



**City of Missoula, Montana  
City Council Committee Agenda Item**

**Committee:** Public Works and Mobility

**Item:** Resolution Establishing the County Wastewater Meter Fee and Refundable Deposit

**Date:** June 23, 2023

**Sponsor(s):** Logan McInnis

**Prepared by:** Ashley Strayer

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

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**Action Required:**

Conduct a public hearing and approve a resolution to County Wastewater Meter Fee and Refundable Deposit effective September 1, 2023

**Recommended Motion(s):**

I move the City Council: Set a public hearing on August 7, 2023, to adopt a resolution of the Missoula City Council establishing the fees for the County Wastewater Meter Fee and Refundable Deposit to be effective September 1, 2023.

**Timeline:**

Committee discussion:	July 19, 2023
Council action (or sets hearing):	July 31, 2023
Public Hearing (if required):	August 7, 2023
Final Consideration	August 14, 2023
Deadline:	N/A

**Background and Alternatives Explored:**

The City of Missoula provides wastewater service to some properties outside the City limits (i.e. in the county) but inside the Utility Service Area boundary that are not also municipal water customers. The City's wastewater rate structure is based on metered water consumption. To accurately bill the wastewater flows from customers who are not water customers requires those customers to install a water meter on their private water system. The City does not require single family residential customers to install a water meter but does require developers of multifamily and commercial properties that desire wastewater service but are not served by the municipal water system to purchase a Missoula Water-compatible water meter and radio transmitter from a third party and install it properly. The City prefers to have the customer purchase the water meter directly from Missoula water. The proposed fee would cover the cost of purchasing a water meter and transmitter and inspecting the installation to verify that it is functioning properly. The City also seeks to collect a refundable deposit of \$500 from developers of multifamily and commercial customers to insure that they properly install the meter and radio transmitter. The deposit would be refunded to the developer upon PWM personnel inspecting and approving that the meter and radio transmitter installation was completed in accordance with PWM requirements.

The proposed County Wastewater Meter Fee and Refundable Deposit will be adopted through the attached Resolution. PWM intends to create a Public Works Fee Schedule and the fee would be added to that schedule.

**Financial Implications:**

Fees collected pursuant to this Resolution will be deposited in the Wastewater Enterprise Fund.

**Links to external websites:**

None