



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** Administration and Finance

**Item:** Referral – Amendment to Contract A#8501 for Emergency Winter Shelter Operations

**Date:** November 1, 2021

**Sponsor(s):** Emily Armstrong

**Prepared by:** Emily Armstrong

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input checked="" type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input type="checkbox"/> N/A

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**Action Required:**

Authorize the Mayor to sign and execute an amendment to the contract A#8501 with the Poverello Center for the provision of Emergency Winter Shelter services funded by the City of Missoula.

**Recommended Motion(s):**

I move the City Council: To authorize the Mayor to sign and execute an amendment to the contract A#8501 with the Poverello Center for the provision of Emergency Winter Shelter services funded by the City of Missoula

**Timeline:**

Referral to committee:	November 8, 2021
Committee discussion:	November 10, 2021
Council action (or sets hearing):	November 15, 2021
Public Hearing (if required):	N/A
Deadline:	November 15, 2021

**Background and Alternatives Explored:**

The City is providing an additional \$125,000 from American Rescue Plan Act funds to the Poverello Center to assist in their efforts to recruit and retain adequate staff to operate the Emergency Winter Shelter 24/7 at the Johnson St Community Center. There is a staffing shortage in Missoula, and nationwide, that is making it ever more challenging to recruit staff to operate the shelter. The Poverello Center was able to hire enough staff to open the facility on 11/1/21, but is using staff from other areas of their organization, for example - management staff, to staff shifts at the Winter Shelter and/or asking hired staff to work overtime. This is not a sustainable model for the entirety of the winter season. This additional funding will allow the Poverello Center to offer monthly bonuses of \$500 to all staff at the end of each month, as well as an end-of-season bonus of \$1,500. The goal is both to recruit new staff and retain existing staff for the lifetime of the '21-'22 Winter Shelter project. Working at the Emergency Winter Shelter is a challenging and complex job and the Poverello Center typically sees some level of attrition throughout the season. This additional funding will ensure that the Poverello Center is able to fully staff the shelter and retain staff to maintain a level of consistency and success in operations.

**Financial Implications:**

All funding for the Emergency Winter Shelter project is coming from the City of Missoula's American Rescue Plan Act allocation. This includes the initial \$311,000 in approved funding, as well as the additional \$125,000.

**Links to external websites:**

<https://www.engagemissoula.com/safe-shelter>

<https://www.ci.missoula.mt.us/2840/Houseless-Data>