

# **DRAFT - Missoula City Council Administration and Finance Committee Minutes**

**November 17, 2021**

**11:15 AM**

**ZOOM Webinar**

**Members present:** Stacie Anderson, Mirtha Becerra, John P. Contos, Heather Harp, Jordan Hess, Gwen Jones (chair), Julie Merritt, Amber Sherrill, Heidi West

**Members absent:** Jesse Ramos, Sandra Vasecka, Bryan von Lossberg

## **1. ADMINISTRATIVE BUSINESS**

### **1.1 Roll Call**

### **1.2 Approval of the Minutes**

#### **1.2.1 Minutes from the November 10, 2021 Meeting**

One small change from Jordan Hanson on the last page to Jordan Hess. This will be updated.

## **2. PUBLIC COMMENT**

Matts Larson - Wondering how someone can audit the City without an assets list? What should I be asking for so I can see what the City owns and what my taxes go to? I would like clarification. Would like an update on how much we are spending and what the current tally is for the legal fees on the Water Department.

## **3. COMMITTEE BUSINESS**

### **3.1 Contract for Applicant Tracking System with NeoGov**

Gwen Jones - Angela Simonson will have Dalton Johnson, Human Resource Generalist, present on this today.

Dalton - Shared a presentation on the applicant tracking software. Please see presentation for further details.

Julie Merritt - Thank you. There are some other major communities in Montana using this system and I hope we got feedback that this is a good system. (I see HR nodding yes.) Is there a need for this to interface with other City systems?

Angela - Our current payroll system is an older system and so linking directly to it with any system is not going to easily work. However, we can feed some of the data from this system into the payroll system, so much of the data entry will be taken care of.

Julie Merritt - I would like to make the motion.

Angela - NeoGov only serves governmental entities. That is a big consideration. In Montana we know that Bozeman, Missoula County and Butte Silverbow use it. We have

met with the company and with users to verify it works well for others and would work for us. We saw more than just the Sales side of things. We saw it actually in operation.

Gwen Jones - I appreciate that.

Public Comment - Matts Larson. Wondering why the cost is so different for the first year and other systems that can be free? What sort of cost savings will we get from this?

Onto the consent agenda.

**Moved by:** Julie Merritt

approve and authorize the Mayor to sign a contract with NeoGov for recruitment and onboarding in the \$5,000 for FY22, \$21,460.80 for FY23, and \$21,460.80 for FY24.

AYES: (9): Stacie Anderson, Mirtha Becerra, John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (3): Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

**Vote results: Approved (9 to 0)**

### **3.2 Referral - Contract for FY 2022 Relationship Violence Services**

Kelleen Roseboom from the City of Missoula presented. We are asking that this fiscal year 22 contract be signed. This was a part of the budget.

Stacie Anderson - Made the motion. I think that this an incredibly important resources that we provide.

Public Comment Called for and there was none.

Onto consent agenda.

**Moved by:** Stacie Anderson

Authorize the Mayor to sign the contract for Relationship Violence Services in the amount of \$184,165.

AYES: (9): Stacie Anderson, Mirtha Becerra, John Contos, Heather Harp, Jordan Hess, Gwen Jones, Julie Merritt, Amber Sherrill, and Heidi West

ABSENT: (3): Jesse Ramos, Sandra Vasecka, and Bryan von Lossberg

**Vote results: Approved (9 to 0)**

## **4. ADJOURNMENT**

Adjourned at 11:33