

DRAFT - Missoula City Council Budget and Finance Committee Minutes

August 17, 2022

10:00 AM

Microsoft Teams 1

Members present: Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Jordan Hess, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, Sandra Vasecka, Heidi West

Members absent: Kristen Jordan

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

1.2.1 Minutes from the 8/10/2022 Meeting

The minutes were approved as submitted.

2. PUBLIC COMMENT

No public in attendance for the meeting.

Stacie Anderson arrived at the meeting.

3. COMMITTEE BUSINESS

3.1 Fiscal Year 2023 Executive Budget

Post Public Hearing Committee Discussion

Meeting minutes below are listed consecutively by date of the meeting.

*****July 13, 2022 Budget & Finance Committee Meeting Minutes**

9:25-9:45 - Central Services

Eric Hallstrom presented the information on the Central Services proposed budget for the fiscal year 2023. Please see the attached presentation for details.

Jordan Hess Arrived at the meeting.

There were some questions regarding lobbying efforts, what will be addressed, payments, etc. Also some questions on defining more specifics on budget items were discussed.

9:45-11:15 - Public Works, Mobility and Infrastructure

Jeremy Keene & Allison Segal presented the information on the Public Works & Mobility proposed budget for the fiscal year 2023. Please see the attached presentation for details.

Gwen - Due to time constraints, if there are questions, please reach out to Public Works via email. These presentations will be uploaded.

Mirtha Becerra made the motion to set the hearing.

No public comment.

Amber Sherrill had to leave the meeting.

Onto consent agenda.

***** July 20, 2022 Budget & Finance Committee Meeting Minutes**

9:05 - 9:50: Human Resources

Angela Simonson presented the information and shared a presentation on the structure of the HR department, responsibilities, current projects, etc. Please see the attached presentation for details.

Heidi West arrived at the meeting.

Questions posed by Council were answered by Angela Simonson and Dale Bickell.

9:50 - 10:10: Parking Commission

Ian Ortlieb presented the information and shared a presentation regarding the Missoula Parking Commission discussing current status and upcoming potential needs. Questions posed were answered by Ian Ortlieb. The presentation is available online for viewing.

10:10 - 10:40: Fire Department

Fire Department staff Gordy Hughes, Brad Davis and Philip Keating presented the information and shared the Fire Department's presentation on accomplishments and future goals. Questions posed by Council were answered and this is available to view online.

10:40 - 12:10: Parks Department

Donna Gaukler and Ryan Applegate presented the information for the Parks and Recreation Department. Questions posed by individual Council members were addressed. Please see presentation posted online

12:10 - 12:40: Lunch break

12:40 - 1:40: Community Planning, Development and Innovation

Erin Pehan, Montana James and Kirsten Hands shared a presentation detailing the Community Planning, Development and Innovation department's progress during the past year and goals for the next year. The presentation and slides are available online for viewing. Questions were addressed.

Public comment was called for on all budget presentations and no one attendees were present.

***** July 27, 2022 Budget & Finance Committee Meeting Minutes**

9:15 to 9:35 - Police Department

Mike Colyer presented, as both Chief White and Assistant Chief Hoffman were unavailable. He provided an update of the FY22 accomplishments and the goals/budget requests for 2023. Please see the attached presentation and recording for additional details. Questions posed by Council members were addressed.

9:35 to 9:50 - City Attorney

Jim Nugent and Kelleen Roseboom presented. They presented the 2023 budget, which also discussed the City Attorney's duties in the State of Montana. Brief questions were addressed with reference to send additional questions via email due to time constraints.

9:50 to 10:10 - City/County Health Department & Animal Control

D'Shane Barnett presented this information, along budget information, including revenue resources outside of the City. He discussed issues regarding staffing levels. Brief Council questions were addressed.

10:10 to 10:30 - Tourism Business Improvement District

Barb Neilan presented the information regarding Missoula's Tourism industry via a PowerPoint presentation, which can be viewed online. Very brief questions were asked and addressed by Council.

