

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
For four-week period ending October 22, 2022  
FY23

**ADMINISTRATIVE TIME**

<u>Administrative Support</u>	
<i>Business Manager; Secretary II</i>	283.30
<b>Administrative Total</b>	<b>283.30</b>
<u>Redevelopment Administration</u>	205.50
<i>city department, project, city council coordination, personnel management accounting, professional liaisons</i> <i>MRA Board related activities -- does not include administrative support</i>	
<u>Redevelopment Information</u>	28.00
<i>general public information, private and agency liaisons, staff professional development and training</i>	
<u>Business Assistance &amp; Referrals</u>	1.00
<i>general developer information, business information, general relocation</i>	
<b>Staff Total</b>	<b>234.50</b>

**PLANNING & DEVELOPMENT**

**REDEVELOPMENT PROJECTS**

<u>Urban Renewal Planning</u>	<u>53.50</u>	Brooks St. TOD - Midtown Mojo	37
<i>CIP, GIS, Historic Preservation, Housing,</i>		Midtown Master Plan	18
<i>Mass Transit Issues, NMTP, Parking,</i>		URD III Sidewalks	13.9
<i>Relocation, Sidewalks, Streets and Alleys,</i>		URD II Sidewalks	12.1
<i>Streetscape Amenities, TIP, ISTE</i>		Diversified Plastics	10.1
		Front/Main Street Conversion	8
		Bissinger Place	7
<u>Program/Project Development</u>	<u>364.50</u>	Greater Downtown Master Plan	6
<i>Applicant assistance, program revisions,</i>		Burton St. Improvements	3
<i>preliminary research and development,</i>		Civic Stadium	3
<i>communications</i>		Scott St. Property	3
		Bridge Apartments	2
		Fox Site	2
		MRL Property	2
		Old Sawmill District	2
		Payne/Library Block	2
		1427 W Broadway (Sleepy Inn)	1
		Caras Park Improvements	1
		Montana Idaho Water & Sidewalk	1
		Scott St. Village, Phase 3	1
		URD II Water Network	1
		West Broadway Master Plan	1
<b>Planning &amp; Development Total</b>	<b>418.00</b>	<b>Redevelopment Projects Total</b>	<b>137.10</b>

<b>PRODUCTIVE TIME</b>		<b>1072.90</b>
Redevelopment Administration	234.50	
Planning & Development	418.00	
Redevelopment Projects	137.10	
Administrative Support	283.30	
<b>NONPRODUCTIVE TIME</b>		<b>75.90</b>
Holiday, Vacation, Sick, Leave without Pay	75.90	
<b>TOTAL TIME</b>		<b>1148.80</b>

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
**For four-week period ending November 19, 2022**  
**FY23**

**ADMINISTRATIVE TIME**

<u>Administrative Support</u>	
<i>Business Manager; Secretary II</i>	261.60
<b>Administrative Total</b>	<b>261.60</b>
<u>Redevelopment Administration</u>	191.70
<i>city department, project, city council coordination, personnel management accounting, professional liaisons</i> <i>MRA Board related activities -- does not include administrative support</i>	
<u>Redevelopment Information</u>	20.00
<i>general public information, private and agency liaisons, staff professional development and training</i>	
<u>Business Assistance &amp; Referrals</u>	3.00
<i>general developer information, business information, general relocation</i>	
<b>Staff Total</b>	<b>214.70</b>

<b>PLANNING &amp; DEVELOPMENT</b>		<b>REDEVELOPMENT PROJECTS</b>	
<u>Urban Renewal Planning</u>	<u>38.20</u>	Brooks St. TOD - Midtown Mojo	56.5
<i>CIP, GIS, Historic Preservation, Housing,</i>		URD III Sidewalks	15
<i>Mass Transit Issues, NMTP, Parking,</i>		Front/Main Street Conversion	11.6
<i>Relocation, Sidewalks, Streets and Alleys,</i>		Diversified Plastics	10
<i>Streetscape Amenities, TIP, ISTE</i>		Midtown Master Plan	9
		Scott St. Property	7
		URD II Sidewalks	7
<u>Program/Project Development</u>	<u>349.20</u>	Civic Stadium	6
<i>Applicant assistance, program revisions,</i>		Fox Site	5
<i>preliminary research and development,</i>		Caras Park Improvements	3
<i>communications</i>		Greater Downtown Master Plan	3
		1427 W Broadway (Sleepy Inn)	2
		Russell Street	2
		West Broadway Master Plan	2
		Bitterroot Trail MRL Bridge	1
		MRL Property	1
		Old Sawmill District	1
		Payne/Library Block	1
<b>Planning &amp; Development Total</b>	<b>387.40</b>	<b>Redevelopment Projects Total</b>	<b>143.10</b>
<b>PRODUCTIVE TIME</b>			<b>1006.80</b>
Redevelopment Administration	214.70		
Planning & Development	387.40		
Redevelopment Projects	143.10		
Administrative Support	261.60		
<b>NONPRODUCTIVE TIME</b>			<b>163.70</b>
Holiday, Vacation, Sick, Leave without Pay	163.70		
<b>TOTAL TIME</b>			<b>1170.50</b>

**MISSOULA REDEVELOPMENT AGENCY**  
**STAFF ACTIVITIES**  
**For four~week period ending December 17, 2022**  
**FY23**

**ADMINISTRATIVE TIME**

Administrative Support

*Business Manager; Secretary II*

285.30

**Administrative Total**

285.30

Redevelopment Administration

*city department, project, city council coordination, personnel management accounting, professional liaisons  
MRA Board related activities -- does not include administrative support*

156.50

Redevelopment Information

*general public information, private and agency liaisons, staff professional development and training*

40.00

Business Assistance & Referrals

*general developer information, business information, general relocation*

9.00

**Staff Total**

205.50

**PLANNING & DEVELOPMENT**

**REDEVELOPMENT PROJECTS**

Urban Renewal Planning

28.90

*CIP, GIS, Historic Preservation, Housing,  
Mass Transit Issues, NMTP, Parking,  
Relocation, Sidewalks, Streets and Alleys,  
Streetscape Amenities, TIP, ISTE*

Brooks St. TOD - Midtown Mojo

44

1427 W Broadway (Sleepy Inn)

25

URD II Sidewalks

12.7

Diversified Plastics

12.2

URD III Sidewalks

9.5

URD II Water Network

8.2

124 N Higgins (Sippy)

7.5

Midtown Master Plan

6.5

Front/Main Street Conversion

6.1

Bitterroot Trail MRL Bridge

5

Scott St. Property

5

Burton St. Improvements

4

Fox Site

4

El Cazador

3

Civic Stadium

2.5

Montana Idaho Water & Sidewalk

2

MRL Property

2

Old Sawmill District

1

RR Quiet Zone

1

Program/Project Development

280.10

*Applicant assistance, program revisions,  
preliminary research and development,  
communications*

**Planning & Development Total**

309.00

**Redevelopment Projects Total**

161.20

**PRODUCTIVE TIME**

961.00

Redevelopment Administration

205.50

Planning & Development

309.00

Redevelopment Projects

161.20

Administrative Support

285.30

**NONPRODUCTIVE TIME**

175.50

Holiday, Vacation, Sick, Leave without Pay

175.50

**TOTAL TIME**

1136.50