

## **Missoula Civic Television Advisory Commission**

### **Applicant Package - Regular Member**

Missoula Civic Television Advisory Commission - Regular Member

**Term:** 15 Jul 2022 - 31 Dec 2023

**Positions Available:** 1

**Number of applicants in this package:** 1

- Shrader, Jacqueline

**Name:** Shrader, Jacqueline

**Mailing Address:**

**Email Address:** shraderj31@gmail.com

**Board Name:** Missoula Civic Television Advisory Commission

**Daytime Phone::** 509-818-6286

**Is your mailing address different than your physical address?:** No

**Physical Address:**

**How long have you been a city resident?:** 2.5 years

**In which ward do you reside?:** Ward 3

**Current Occupation:** Program Development Senior Specialist in East Africa (remote)

**Current Employer:** TechnoServe Inc (International Development)

**Reference 1 Name:** Sarah McHugh

**Reference 1 Phone:** 208-660-1100

**Reference 2 Name:** Nate Van Duzer

**Reference 2 Phone:** 206-353-4946

**Time of Submission:** 08/17/22 5:02:14 PM

**Attachments:**

- Resume Shrader.pdf

# JACQUELINE E. SHRADER

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## EDUCATION

**Masters of Global Affairs**, Concentration in International Peace Studies  
Keough School of Global Affairs, University of Notre Dame

*Notre Dame, IN*  
Aug. 2018-May 2020

**Bachelor of Arts**, Theology and Religious Studies  
Seattle University

*Seattle, WA*  
Sep. 2009-June 2013

**Spanish Language Studies**, International Studies Abroad  
Universidad del Belgrano

*Buenos Aires, Argentina*  
Aug.- Dec. 2011

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## PROFESSIONAL EXPERIENCE

**Senior Program Development Specialist, East Africa**  
*TechnoServe Inc.*

*Nairobi, Kenya (remote)*  
April 2022-current

- Proposal coordinator and supporting content writer for new business development for Ethiopia, Kenya, Uganda, Rwanda and Tanzania, focusing in market systems, value chain, agricultural and entrepreneurial development
- Support all aspects of proposal development, including secondary research to inform program design, supporting recon and capture efforts, and donor communication with private sector and USG and European donors

**Grant Management and Learning Advisor (Contract)**  
*Catholic Relief Services*

*Tegucigalpa, Honduras (remote)*  
Oct.-March 2021

- Leading country knowledge management and regional learning systems development
- Ensure program quality and grant compliance to USG-funded programs (USAID, USDA, BHA)
- Co-write monthly, semi-annual and annual reports for all BHA and USDA funded programs on livelihoods, resilience, food security and emergency response in Central America in Spanish and English
- Acting start-up Project Manager for \$8 million privately & UNICEF co-funded youth workforce development project in Honduras and El Salvador, developing MEAL, start-up documentation, and overseeing recruitment

**Business Development Specialist I (Contract)**  
*Catholic Relief Services*

*Central America, Cuba & Haiti (remote)*  
July-Oct. 2021

- Proposal coordinator and lead writer for USAID “Crime and Violence Prevention” concept note (pending success)
- Developed strategic fundraising and advocacy plan for Latin American peacebuilding platform
- Led international and national recruitment process for successful \$24 million education proposal
- Lead technical writer on successful COVID response technical narrative private donor for programming in Cuba

**Program Manager, International Development Fellow**  
*Catholic Relief Services*

*Tamale, Ghana*  
Aug. 2020-July 2021

- Acting Project Manager for “Gender Equitable Masculinities,” including project design, initial assessment, budgeting, MEAL, context adaptation, partner buy-in, and implementation support (\$80,000)
- Acting Project Manager for “LEAD,” a local partner capacity building program, including developing budget, managing consultant, and project startup (\$80,000)
- Supporting “Sahel Peace Initiative” in Ghana, including technical support with youth violence prevention; co-facilitating workshops on MEAL, project design, and partner capacity-building; and project implementation across 5 dioceses in Northern Ghana (\$200,000)
- Monitored Emergency Flood Response in Upper East region, creating data collection and evaluation tools
- Coordinator for EU IcSP regional proposal, including local partners and organization amongst 4 countries
- Lead author for country program annual report, Emergency Flood Response final report, and 11 promotional resources, including CP Strategy, sector capacity statements, and program materials

