## Tourist Home Fee Structure Amendment

## Recommended Fee Structure

STEP STAFF TOTAL COST  1 Initial Contact w/Applicant Permit/License Staff or Current Planning Staff \$ 8.13  2 Review of Registration Forms Business Licensing Staff \$ 16.25  3 Zoning Review for Compliance Current Planning Staff \$ 20.30  4 Notification Letter Processing and Mailing Current Planning Staff \$ 20.30  5 Notification Letter Processing and Mailing Actual Mail Cost \$ 2.40  6 Building Department Inspection Building Inspectors \$ 222.96  7 Fire Department Inspection Fire Department Staff \$ 82.88  8 Follow-Up/Issue Final Approval Permit/License Staff \$ 8.13  9 Average Costs to Monitor and Ensure Compliance with Ordinance \$ 173.18  TOTAL COST	STEP			
2 Review of Registration Forms  Business Licensing Staff  \$ 16.25 3 Zoning Review for Compliance Current Planning Staff  \$ 20.30 4 Notification Letter Processing and Mailing Current Planning Staff  \$ 20.30 5 Notification Letter Processing and Mailing Actual Mail Cost  \$ 2.40 6 Building Department Inspection Building Inspectors  \$ 222.96 7 Fire Department Inspection Fire Department Staff  \$ 82.88 8 Follow-Up/Issue Final Approval Permit/License Staff  \$ 16.25  \$ 20.30  \$ 173.18	5.2.	STAFF	TOT	AL COST
3 Zoning Review for Compliance Current Planning Staff \$ 20.30 4 Notification Letter Processing and Mailing Current Planning Staff \$ 20.30 5 Notification Letter Processing and Mailing Actual Mail Cost \$ 2.40 6 Building Department Inspection Building Inspectors \$ 222.96 7 Fire Department Inspection Fire Department Staff \$ 82.88 8 Follow-Up/Issue Final Approval Permit/License Staff \$ 8.13  9 Average Costs to Monitor and Ensure Compliance with Ordinance \$ 173.18  TOTAL COST \$ 554.52	1 Initial Contact w/Applicant	Permit/License Staff or Current Planning Staff	\$	8.13
4 Notification Letter Processing and Mailing Current Planning Staff \$ 20.30 5 Notification Letter Processing and Mailing Actual Mail Cost \$ 2.40 6 Building Department Inspection Building Inspectors \$ 222.96 7 Fire Department Inspection Fire Department Staff \$ 82.88 8 Follow-Up/Issue Final Approval Permit/License Staff \$ 8.13  9 Average Costs to Monitor and Ensure Compliance with Ordinance \$ 173.18  TOTAL COST \$ 554.52	2 Review of Registration Forms	Business Licensing Staff	\$	16.25
5 Notification Letter Processing and Mailing Actual Mail Cost \$ 2.40 6 Building Department Inspection Building Inspectors \$ 222.96 7 Fire Department Inspection Fire Department Staff \$ 82.88 8 Follow-Up/Issue Final Approval Permit/License Staff \$ 8.13  9 Average Costs to Monitor and Ensure Compliance with Ordinance \$ 173.18  TOTAL COST \$ 554.52	3 Zoning Review for Compliance	Current Planning Staff	\$	20.30
6 Building Department Inspection Fire Department Staff Staff 8 Follow-Up/Issue Final Approval Permit/License Staff 9 Average Costs to Monitor and Ensure Compliance with Ordinance TOTAL COST \$ 222.96 \$ 82.88 \$ 82.88 \$ \$ 13	4 Notification Letter Processing and Mailing	Current Planning Staff	\$	20.30
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8 Follow-Up/Issue Final Approval  9 Average Costs to Monitor and Ensure Compliance with Ordinance  TOTAL COST  \$ 8.13  \$ 554.52	6 Building Department Inspection	Building Inspectors	\$	222.96
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TOTAL COST \$ 554.52	8 Follow-Up/Issue Final Approval	Permit/License Staff	\$	8.13
TOTAL COST \$ 554.52				
	9 Average Costs to Monitor and Ensure Compliar	nce with Ordinance	\$	173.18
Tourist Home Renewal	TOTAL COST		\$	554.52
Tourist Home Renewal				
Tourist Home Renewal				
STEP STAFF TOTAL COST	Tourist Home Renewal			
1 Initial Contact w/Applicant Permit/License Staff or Current Planning Staff \$ 8.13		STAFF	ТОТ	AL COST
2 Review of Registration Forms Business Licensing Staff \$ 16.25	STEP			
3 Follow-Up/Issue Final Approval Permit/License Staff \$ 8.13	STEP 1 Initial Contact w/Applicant	Permit/License Staff or Current Planning Staff	\$	8.13
	STEP 1 Initial Contact w/Applicant 2 Review of Registration Forms	Permit/License Staff or Current Planning Staff Business Licensing Staff	\$ \$	8.13 16.25
4 Average Costs to Monitor and Ensure Compliance with Ordinance \$ 173.18	STEP 1 Initial Contact w/Applicant 2 Review of Registration Forms	Permit/License Staff or Current Planning Staff Business Licensing Staff	\$ \$	8.13 16.25
	STEP  1 Initial Contact w/Applicant  2 Review of Registration Forms  3 Follow-Up/Issue Final Approval	Permit/License Staff or Current Planning Staff Business Licensing Staff Permit/License Staff	\$ \$ \$	8.13 16.25 8.13
TOTAL COST \$ 205.68	STEP  1 Initial Contact w/Applicant  2 Review of Registration Forms  3 Follow-Up/Issue Final Approval	Permit/License Staff or Current Planning Staff Business Licensing Staff Permit/License Staff	\$ \$ \$	8.13 16.25 8.13

## Recommended Motion

I move the City Council set a public hearing for February 6, 2023 on a resolution of the Missoula City Council amending Exhibit A, the Business Licensing Fee Schedule in Resolution 8615, to revise fees for the Tourist Home Registration.