

Approval for Applicant Tracking System Contract

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Applicant Tracking Funding Approved with FY22 Budget

Council approved an additional \$10,000 in Human Resource Department's budget to allow for selection of a new Applicant Tracking System (ATS)

This provides \$15,000/year for an ATS

Vendor Selection: NeoGov

NeoGov serves only governmental entities

Many Montana communities use NeoGov including Missoula County, Bozeman and Butte Silver-Bow

NeoGov has many options beyond the application experience that will allow possibilities for the future.

Onboarding feature allows:

- Paperless process
- Creates efficiencies for both HR and Payroll staff
- Modernizes the new hire experience=City being an employer of choice

Cost of onboarding is extra and reduced when committing to multiple years of service.

Today's Ask

Approve Mayor Engen to Sign a three year contract with NeoGov

NeoGov willing to offer significant discount in an effort to assist us in affording the onboarding feature. Requires a three (3) year contract with payments each year.

Normal Annual Cost for ATS+Onboarding=\$26,903

Contracted Annual Cost for ATS+Onboarding

Year One: \$5000

Year Two: \$21,460.80

Year Three:\$21,460.80

TOTAL SAVINGS OVER THREE YEARS=\$32,787.40

Impact on Budget

Spending \$10,000 LESS this
year than anticipated

Anticipate new requests for future FY
of approx. \$6500/year



Questions?
