

# EXHIBIT A



P.O. Box 46033  
Boise, ID 83713  
Telephone (208) 473-2886  
Telefax (208) 473-2882

[www.westernstatesautomation.com](http://www.westernstatesautomation.com)

<b>To</b>	Missoula WWTP	<b>From</b>	Ted Hanson Ph: (208) 473-2886
<b>Attention</b>	Don Schmidt	<b>Em@il</b>	thanson@westernstatesautomation.com
<b>Subject</b>		<b>Date</b>	08/31/2022
<b>Your Ref.</b>	Electric Actuators	<b>Our Ref.</b>	081322THC

We are pleased to submit our quotation for the supply of Actuated Valves. Comments with regard to any specification(s) received applicable to equipment of our supply have been included where necessary.

## **VALIDITY**

This quotation is open for acceptance until 9/30/2022 and is subject to the WSA Standard Conditions of Sale, copy available on request.

## **CURRENCY**

Prices quoted are in U.S. Dollars.

## **PRICES**

The prices detailed in our quotation are NET. (Prices are Exclusive of any V.A.T. taxes - assumed payable by Customer if applicable).

## **PAYMENT TERMS**

Net Monthly Account, payable within 30 days of invoice date. Subject to credit status at time of order/shipment. Any other terms must be agreed to in writing.

## **ESTIMATED SHIPMENT**

18 Weeks from receipt of order with full specification, subject to credit status at time of shipment.

## **CARRIAGE**

Prices are Ex-Works Rochester, NY. Packing and delivery are not included.

## **STANDARD WARRANTY**

Rotork's standard 1 year warranty from date of shipment can be extended to 2 years with Commissioning /Start-up of equipment by a Rotork Certified Service Technician. See Rotork's Service Rate Schedule for costs for this assistance.

## **ACTUATOR DRIVE BUSH**

We have included drive sleeve machining and adaption hardware in our offer.

## **ROTORK IQTM ACTUATOR SPECIFICATION**

The IQTM Range of 1/4 turn INTELLIGENT electrical actuators are described in publication PUB002-038-00 which can be viewed or downloaded from the Rotork website at <http://www.rotork.com/en/documents> and includes:

- \* Double sealed watertight enclosure to IEC529, IP66/68, NEMA 4 & 6, submersion 20 meters/10 days
- \* Terminal box with two threaded cable entries
- \* Integral controls
  - Non-intrusive commissioning and control configuration using the supplied Bluetooth Setting Tool.
  - Three LED's for local indication; red-open, yellow-intermediate, green-closed.
  - Integral illuminated, digital valve position indicator showing 0.1% increments in valve position with closed and open valve limit symbols, torque or other status data.
  - Data Logger that logs and can display operational events and trends including motor starts and valve torque profiles.
  - Asset Management Log and display options including valve/actuator/gearbox data and configurable service alarms

## **WIRING DIAGRAM**

Wiring diagram 403B0002 is described in publication (PUB002-041-00) and includes:

- Control circuit transformer
- Integral local control and local/remote selectors
- Four user configurable indication contacts
- Monitor relay with changeover contact
- Automatic phase rotation correction
- Data Logger
  - \* Suitable for 1800 starts per hour, 50% duty cycle.
  - \* Internally powered current position transmitter (CPT 4-20mA output)
  - \* Folomatic control unit (4-20mA input)
- Plug & Socket Field Wiring Terminal Option

## **POWER SUPPLY**

Actuators offered are suitable for operation on a nominal 120 VAC supply voltage.

## **ENCLOSURE**

Enclosure is watertight to NEMA 4, 4X and 6, IEC 60529 (1989-11) IP68 – submersion 20 meters/10 days. Double-sealed 'O' Ring design provides a termination chamber that is separate and sealed from the control chamber. Control components remain sealed and protected when the termination cover is removed. Actuators have an inner watertight and dustproof 'O' ring seal between the terminal compartment and the internal electrical elements of the actuator fully protecting the motor and all other internal electrical elements of the actuator from ingress of moisture and dust when the terminal cover is removed on site for cabling.

We trust we have interpreted your requirements correctly and look forward to being of further service to you in the future. If you have any questions, please call me at (208) 473-2886.

Regards,

Ted Hanson  
Western States Automation, LLC.  
[thanson@westernstatesautomation.com](mailto:thanson@westernstatesautomation.com)



Your Reference: Electric Actuator

Our Reference: 083122THC

#### SCHEDULE OF EQUIPMENT

Tag	Qty	Valve	Turns	Actuator Max Torque (Ft-Lbs)	Wiring Diagram	Actuator	Time (Sec)	Voltage	Price Each	Total Price
1	2	8" BRS B/F	¼	369	403B0000	IQTM500 WT	15-60	120/1/60	\$6564.00	\$13,128.00
2	2	6" BRS B/F	¼	369	403B0000	IQTM500 WT	15-60	120/1/60	\$6564.00	\$13,128.00
		<b>Freight charges</b>								\$600.00
		<b>TOTAL</b>								<b>\$26,856.00</b>

#### EXTRAS INCLUDED

Tag	Part Description
1	Machined Drive Bushing for existing 8" DeZurik Model BRS B/F Valves
2	Machined Drive Bushing for existing 6" DeZurik Model BRS B/F Valves
1-2	Folo/CPT 4-20mA Control Board for modulating
1-2	Plug & Socket option for wiring compartment



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## DEPARTMENT OF PUBLIC WORKS / WASTEWATER DIVISION

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TREATMENT PLANT: 1100 CLARK FORK LN • MISSOULA, MT 59808 • (406) 552-6600  
MAILING: 435 RYMAN ST • MISSOULA, MT 59802-4297 • FAX: (406) 552-6614

# Memorandum

TO: Leigh Griffing, Procurement Officer

FROM: Wendy Gay

SUBJECT: Sole Source Vendor Designation

DATE: August 22, 2022

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The City of Missoula Wastewater Division is requesting permission to designate Western States Automation Company the sole source vendor for the purchasing of equipment for the Wastewater Treatment Division for the 2023 fiscal year. Under the City's purchasing rules, a sole source determination can be made under limited circumstances. Below is an excerpt from the purchasing policy and the italicized comments explain how Western States Automation Company meets those criteria.

**Sole source purchases.** Under some limited circumstances, a department may need to consider making a sole source purchase for a supply or service available from only one known vendor. Because this purchase occurs without benefit of competition, departments should exercise great reluctance to use this procurement method.

- i. Sole source procurement is permissible under the following circumstances:

- a. The compatibility of current services or equipment, accessories, or replacement parts is the paramount consideration;

*All of the valve actuators at the Wastewater Treatment Plant are standardized on the same manufacturer for the purpose of interchangeability. All the actuators need to be the same brand for consistency in maintenance so actuator itself and the parts are interchangeable and operators can work on all of them.*

- b. There is no alternative, equivalent product to the one required;

*All actuators at the Plant need to be the same for consistency in maintenance. Parts that do not come from the dealer are not compatible with this piece of machinery.*


- c. There is only one acceptable or suitable source for the supply or service item;

*Western States Automation Company is the manufacturers' authorized distributor for Rotork actuators. It is the only vendor which parts are available.*

- d. Grant terms specify the equipment to be purchased.

*Not applicable*


Approved:

  
Leigh Griffing (Aug 29, 2022 16:24 MDT)

Leigh Griffing, Procurement Officer

08/29/2022

Date

 *Gwen E. Jones, Acting Mayor*

Gwen Jones, Acting Mayor

08/29/2022

Date