



**City of Missoula, Montana  
City Council Committee Agenda Item**

**Committee:** Public Works and Mobility

**Item:** Resolution establishing the Water Special Facility Buy-In Fees

**Date:** June 27, 2023

**Sponsor(s):** Logan McInnis

**Prepared by:** Ashley Strayer

**Ward(s) Affected:**

|  |  |
|--|--|
| <input checked="" type="checkbox"/> Ward 1 | <input type="checkbox"/> Ward 4            |
| <input type="checkbox"/> Ward 2            | <input type="checkbox"/> Ward 5            |
| <input type="checkbox"/> Ward 3            | <input checked="" type="checkbox"/> Ward 6 |
| <input type="checkbox"/> All Wards         | <input type="checkbox"/> N/A               |

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**Action Required:**  
Conduct a public hearing and approve a resolution to create the Water Special Facility Buy-In Fee effective August 14, 2023

**Recommended Motion(s):**  
I move the City Council: Set a public hearing on August 7, 2023 to adopt a resolution of the Missoula City Council establishing the Water Special Facility Buy-In Fees to be effective August 14, 2023.

**Timeline:**

|                                   |                 |
|-----------------------------------|-----------------|
| Committee discussion:             | July 19, 2023   |
| Council action (or sets hearing): | July 24, 2023   |
| Public Hearing (if required):     | August 7, 2023  |
| Final Consideration               | August 14, 2023 |
| Deadline:                         | N/A             |

**Background and Alternatives Explored:**  
The City of Missoula acquired the water utility in 2017, including the obligations of a number of water main extension contracts. Several of these contracts included an obligation to collect buy-ins from properties which connect to water mains funded by others on behalf of the contract holders. The City has collect these fees on behalf of the contract holders.

The purpose of this resolution is to gain formal authorization from the City Council to collect these fees, which are existing obligations of the water utility, and to put the properties subject to these fees on notice.

The proposed Water Special Facility Buy-In Fees will be adopted through the attached Resolution. PWM intends to create a Public Works Fee Schedule and the fees will be added to that schedule.

**Financial Implications:**  
Fees collected pursuant to this Resolution will be processed as described in the attached Resolution.

**Links to external websites: None**