



**City of Missoula, Montana  
City Council Committee Agenda Item**

**Committee:** Budget and Finance

**Item:** Sidewalk Snow Removal assessments for fiscal year 2023

**Date:** August 4, 2023

**Sponsor(s):** Marty Rehbein, City Clerk

**Prepared by:** Claire Trimble, Senior Deputy City Clerk

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

**Action Required:**  
Consider a resolution.

**Recommended Motion(s):**  
I move the City Council: Adopt a resolution levying a special assessment and tax upon property for annual sidewalk snow removal assessments to reimburse the city for removal of snow performed in winter 2022-2023 in the total amount of \$1085.00 pursuant to sections 12.16.030 and 12.16.040 Missoula Municipal Code.

**Timeline:**

Committee discussion:	August 16, 2023
Council action (or sets hearing):	August 21, 2023
Public Hearing (if required):	n/a
Final Consideration	Click or tap here to enter text.
Deadline:	Click or tap here to enter text.

**Background and Alternatives Explored:**  
By law, property owners are responsible to clear snow and ice from their walks. This past winter, the City received a number of complaints about snow and ice on sidewalks located in the public right-of-way. When City Staff receive a complaint, they inspect the property in question, and if they find the complaint is valid, they leave notice at the property to clear the walk. If the property is a vacant lot, the inspector contacts the property owner. If the snow and ice isn't removed in the time outlined in the notice, City crews are dispatched to clear the walk, and City Staff send the property owner an invoice. If the property owner doesn't pay the invoice, city ordinance and state law allow the city council to collect the debt through a property tax assessment.

During the past year, several properties didn't pay the invoices for sidewalk snow removal. They are listed in Exhibit A. The total value of assessments is \$1085.00. The sidewalks were cleared in calendar year 2022-2023. Staff recommends the City Council approve the resolution levying an assessment.

See program data provided by CPDI below:

<i>Invalid Complaints</i>	<b>19</b>
<i>Confirmed Violations</i>	<b>233</b>

<i>Violations Resolved by Property Owners</i>	<b>229</b>
<i>Violations Invoiced</i>	<b>4</b>
<i>Violations assessed for levy (invoices unpaid)</i>	<b>4</b>

<i>Percent of Invoices Paid by Property Owners</i>	<b>0%</b>
--	-----------

---

**Financial Implications:**

**Links to external websites:**