

**Missoula City Council Climate, Conservation and Parks Committee Minutes**

**December 7, 2022**

**9:30 AM**

**Council Chambers (in person) or TEAMS (virtually)**

**Attend in person: City Council Chambers, 140 W Pine, Missoula MT**

**Members present:** Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Sierra Farmer, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, Sandra Vasecka, Heidi West

**Members absent:** Kristen Jordan

**Others present:** Staff Present: Dale Bickell, Claire Trimble, Corena Maurer, Shirley Kinsey, Morgan Valliant, Lincoln Lake, Donna Gaukler, Mike Nugent, Nathan McLeod, Leigh Ratterman, Haley Erickson, Jim Nugent  
Others Present: Eric Petroff, Ian Orttlieb, John Contos, Jeff Crouch, Reed Prison

**1. ADMINISTRATIVE BUSINESS**

**1.1 Roll Call**

**1.2 Approval of the Minutes from November 16, 2022**

The minutes were approved as submitted.

**2. PUBLIC COMMENT**

None.

**3. COMMITTEE BUSINESS**

**3.1 Master Fee Schedule for Facility Use, Reservations, Permits and Programs 2023**

Donna Gaukler introduced herself and gave a brief background on the fee process. She discussed what the fees are used for. She also discussed possible changes to the fee process. Donna discussed some challenges that may arise from possible changes.

Shirley Kinsey discussed setting the public hearing and when and where this item will be presented.

Sandra Vasecka asked for clarification on when the public hearing will be.

Amber Sherrill asked for clarification on what specific fee structures will be discussed.

Shirley clarified the public hearing will be January 9 and final consideration will be January 23.

Amber Sherrill made the recommended motion.

This item will be placed on the consent agenda.

**Moved by:** Amber Sherrill

Authorize the City Council set a public hearing on January 9, 2023 to consider adoption of a resolution revising the City of Missoula Parks and Recreation Master Fee Schedule for Facility Use, Reservations, Permits and Programs for 2023.

AYES: (10): Mirtha Becerra, Daniel Carlino, John P. Contos, Sierra Farmer, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (2): Stacie Anderson, and Kristen Jordan

**Vote results: Approved (10 to 0)**

### **3.2 Energy Performance Master Contract Approval**

Leigh Ratterman and Reed Prison introduced themselves.

Reed discussed how projects for energy performance are identified and what the program does.

Leigh discussed what departments in the city are involved in the program. Leigh spoke about the process for choosing projects for Phase 1.

Leigh clarified that they are not asking for funding with this current request.

Reed discussed each department that is involved and what the project would be focusing on at each location.

Gwen Jones is supportive of the project. She asked if inflation was factored into the projected costs and energy savings.

Reed stated that inflation was looked at and how it was factored in.

Mirtha Becerra asked for clarification on maintenance and if that was factored in.

Reed stated that there are energy savings and operational savings that are listed in the program.

Heidi West asked about possible relocation of City services and how that would factor in.

Leigh discussed the Federal Building and possible future programs with McKinstry.

Sierra Farmer asked if this would be a requirement for all departments in the future.

Amber supports this project. She asked about health and safety in the program.

Reed discussed the safety and health professionals they have on staff who adhere to current codes.

Amber asked about sustainable energy and how it will factor in.

Reed stated it is not specifically in the program as the utilities do not currently have a sustainable energy plan.

Amber made the recommended motion.

This item will be placed on the consent agenda.

**Moved by:** Amber Sherrill

Approve and authorize the Mayor the sign the Energy Performance Master Contract with McKinstry Essention, LLC as the framework to begin implementation of projects identified through the energy performance audit process. (no cost at this time)

AYES: (10): Mirtha Becerra, Daniel Carlino, John P. Contos, Sierra Farmer, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (2): Stacie Anderson, and Kristen Jordan

**Vote results: Approved (10 to 0)**

### **3.3 Referral – Northside Greenway Pavement Preservation Grant Amendment**

David Selvage discussed why the request is being made due to the findings of more damage found once the project was started.

Gwen Jones made the recommended motion.

This item will be placed on the consent agenda.

**Moved by:** Gwen Jones

approve amendment of the Northside Greenway Pavement Preservation grant to increase the total project budget to \$218,090; whereby State grant funding is increased to \$188,820 and City match increases to \$29,270 and authorize Mayor to sign.

AYES: (11): Stacie Anderson, Mirtha Becerra, Daniel Carlino, John P. Contos, Sierra Farmer, Gwen Jones, Mike Nugent, Jennifer Savage, Amber Sherrill, Sandra Vasecka, and Heidi West

ABSENT: (1): Kristen Jordan

**Vote results: Approved (11 to 0)**

### **3.4 Update on the Marshall Mountain Park Master Site planning process and project timeline**

Morgan Valliant introduced himself and other staff and individuals who are present to answer questions on the project.

Morgan gave a brief history of the site.

Morgan reviewed the timeline of the project.

Morgan discussed the possible uses for Marshall Mountain.

Morgan shared the numbers for permitted use of Marshall Mountain for 2022.

Morgan discussed the programs that are being conducted on the mountain.

Morgan shared the design approach to the project.

Morgan discussed the next steps in the project.

Public comment is available on Engage Missoula.

Amber asked if private users were included in the permit use. Morgan stated no it does not but he will be getting those numbers soon.

Amber also asked about maintenance. Morgan discussed space, storage and the need for more maintenance.

Amber asked about parking. Morgan discussed shuttle service and possible bus service.

Sandra asked about a possible lack of snow and if we would produce our own snow. Morgan discussed a potential for making snow and managing snow.

Stacie Anderson asked about financing and maintenance and when that will be presented to council. Morgan stated that construction costs will be coming out in the new year.

Donna spoke about the project being challenging but very popular. Donna spoke about multiple funding sources.

Jennifer Savage was asked about the clock tower. Morgan stated that they will try to preserve what they can of that element.

Jennifer asked about tracking users and multi use trails.

Jennifer asked if user groups were contributing to the public comment.

Mirtha asked if there were any unique responses to the survey, or if people are able to take the survey multiple times. Morgan discussed the unlikelihood of that happening.

Sandra would like to see the question "Should the City acquire Marshall Mountain?" on a future survey.

N/A

#### **4. ADJOURNMENT**

The meeting was adjourned at 11:08 am.

Submitted by: Corena Maurer

City of Missoula Parks & Recreation