Downtown Business Improvement District will be moved to the next meeting due to time constraints.

No one in the attendee room, so no public comment.

***** August 3, 2022 Budget & Finance Committee Meeting Minutes**

9:50 - 10:50 Missoula Redevelopment Agency.

Ellen Buchanan presented the information and shared a presentation, detailing 2022 accomplishment and 2023 goals. Please see the attached presentation and recording for additional details. Questions were addressed.

11:10 - 11:30 Police Department

Chief Jaeson White attended the meeting to answer questions from last week's presentation that were unable to be addressed. Please refer to presentation for details as to questions posed and responses from Chief White.

11:30 - 12:10 Business Improvement District (BID)

Linda McCarthy and Jack Hall presented the information. Ellen Buchanan was also in attendance, as a participating member of the Business Improvement District. Linda discussed information surrounding the BID. Please see the recording for the details discussed. Questions were addressed.

Council Discussion:

The Mayor's budget will be presented next week at the B&F meeting. Council will review it, answer questions, etc.

***** August 10, 2022 Budget & Finance Committee Meeting Minutes**

9:05 - 9:25 - Energy & Conservation

Leigh Ratterman presented the information and shared a presentation, showing the current progress on the Energy Savings Performance Contract and upcoming goals. McKinstry was available for questions. Please refer to the attached presentation and recording for additional details. Questions were addressed.

Kristin Jordan arrived at the meeting.

9:25 - 9:55 - Municipal Court

Megan Smith presented information for the Municipal Court. The three judges were also available for questions as needed. She shared a presentation and gave an update on the courtroom construction, which is in process. This presentation is available online for viewing. Questions were addressed.

Mike Nugent arrived at the meeting.

9:55 - 10:55 - Finance Department

Leigh Griffing and Dale Bickell presented budget summary information. Please see the uploaded presentation for information shared with the committee and discussion that was had.

Public comment was called for and there was none.

10:55 - 12:10 - Committee Discussion/Deliberation

Gwen Jones discussed how to submit budget amendments and the upcoming meetings for discussion, etc.

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Gwen Jones discussed this budget process and how this would flow.

Daniel Carlino posed a question to the Fire Department regarding funding of the Mobile Support Crisis Unit/Team. The department responded regarding funding and needs. Space needs for the fire department were discussed. Other councilors also posed questions/thoughts for the group and Leigh Griffing/Dale Bickell, Finance, discussed the financial questions, mills, etc.

Mirtha Becerra & Mike Nugent arrived at the meeting.

Dale discussed a few tools still available from the proposed budget:

A small amount of property tax cap space left;

Unspent ARPA funds, close to \$1 million;

Re-allocate resources from around the budget.

Discussion was had regarding the funding for Rogers International Security. Eran Pehan discussed the budgeted amount, and said there has not been a specific provider established as of yet and the plan was to apply ARPA funds to this request.

More discussion was had regarding the Fire Department needs and requests.

Questions were posed to CPDI regarding their budget requests associated with climate change advocacy, waste reduction, grant availability, etc. Discussion was had regarding the Affordable Housing Trust Fund and monies which will be coming in the future, current projects in place, operation, etc. Eran Pehan answered these questions.

Questions were also posed to Public Works regarding street maintenance, sidewalks, staff, etc. Jeremy Keene, Director, addressed the questions.

Ellen Buchanan answered questions regarding MRA fund usage.

Jaeson White with the Missoula Police Department answered questions regarding the monies set aside for training for all personnel and other line items noted on the budget.

Sandra Vasecka proposed adjustments in how ARPA funds are being allocated and suggested they be used for the IT disaster preparedness budget item. Eric Hallstrom spoke to this question. Sandra also indicated support for the item to purchase the city attorney a new desk and chair.

Please view attached recording for specific details presented/questions answered.

Public comment was called for and there were no attendees.

4. ADJOURNMENT

The meeting was adjourned at 12:01 pm.