



**City of Missoula, Montana  
City Council Committee Agenda Item**

**Committee:** Budget and Finance

**Item:** Resolution levying assessments Park District 1, Road District 1, Tourism Business Improvement District and Downtown Business Improvement District for fiscal year 2023

**Date:** July 21, 2022

**Sponsor(s):** Marty Rehbein, Legislative Services Director/City Clerk

**Prepared by:** Same

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input checked="" type="checkbox"/> All Wards	<input type="checkbox"/> N/A

---

**Action Required:**

Conduct public hearing and consider resolutions

**Recommended Motion(s):**

August 8, 2022

I move the City Council: Set a public hearing on August 29, 2022, on resolutions setting the method of assessment and levying assessments to fund the work plans and budgets for Park District #1 and Road District #1 for fiscal year 2023 and levying assessments for the Tourism Business Improvement District and the Downtown Business Improvement District. for fiscal year 2023.

August 29, 2022

(Adopt/Deny) a resolution levying and assessing the lots and parcels within the City of Missoula Road District Number 1 for the costs associated with providing certain maintenance, purchasing and improvement services in fiscal year 2023 in the amount of \_\_\_\_\_ for city-owned facilities, land and equipment under the responsibility and care of the City of Missoula Public Works and Mobility Department's Street Division and Engineering Division, Central Service's Vehicle Maintenance Division providing for a method of assessments; and providing for other matters properly relating thereto.

(Adopt/Deny) a resolution levying and assessing the lots and parcels within the city of Missoula Park District Number 1 for the costs associated with providing certain maintenance, purchasing and improvement services in fiscal year 2023 in the amount of \_\_\_\_\_ for city-owned facilities, land and equipment under the responsibility and care of the city of Missoula Parks and Recreation Department; providing for a method of assessments; and providing for other matters properly relating thereto.

(Adopt/Deny) a resolution levying annual assessments on the hotels located in the Tourism Business Improvement District of the City of Missoula for fiscal year 2022 in the amount of \$2 per occupied room night in accordance with 7-12-1132 MCA.

(Adopt/Deny) a resolution levying taxes on the lots, pieces and parcels of land located in the Downtown Business Improvement District of the City of Missoula for fiscal year 2022 in accordance with 7-12-1132 MCA.

**Timeline:**

Committee discussion:	July 27, 2022
Council action (or sets hearing):	August 8, 2022
Public Hearing (if required):	August 29, 2022
Final Consideration	August 29, 2022
Deadline:	August 29, 2022

**Background and Alternatives Explored:**

The City Council created Park District #1 and Road District #1 in FY 2011. Funds raised in these districts can only be used for the purposes for which the districts were created. This past spring, the Public Works and Mobility and Central Services Departments developed a work plan and budget for Road District #1, and the Parks and Recreation Department developed a work plan and budget for Park District #1.

The work plan and budget are presented to the City Council as part of the fiscal year 2023 budget process, and the estimates below can change as council deliberates the final work plan and budget for each district:

Estimated Road District 1 assessment: \$ 6,878,330

Estimated Park District 1 assessment: \$ 7,248,276

State law provides that once the work plan and budget for the districts are finalized, the City Council must conduct a public hearing on the method of assessment chosen to finance the activities in the districts and the final assessments. Staff is recommending the City Council assess each parcel based on that portion of taxable value that its taxable valuation bears to the total taxable valuation of the property in the Districts (the same method used every year since the districts' inception).

Tourism Business Improvement district assessments are based on a formula set forth in the council's resolution creating the district—the assessment is \$2/occupied room night on hotels/motels located in the district.

Downtown Business Improvement District assessments are based on a formula set forth in the council's resolution creating the district. The assessments are based in part on the taxable value of each parcel. The City Clerk will calculate the assessments once the state of Montana Department of Revenue publishes the parcel based taxable values for Missoula.

**Financial Implications:**

See above.

**Links to external websites:**