the information for the Parks and Recreation Department. Questions posed by individual Council members were addressed. Please see presentation posted online

12:10 - 12:40: Lunch break

*12:40 - 1:40: Community Planning, Development and Innovation*

Erin Pehan, Montana James and Kirsten Hands shared a presentation detailing the Community Planning, Development and Innovation department's progress during the past year and goals for the next year. The presentation and slides are available online for viewing. Questions were addressed.

Public comment was called for on all budget presentations and no one attendees were present.

**\*\*\* July 27, 2022 Budget & Finance Committee Meeting Minutes**

*9:15 to 9:35 - Police Department*

Mike Colyer presented, as both Chief White and Assistant Chief Hoffman were unavailable. He provided an update of the FY22 accomplishments and the goals/budget requests for 2023. Please see the attached presentation and recording for additional details. Questions posed by Council members were addressed.

*9:35 to 9:50 - City Attorney*

Jim Nugent and Kelleen Roseboom presented. They presented the 2023 budget, which also discussed the City Attorney's duties in the State of Montana. Brief questions were addressed with reference to send additional questions via email due to time constraints.

*9:50 to 10:10 - City/County Health Department & Animal Control*

D'Shane Barnett presented this information, along budget information, including revenue resources outside of the City. He discussed issues regarding staffing levels. Brief Council questions were addressed.

*10:10 to 10:30 - Tourism Business Improvement District*

Barb Neilan presented the information regarding Missoula's Tourism industry via a PowerPoint presentation, which can be viewed online. Very brief questions were asked and addressed by Council.

*Downtown Business Improvement District* will be moved to the next meeting due to time constraints.

No one in the attendee room, so no public comment.

**\*\*\*August 3, 2022 Budget & Finance Committee Meeting Minutes**

*9:50 - 10:50 Missoula Redevelopment Agency.*

Ellen Buchanan presented the information and shared a presentation, detailing 2022 accomplishment and 2023 goals. Please see the attached presentation and recording for additional details. Questions were addressed.

*11:10 - 11:30 Police Department*

Chief Jaeson White attended the meeting to answer questions from last week's presentation that were unable to be addressed. Please refer to presentation for details as to questions posed and responses from Chief White.

*11:30 - 12:10 Business Improvement District (BID)*

Linda McCarthy and Jack Hall presented the information. Ellen Buchanan was also in attendance, as a participating member of the Business Improvement District. Linda discussed information surrounding the BID. Please see the recording for the details discussed. Questions were addressed.

*Council Discussion:*

The Mayor's budget will be presented next week at the B&F meeting. Council will review it, answer questions, etc.

**\*\*\*August 10, 2022 Budget & Finance Committee Meeting Minutes**

*9:05 - 9:25 - Energy & Conservation*

Leigh Ratterman presented the information and shared a presentation, showing the current progress on the Energy Savings Performance Contract and upcoming goals. McKinstry was available for questions. Please refer to the attached presentation and recording for additional details. Questions were addressed.

Kristin Jordan arrived at the meeting.

*9:25 - 9:55 - Municipal Court*

Megan Smith presented information for the Municipal Court. The three judges were also available for questions as needed. She shared a presentation and gave an update on the courtroom construction, which is in process. This presentation is available online for viewing. Questions were addressed.

Mike Nugent arrived at the meeting.

*9:55 - 10:55 - Finance Department*

Leigh Griffing and Dale Bickell presented budget summary information. Please see the uploaded presentation for information shared with the committee and discussion that was had.

Public comment was called for and there was none.

*10:55 - 12:10 - Committee Discussion/Deliberation*

Gwen Jones discussed how to submit budget amendments and the upcoming meetings for discussion, etc.

**4. ADJOURNMENT**

Meeting was adjourned at 10:58,