**Business Development Surge Support TDY**  
*Catholic Relief Services*

*Central America & Haiti (remote)*  
May-June 2021

- Supported in various USAID/BHA solicitations, contributing towards various annexes, issues response and technical narratives for projects on youth violence prevention, emergency response and food insecurity, including successful \$50 million RFSA application

**Research Assistant***Pulte Institute for Global Development**South Bend, IN**April-Aug. 2020*

- Led the policy and programming qualitative data analysis of USAID Partnerships for Enhanced Engagement in Research (PEER) grants for international scientists in Development, Security and Environment sectors
- Conducted 10 interviews over Zoom, transcribed 15 interviews, and coded 63 interviews using Atlas.ti
- Lead author for qualitative research findings in writing final report for USAID

**Graduate Intern, Programming and Monitoring and Evaluation***Creative Associates International**San Salvador, El Salvador**June 2019-Jan. 2020*

- Assisted in evaluating a \$39.8 million dollar, 6-year USAID-funded Crime and Violence Prevention Project with Knowledge Management and M&E team. Analysis included facilitating focus groups consisting of community members, police, civil society members, ex-gang members, and government officials
- Supported restorative justice-based rehabilitation programming for retired and escaped gang members
- Led writing process for internal and USAID and final reports, including analyzing impact of 30+ programs that focused on community violence prevention, social cohesion, and rehabilitation/reintegration programming

**Program Director***Nuestros Pequeños Hermanos International**Seattle, WA & Central America**June 2016-Aug. 2018*

- Directed leadership development program for visiting residential care university students from 9 countries
- Supervised 7 homestays, 12 mentors and 2 interns, supporting them in their roles
- Strengthened and expanded community partnership organizations for the program in Seattle area
- Co-wrote and won grants that covered entirety of programming and staffing costs (\$165,000)
- Facilitated approximately 25 leadership workshops and 4 personal formation retreats annually
- Supported children's transition from residential care home to family in deinstitutionalization process

**Research Assistant***Seattle University, Universidad Rafael Landivar, and Nuevos Horizontes**Xela, Guatemala**Jan.-Aug. 2017*

- Analyzed challenges and accomplishments of "Nuevos Horizontes," a grassroots organization focusing on supporting indigenous female survivors of gender-based violence through accompaniment and advocacy
- Conducted 20+ in-country interviews including mixed-method research with Seattle University Anthropologist, including the country's only women's shelter, local and government officials, and staff

**Social Programs Coordinator***Jesuit Volunteer Corps and Parroquia San Pedro Apóstol**Andahuaylillas, Peru**Dec. 2014-Dec. 2015*

- Organized community hot lunch program for 180 children facing extreme poverty
- Supervised team of 8 employees in childcare, kitchen roles and retreat planning
- Collaborated with social workers in health assessments and children's rights trainings for families
- Planned cultural appreciation days to strengthen familial ties and sense of community

**High School Teacher***Jesuit Volunteer Corps and Fe y Alegría**Andahuaylillas, Peru**Dec. 2013-Dec. 2014*

- Taught 5 sophomore, junior and senior high school level classes as core Theology instructor. Developed 2 new Theology and Religious Studies class curriculums for sophomores and juniors, with 45 different lesson plans

**Research Assistant***Seattle University, Seattle International Foundation, and Generando**Chimaltenango, Guatemala**Jan.-Sep. 2013*

- Conducted comprehensive impact analysis of "Generando," a grassroots NGO supporting women and child survivors of domestic violence. Interviewed 50+ interlocutors, including the Attorney General's office, femicide court judges, local officials, Generando staff and beneficiaries
- Contributed research and writing towards [\*Understanding Global Poverty: Causes, Capabilities and Human Development \(2017\)\*](#)

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**SKILLS AND CERTIFICATIONS**

Professional fluency in Spanish

Proficient in Microsoft Office and Google+ Suites

Pyramid Learning MEAL DPro certified

CRS MEAL in Emergency Contexts certified

CRS Advanced Personal Security Training certified