

**City of Missoula, Montana
New Business Item**

Item: Vended Fuel Contract Award

Council Meeting Date: September 26, 2022

Sponsor(s): Scot Colwell

Prepared by: Scot Colwell

Ward(s) Affected:

- | | |
|---------------------------------|---|
| <input type="checkbox"/> Ward 1 | <input type="checkbox"/> Ward 4 |
| <input type="checkbox"/> Ward 2 | <input type="checkbox"/> Ward 5 |
| <input type="checkbox"/> Ward 3 | <input type="checkbox"/> Ward 6 |
| | <input checked="" type="checkbox"/> N/A |

Action Required:

Please authorize the Mayor to sign a contract with Hi Noon Petroleum of Missoula, Montana to provided vended fuel to the City of Missoula for a period of five years beginning October 1st, 2022.

Recommended Motion(s):

I move the City Council: the Mayor to sign a contract with Hi Noon Petroleum of Missoula, Montana to provided vended fuel to the City of Missoula for a period of five years beginning October 1st, 2022 pending the City Attorneys review for contact form.

Timeline:

Committee discussion: 09/21/2022
Council discussion: 09/26/2022

Background and Alternatives Explored:

A Competitive Sealed Proposal (CSP) process was completed and Hi Noon's was the only responsive bidder to submit an offer to contract with the City of Missoula for the provision of fuel and fuel services. Hi Noon's has been the fuel provider for the last five years and we have a good working relationship with them.

Financial Implications:

This contract will provide approximately 240,000 gallons of unleaded and diesel fuel to the City of Missoula annually. Hi-Noon Petroleum is offering the same level of service they have provided to the City of Missoula in the past with a 3.5% discount off of retail price. The discount of 3.5% over the course of a year will save the City of Missoula approximately (\$37,800.00) if prices for gasoline and diesel where to stabilize and stay the same for the next year.

Links to external websites:

Click or tap here to enter text.