

Missoula Parks & Recreation Informal Bid form

Use for proposed purchase of goods and services >\$500 but not exceeding \$9,999.99

Request Date: 07 / 13 / 2022

Account #(s) to be used for purchase: _____;

Account balance(s) as of request date: \$_____.00; \$_____.00

Person & Unit preparing request: Mark Honken, Developed Parks Interim Maintenance Manager

Provide brief description of purchase, including purpose and location (if/as applicable):

Provide and apply stain to Bella Vista Picnic shelter, Overlook shelter, Meadowlark shelter and Bitterroot picnic shelter.

A minimum of three responsive quotes from qualified vendors are needed to process a Purchase Order for >\$1,500.

Complete the following and submit:

Check Low Bidder

Vendor #1: New Concepts Coatings, Inc. \$36225.00
Name Price Quote

PO Box 16205, Missoula, MT 59808 (406) 540-4455
Address Phone #

Vendor #2: Alex Construction nonresponsive
Name Price Quote

Missoula, Montana 59808 (406) 239-8408
Address Phone #

Vendor #3: Staggs Painting and Power Wash nonresponsive
Name Price Quote

420 SW Higgins, Missoula, MT 59803 (406) 529-7428
Address Phone #

List additional vendors sent requests (required if fewer than three (3) responsive quotes are received)

Vendor #4: Paint by Numbers (406) 240-3826
Name Phone #

Vendor #5: Fresh Start Painting (406) 360-1066
Name Phone #

SEE BACK for additional requirements

Required attachments:

- Copy of written description of quantities, material specifications, standards and/or design details

For services also provide:

- Copy of applicable construction drawings, materials details, technical specifications, performance standards

- Standard Missoula semi-formal service contract completed and signed by apparent low-bid vender.

- Copy of Workers Comp and Liability insurance

Authorized signature of review and approval to process:

Manager's Signature

Division

Date

Director's Signature

Date

Required if over \$3000

Mayor's Signature

Date

List any special instructions, purchase and/or billing details:
