

**FIRST AMENDMENT TO CONTRACT A#8501**

**between**

**the City of Missoula and the Poverello Center**

**for**

**Operational Services at the Emergency Winter Shelter**

THIS document amends the CONTRACT AGREEMENT, by and between CITY OF MISSOULA, MONTANA, a municipal corporation organized and existing under the laws of the State of Montana, 435 Ryman, Missoula, MT 59802, hereinafter referred to as "City," and the Poverello Center whose address is 1110 West Broadway St, Missoula, MT 59802, herein referred to as the "Contractor".

Section **Exhibit A, Section 2 – Compensation** of the Agreement is hereby amended to read:

- A. For the satisfactory completion of the Scope of Work, the City of Missoula will pay the Contractor the sum not to exceed \$436,000.00 between November 1, 2021 and April 2022, as needs dictate. The City agrees to pay the Contractor for actual portions of the work completed for each task described under the Scope of Work.
  - a. The approved budget for emergency winter shelter is:

<b>Income</b>	<b>Total</b>	<b>City of Missoula</b>
City of Missoula - ARPA	\$436,000.00	\$436,000.00
Missoula County	\$225,000.00	
HRC ESG Funds	\$205,000.00	
<b>Income Total</b>	<b>\$866,000.00</b>	<b>\$436,000.00</b>
<b>Expense</b>		
<b>Payroll</b>		
Gross Payroll	\$710,667.25	\$377,704.48
Payroll Tax	\$30,935.71	\$18,152.01
Workman’s Compensation	\$6,065.83	\$3,559.22
Benefits	\$40,438.84	\$23,728.12
<b>Payroll Total</b>	<b>\$788,107.62</b>	<b>\$423,143.83</b>
<b>Administration</b>		
Dues & Memberships (HMIS)	\$5,600.00	\$5,600.00

Professional Development	\$1,250.00	\$1,250.00
<b>Administration Total</b>	<b>\$6,850.00</b>	<b>\$6,850.00</b>
<b>Facilities Expenses</b>		
Utilities	\$40,000.00	
Repair / Maintenance	\$10,000.00	
Supplies	\$15,000.00	
<b>Facilities Expenses Total</b>	<b>\$65,000.00</b>	
<b>Client Direct Services</b>		
Direct Client Services	\$5,000.00	\$5,000.00
Laundry Expenses	\$1,000.00	\$1,000.00
<b>Client Direct Services Total</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>
<b>Expense Total</b>	<b>\$865,957.62</b>	<b>\$435,993.83</b>

- B. Contractor is required to submit an end-of-year progress report in order for the City to closeout this sub-award and remit final payment.

IN WITNESS OF THE TERMS SET OUT ABOVE, the parties have executed this administration agreement amendment.

**CITY OF MISSOULA**

\_\_\_\_\_  
John Engen, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Martha L. Rehbein, CMC

\_\_\_\_\_  
Date

CONTRACTOR

---

Jill Bonny, Poverello Center

---

Date