

**DRAFT - Missoula City Council Budget and Finance Committee Minutes**

**November 30, 2022**

**11:25 AM**

**Council Chambers (in person) or TEAMS (virtually)**

**Attend in person: City Council Chambers, 140 W Pine, Missoula MT**

**Members present:** Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, Sandra Vasecka, Heidi West

**Members absent:** Sierra Farmer, Kristen Jordan

**1. ADMINISTRATIVE BUSINESS**

**1.1 Roll Call**

**1.2 Approval of the Minutes**

**1.2.1 Minutes from the 9/14/22 Meeting**

The minutes were approved as submitted.

**1.2.2 Minutes from the 11/09/22 Meeting**

The minutes were approved as submitted.

**2. PUBLIC COMMENT**

None.

**3. COMMITTEE BUSINESS**

**3.1 City of Missoula Purchasing Resolution Update**

Eric Hallstrom presented the information. Please see the video and attached presentations for specific details on the proposed purchasing policy changes.

Stacie Anderson joined the meeting.

Gwen Jones-I agree that contracts are not normally denied. The whole time I have been associated with City Council, I remember only one time this coming up.

Heidi West-I am wondering how this compares with this County's procedures on procurement. I am wondering about other thresholds below the \$80,000 and possibility of a change?

Eric Hallstrom-That would then go through their procurement policy some of which is set by state law.

Sandra Vasecka-I am wondering what checks and balances are in place if we are not approving items such as this.

Eric-All indications show that the administration is only executing the directions of the council so appropriate processes would be followed in a transparent way. People can still bring items of importance to Council.

Gwen-These items would also be in the approved budget, so that is a check and balance already in place.

Mirtha Becerra-Since this is not for services rendered but rather purchases, who actually does the approving? Is it the Mayor? Is there a list of these?

Eric-I believe that is between the Mayor and the Department Directors.

Leigh Griffing-The department directors have the ability to approve invoices for goods. This is for contracts and I believe this relies on the Mayor.

Jim Nugent-The mayor as chief executive is the one executing contracts, but the mayor signs after reviewing from the attorney's office, so he is the one who executes any and all contracts.

Dale Bickell-The list of contracts the Mayor has signed is available and on that list on the agenda, which all data can always be requested.

Stacy Anderson- It seems that these contracts are things we have already discussed at length.

Eric-We are looking at speeding up the process to be able to take advantage of product availability etc.

Gwen-In speaking with other electeds in other cities, it seems we do a lot of touching of items that others don't.

Eric-Billings uses the most comparable policy to what we are proposing. Billings and Great Falls refer back to state law on contracting thresholds. Bozeman is similar.

Amber Cheryl-These expenses are approved in the budget and this seems to be a good way of streamlining the process.

No public comment.

Onto consent agenda.

**Moved by:** Mike Nugent

Adopt a resolution establishing certain purchasing policies and authorizing the mayor to approve agreements with no fiscal impact or that convey budgeted revenue to the city, and/or purchases of certain budgeted supplies, materials, services, vehicles, machinery, equipment, appliances, apparatus, construction, repair, and maintenance, and accept easements of benefit to the City.

AYES: (9): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, and Sandra Vasecka

ABSENT: (3): Sierra Farmer, Kristen Jordan, and Heidi West

**Vote results: Approved (9 to 0)**

### **3.2 Proposed Repeal of MCC Chapter 2.90**

This information was considered in conjunction with item 3.1. Please refer to the presentation and discussion with item 3.1.

No public comment.

Onto consent agenda.

**Moved by:** Mike Nugent

[First reading and preliminary adoption] Set a public hearing on December 19, 2022 and preliminarily adopt an ordinance repealing the Missoula Municipal Code Chapter 2.90 entitled "Architects/Engineers Selection."

AYES: (9): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, and Sandra Vasecka

ABSENT: (3): Sierra Farmer, Kristen Jordan, and Heidi West

**Vote results: Approved (9 to 0)**

### **3.3 Bond Counsel Engagement – Special Road District Bonds, Series 2023**

Leigh Griffing presented this item regarding engaging Bond Counsel.

No public comment.

Onto consent agenda.

**Moved by:** Mike Nugent

Approve the engagement letter with Dorsey & Whitney LLP to act as bond counsel in connection with the issuance of its Special Road District Bonds, Series 2023

AYES: (9): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, and Sandra Vasecka

ABSENT: (3): Sierra Farmer, Kristen Jordan, and Heidi West

**Vote results: Approved (9 to 0)**

### **3.4 Bond Counsel Engagement – Special Park District Bonds, Series 2023**

Leigh Griffing presented this item regarding engaging Bond Counsel.

No public comment.

Onto consent agenda.

**Moved by:** Mike Nugent

approve the engagement letter with Dorsey & Whitney LLP to act as bond counsel in connection with the issuance of its Special Park District Bonds, Series 2023

AYES: (9): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, and Sandra Vasecka

ABSENT: (3): Sierra Farmer, Kristen Jordan, and Heidi West

**Vote results: Approved (9 to 0)**

**4. ADJOURNMENT**

Meeting adjourned at 12:27

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